



13 February 2024

Mayor Guy Titus
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Southside Water Improvement- Donohue Pay Request 7

Mayor and Board Members,

I am requesting the Board’s approval of the invoices that have been submitted by Donohue and Associates, INC. in the total amount of \$ 10,314.25. This invoice is for the engineering services rendered from 10 December 2023- 13 January 2024 and are summarized here:

September			
Invoice #	Detail	Date	Amount
13767-33	PSA Contract Task order 12	18 January 2024	\$6,324.25
13767-33	PSA Contract Task order 13	18 January 2024	\$3,990.00
		TOTAL	\$10,314

Once approved this invoice, along with the disbursement request form, will be submitted to the IFA/SRF for their review and approval. A copy of the invoice has been included with this request. Please let me know if you have any questions or if any other information is needed at this time.

I would welcome any questions that the board may have.

Respectfully Submitted,

Charles Gill
Manager
Water Utility

cc: Jane Webb, Utility Coordinator
Mitch Ripley, Human Resource Director
Lori Elmore, Clerk-Treasurer

INVOICE



101 West Ohio Street, Suite 1650
Indianapolis, IN 46204
Phone: 317-267-8200
www.donohue-associates.com

Invoice To:

City of Greenfield
Attn: Charles Gill
451 Meek Street
Greenfield, IN 46140

Invoice Date: January 18, 2024
Donohue Project No.: 13767
Invoice No: 13767-33
Project Manager: Emily Wehmeyer
Terms: Net 30 Days
Billing Period: 12/10/23 - 01/13/24

Project Description: Continuing Professional Services Agreement

Your Authorization: Continuing Professional Services Agreement, Signed 06/09/20
Task Order No. 1, Signed 06/09/20
Task Order No. 2, Signed 07/14/20
Task Order No. 3, Signed 11/04/20
Task Order No. 4, Signed 03/09/21
Task Order No. 5, Signed 06/08/21
Task Order No. 6, Signed 08/10/21
Task Order No. 7, Signed 04/12/22
Task Order No. 8, Signed 04/12/22
Task Order No. 9, Signed 08/23/22
Task Order No. 10, Signed 02/14/23
Task Order No. 11, Signed 03/14/23
Task Order No. 12, Signed 09/26/23
Task Order No. 13, Signed 10/27/23

Work Description: **Task Order 1 - South Water Plant Structural Condition Assessment**
Task Order 2 - East US 40 Water Main Replacement
Task Order 3 - East US 40 Maintenance of Traffic Plan
Task Order 4 - Clearwell Assessment
Task Order 5 - Water Tower & Main PER
Task Order 6 - Model Rebuild Assistance Phase 1
Task Order 7 - Model Rebuild Assistance Phase 2
Task Order 8 - Water Tower Site Archaeological Study
Task Order 9 - Southside Water Improvements Design
Task Order 10 - Easement Preparation for One Parcel
Task Order 11 - Easement and Right of Way Engineering
Task Order 12 - Southside Water Improvements-CRS
Task Order 13 - Asset Management Plan

Compensation:	Task Order No. 1 - Lump Sum	\$	8,100.00
	Task Order No. 2 - Lump Sum	\$	16,700.00
	Task Order No. 3 - Lump Sum	\$	1,000.00
	Task Order No. 4 - Lump Sum	\$	15,500.00
	Task Order No. 5 - Lump Sum	\$	35,000.00
	Task Order No. 6 - Time & Expense NTE	\$	20,000.00
	Task Order No. 7 - Time & Expense NTE	\$	12,000.00
	Task Order No. 8 - Lump Sum	\$	8,500.00
	Task Order No. 9 - Lump Sum	\$	498,900.00
	Task Order No. 10 - Lump Sum	\$	3,250.00
	Task Order No. 11 - per parcel	\$	186,550.00
	Task Order No. 12 - Time & Expense NTE	\$	679,600.00
	Task Order No. 13 - Lump Sum	\$	39,900.00
	Total	\$	1,525,000.00

Billing Summary:	Total Charges to Date	\$	817,513.64
	Charges Previously Billed	\$	807,199.39
	Current Charges	\$	10,314.25

<u>Task Order No. 1</u>	\$	8,100.00	
Percent Complete		100.0%	
Fee Earned	\$	8,100.00	
<u>Task Order No. 2</u>	\$	16,700.00	
Percent Complete		100.0%	
Fee Earned	\$	16,700.00	
<u>Task Order No. 3</u>	\$	1,000.00	
Percent Complete		100.0%	
Fee Earned	\$	1,000.00	
<u>Task Order No. 4</u>	\$	15,500.00	
Percent Complete		100.0%	
Fee Earned	\$	15,500.00	
<u>Task Order No. 5</u>	\$	35,000.00	
Percent Complete		100.0%	
Fee Earned	\$	35,000.00	
<u>Task Order No. 6</u>	\$	20,000.00	
Total Charges to Date	\$	19,975.00	
Charges Previously Billed	\$	19,975.00	
<u>Task Order No. 7</u>	\$	12,000.00	
Total Charges to Date	\$	11,932.50	
Charges Previously Billed	\$	11,932.50	
<u>Task Order No. 8</u>	\$	8,500.00	
Percent Complete		100.0%	
Fee Earned	\$	8,500.00	
<u>Task Order No. 9</u>	\$	498,900.00	
Percent Complete		98.0%	
Fee Earned	\$	488,922.00	
Charges Previously Billed	\$	488,922.00	
Total	\$	-	
<u>Task Order No. 10</u>	\$	3,250.00	
Percent Complete		0.0%	
Fee Earned	\$	-	
<u>Task Order No. 11</u>			
Total Charges to Date	\$	186,550.00	
Charges Previously Billed	\$	186,550.00	
<u>Task Order No. 12</u>	\$	679,600.00	
Total Charges to Date	\$	21,344.14	
Charges Previously Billed	\$	15,019.89	
Labor (38.0 hours)	\$	6,322.50	
Reimbursable Expenses	\$	1.75	
Subconsultant	\$	-	
Total	\$	6,324.25	
<u>Task Order No. 13</u>	\$	39,900.00	
Percent Complete		10.0%	
Fee Earned	\$	3,990.00	
Charges Previously Billed	\$	-	
Total	\$	3,990.00	
Current Charges Due	\$	10,314.25	

Please Remit to:

Donohue & Associates, Inc.
3311 Weeden Creek Road
Sheboygan, WI 53081
Phone: 920-208-0296
Fax: 920-208-0402

Aged Receivables				
<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 Days</u>	<u>> 120 days</u>
\$10,314.25	\$15,019.89	\$0.00	\$0.00	\$0.00