



Parent Contract/Policies-Procedures Agreement
(must be signed/agreed to & returned by a parent/guardian to complete registration)

REGISTRATION: Each participant must be between the ages of six (6) and twelve (12) during the entire duration of the program. A copy of each child's birth certificate is required at the time of registration in order to complete the process. At least one (1) parent or guardian is required to attend a mandatory orientation. Registration is limited to 75 children, on a first come-first serve basis.

PARTICIPANT FEES: The weekly fee for Kid Kamp is \$85 per child for residents (those living within the geographical boundaries of the Greenfield city limits) and \$95 for nonresidents. There is also a \$40 non-refundable registration fee. Beginning the first week of Kid Kamp, a payment of \$85/\$95 per child is due on that Friday. Payments are made in advance of each week to come. Subsequent payments should follow every Friday during the duration of the program. Payments will be accepted at the time of drop off or at the time of pick up and can be accepted by the Directors or Head Counselor.

All programs run by the Greenfield Parks and Recreation Department are self-sustaining through their participant fees. To insure salary for our staff and the ability to provide quality care for the participants, payment compliance is a must. When registering a child for Kid Kamp, the parent/guardian assumes responsibility for weekly fee payments of the appropriate amount. **Also, the parent/guardian is responsible for the entire length of the program. If a child is removed prior to the end of the program, they remain responsible for payments. Please do not register if you think that there is a chance that you would not be able to make each payment at any time during the summer program. It is our goal to provide the best service possible while being as fair as possible to everyone.** All decisions made by Greenfield Park Department Staff on any "Kid Kamp" financial matters are final and all "Kid Kamp" parents/guardians fully understand and agree to all program policies/rules and program financial policies at all times.

FIELD TRIP FEE: Each week the entire Kid Kamp group will take an out of town field trip to places such as the Indianapolis Zoo. An additional field trip fee of \$45 per child will be collected prior to the start of the program.

PROGRAM LENGTH: Kid Kamp will run for 8-11 weeks. Our schedule follows the end of the current school year and classes resuming in the fall for Greenfield-Central Schools.

HOURS OF OPERATION: Kid Kamp hours are from 7 am-6 pm, Monday through Friday. The facility will not be opened to participants prior to 7 am. If participants are dropped off before opening, it will be at the risk of the parent/guardian. A \$5 per child late fee will be assessed for each 15 minute increment after 6 pm that they are left in our care. (6:01-6:15 pm-\$5, 6:16-6:30 pm-\$10, etc.) Every person designated for drop off/pick up is required to be able to present valid picture identification.

VACATION TIME: Participants taking time away from Kid Kamp to go on vacation remain responsible for payment due for the given week(s) prior to leaving. As long as the participant returns and remains in the program until its end, payment credit up to \$85/\$95 (1 week) will be awarded. In order to receive vacation credit, time away must be taken in consecutive days within a week (Monday-Friday). Vacation credit cannot be accrued through sporadic days off. Vacation credit will be applied toward the last scheduled payment at the end of the year. If a participant does not take a vacation, full payment is expected for each week of the program.

LUNCH/SNACK: Participants should bring their own lunch on a daily basis (do not send items that require cooking). An afternoon snack will be provided. Please send your child with proper nourishment before coming to Kid Kamp.



ATTIRE: Due to various outings involving a lot of walking, good shoes are a must. Please do not send your child without shoes or wearing only sandals. Each participant needs to keep a swimsuit and an extra change of clothes in their provided locker. A parent/guardian is responsible for taking clothing items, towels, and other items home at least once a week to be washed. Any items left over two weeks will be discarded.

CLEAN UP: In order to help develop a sense of responsibility, participants are expected to help with clean up duties after crafts, lunch, etc.

BEHAVIOR: Proper behavior is essential for effective operation of Kid Kamp. Applicants with a diagnosed behavioral disorder or past history of disruptive behavior may be denied entry into the program or be required to have a chaperone who is appointed by the child’s parents/guardians (must be approved by Greenfield Parks). Participants who cannot conduct themselves in accordance with the Kid Kamp Discipline Policy may be dismissed from the program.

PROPERTY DAMAGE: In the event of a participant intentionally causing damage to property of the Greenfield Parks and Recreation Department or to another participant, the parent(s)/guardian(s) will be held responsible for the cost of damages.

SCHEDULING: Snow days may occur throughout the school year. That is not the fault of the school corporation, Greenfield Parks and Recreation, or Greenfield/Hancock County Families. Our Department is obligated to plan for every aspect of the Kid Kamp Program starting in the month of December of each year. Staff salaries, staff training, program planning, field trips, and other program elements come into play year after year and fortunately or unfortunately, snow makeup days are not able to alter any program dates. The Kid Kamp Program will start on the posted date regardless of snow days. Many parents choose not to send their kids to the makeup school days and some do. Our Staff will be working regardless. If parents choose to, they are more than welcome to attend the program as soon as it starts.

Parent/Guardian Printed Name

Date

Parent/Guardian Signature

Date