**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**January 23rd 2024**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

Brent Robertson Gregg Morelock

Lori Elmore Penny Lawyer

Mitch Ripley Ellen Kuker Tyler Rankins Jason Koch

Chief Brian Hartman Scott Yost

Nicholas Dezelan Chief Jason Horning

Charles Gill

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of January 9th, 2024 duly seconded by Robertson.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval for the Conflict of Interest forms. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore provided information to the Board regarding the 1782 Notice and final budget recommendations for the Budget Year 2024.

Clerk-Treasurer Lori Elmore provided an overview of the 2024 Budget Order which has been received from the DLGF for Hancock County. The Budget Order contains information regarding the certified numbers for the 2024 Budget and confirms our budget has now been approved for the fiscal year of 2024.

Clerk-Treasurer Lori Elmore informed the Board that requests made from the Civil City side and the Fire Territory regarding Excess Levy Appeals have both been approved.

**HUMAN RESOURCES:**

Mitch Ripley requested approval for the 2024 Legal Services Agreement between the City of Greenfield and Brand & Morelock, Attorneys-at-Law. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**PARKS DEPARTMENT:**

Ellen Kuker provided an update to the Board regarding the rebuild of the Riley Park Shelter House. The cost to rebuild the Riley Park Shelter House is approximately $1.6 million dollars and the BOW approved to award the project to R Chavez Construction Co., Inc. for the construction project in November. The insurance replacement policy amount is not yet confirmed from Selective. Ellen Kuker requested approval to reaffirm the awarding of the construction contract with R Chavez Construction Co., Inc. due to the bid expiring on January 24th; and to ask the Council for the remaining funds that insurance does not cover. Funding is available from CEDIT and will be returned to CEDIT if not used at the end of the project. Shelby secondarily moved to accept the contract subject to Council approval and moved to approve the contract for signature today, duly seconded by Breese. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval for the following employee advancements. These employees have successfully completed their training period requirements per the Greenfield Street Department Apprenticeship Program.

**Aaron Keomanivong** and **Justin Sasser** to Master Road Builder with an hourly rate of $31.40, effective February 3rd.

**Hershel Anderson**, **Holden Gross** and **John Eastridge** to Road Builder 2 with an hourly rate of $29.81, effective February 3rd.

**John Kmitta** to Apprentice Road Builder 2 with an hourly rate of $26.89, effective February 3rd. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Jason Koch requested approval of the Secondary Plat, the Subdivision Agreement and the Improvement Surety Bond as submitted for Woodfield Pointe, Section 2A and 2B. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

**POLICE DEPARTMENT:** Chief Brian Hartman requested approval of Senior Patrolman Richard Wilcher’s retirement, effective February 1st. Senior Patrolman Richard Wilcher has served the Greenfield Police Department, the City of Greenfield and its citizens honorably for the past (20) twenty years. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Brian Hartman requested approval of Sergeant Ronald Chittum’s retirement, effective February 2nd. Sergeant Ronald Chittum has served the Greenfield Police Department, the City of Greenfield and its citizens honorably for the past (20) past years. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Brian Hartman requested the Board declare Senior Patrolman Richard Wilcher’s duty weapon, Glock 47 handgun Serial #CBKD681, as surplus and award it to him as an appreciation for his years of service. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Brian Hartman requested the Board declare Sergeant Ronald Chittum’s duty weapon, Glock 19 handgun Serial #BGZW105, as surplus and award it to him as an appreciation for his years of service. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Brian Hartman requested approval to hire Richard Wilcher as a Reserve Police Officer with the Greenfield Police Department, effective February 2nd. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Brian Hartman requested approval to hire Ronald Chittum as a Reserve Police Officer with the Greenfield Police Department, effective February 3rd. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**POWER AND LIGHT:**

Scott Yost requested approval to purchase a snow plow through Sourcewell from Mid-State Truck Equipment with a cost of $9,390.00. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Scott Yost requested approval to seek quotes for the Hastings Substation Control House. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Scott Yost requested approval to seek bids to sell an EZ Hauler Easement Machine. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Scott Yost requested approval to seek bids to sell a 1999 Case 460 Trencher. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Scott Yost presented the December Dashboard.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the proposal from Miller Pipeline for the installation and testing of the natural gas fuel lines for the Wastewater Treatment Plant Improvements Project with a cost of $21,721.90. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Nicholas Dezelan presented the December Dashboard.

**WATER DEPARTMENT:**

Charles Gill requested approval for a pay rate correction for Bryce Kirstein as a Distribution Operator F with an hourly rate of $24.07, effective December 23rd. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill requested approval of the Asset and Management Software License Agreement with Elements XS provided by Novotx, LLC, contingent upon final attorney approval, with an initial first year cost of $62,100.00 followed with an annual cost of $25,500.00. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Charles Gill requested approval for the Memorandum of Understanding between the Board and the Water Utility and Surplus Management, Inc. for the replacement of water filter media. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill presented the December Dashboard.

**FIRE DEPARTMENT:**  Lieutenant David Wickard, District Vice President of the Hancock County Professional Firefighters Union, and Senior Firefighter Kurtis Davis invited the Board members to attend the training at their upcoming FIRE OPS 101 on May 4th.

Chief Jason Horning requested approval for the time driven promotion for Eran Uptegrove to Firefighter 1st Class at a bi-weekly amount of $2,644.13, plus an annual $4,000.00 Paramedic stipend, effective February 3rd. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval of the equipment quote from Safety Systems for the new Tahoe with a cost of $6,075.40. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested approval of the Engagement Letter for Medicare reimbursement with Rooney and Company, LLC, with a cost of $4,000.00. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval of the 4th Quarter Ambulance Billing Write Off’s in the amount of $809,593.52. Shelby moved approval with the notation that $680,000.00 consists of Medicaid and Medicare for whom it doesn’t matter what we bill them they pay us their rate, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested approval of the EMS Interlocal Agreement with Brown Township with an annual amount of $18,000.00. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested approval for the lateral transfer hire of Matt Horton as a Senior Firefighter/Paramedic at a bi-weekly amount of $2,701.82, plus an annual $4,000.00 Paramedic stipend with (6) six vacation days or (144) one hundred forty-four hours, effective March 3rd; with his next increase in vacation time on the following schedule:

After (5) five years of service – 9 days or 216 hours

After (10) ten years of service – 12 days or 288 hours

After (15) fifteen years of service – 15 days or 360 hours

Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested approval of the retirement of Battalion Chief John Woods, effective January 28th. Battalion Chief John Woods has served the Greenfield Fire Department, the City of Greenfield and its citizens honorably for the past (24) twenty-four years. The Board thanked John for his years of service. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval for the promotion of Captain Scott Hoagland to Battalion Chief, effective February 3rd. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning oversaw the badge pinning of Battalion Chief Scott Hoagland.  
Mayor Titus congratulated Battalion Chief Hoagland and welcomed the members of his family who were present to celebrate with him.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 11:01 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, February 13th at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer