**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**November 14th, 2023**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Chuck Fewell Kathy Locke Larry Breese Kelly McClarnon Glenna Shelby Gregg Morelock Lori Elmore Penny Lawyer Amanda Dehoney Chief Jason Horning Tyler Rankins Chief Brain Hartman Charles Gill Joanie Fitzwater Jason Koch Rob Souchon

Jane Webb Nicholas Dezelan

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of October 24th, 2023, duly seconded by Shelby.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the October 2023 Payroll Allowance Docket as submitted. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the August 2023 Fund, Appropriation and Revenue reports. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the Conflict-of-Interest form for Daniel Montgomery. The mayor requested to table for further clarification. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**ANIMAL MANAGEMENT:**

Amanda Dehoney requested approval for the termination of Anna Kmitta, effective 10-31-2023. Anna was still within her (90) ninety-day probationary period. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval to award Municipal Emergency Services for the WENDY rescue helmets with a cost of $7,632.00. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested approval to award Impact Rescue to replace the Holmatro hydraulic rescue tools with a cost of $62,628.00, which includes a $6,000.00 trade in of Core Tools . Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested the bids received for the heart monitor be opened and read into record. The bid received was: **Stryker Physio Control $39,634.35**

Chief Jason Horning requested to table until the next BOW meeting.Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested the bids received for the inventory control software be opened and read into record. The bid received was:

**PSTrax $8,750.00 for the first year then an annual cost of $7,100.00 starting the second year**

Chief Jason Horning requested to award PSTrax for the inventory control software with a cost of $8,750.00 for the first year then an annual cost of $7,100.00 starting the second year. Breese moved to approve, duly seconded by Locke. Funds are available in their budget. Motion carried viva voce.

Chief Jason Horning requested approval of the Training Facility Use Agreement between the City of Greenfield and the Vernon Township Fire Department to use the Greenfield Fire Territory Station 22 facilities and equipment located at 210 W. New Road, Greenfield, IN. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval of the following time driven promotions. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**Eli Boyd** to Private Firefighter at a bi-weekly amount of $2,396.57, effective November 11th.

**Reece Burkhart** to Private Firefighter at a bi-weekly amount of $2,396.57, effective November 11th.

**Isaiah Faust** to Senior Firefighter at a bi-weekly amount of $2,624.90, effective November 11th.

**Adam Foster** to Senior Firefighter at a bi-weekly amount of $2,624.90, plus an annual $4,000.00 Paramedic stipend, effective November 11th.

**Luke Eichholtz** to Senior Firefighter at a bi-weekly amount of $2,624.90, plus an annual $4,000.00 Paramedic stipend and a $1,000.00 Public Information Officer stipend, effective November 11th.

**Christian Jones** to Senior Firefighter at a bi-weekly amount of $2,624.90, plus an annual $4,000.00 Paramedic stipend, effective November 11th.

**Benjamin Slawta** to Senior Firefighter at a bi-weekly amount of $2,624.90, plus an annual $4,000.00 Paramedic stipend, effective November 11th.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to seek Material Bids and Fuel Bids for 2024. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Tyler Rankins requested approval of the liquid asphalt price decrease with Waste Management Crossroads Aggregate, effective November 1st.

**Liquid Asphalt Bid Price - $625/ton Current Price - $555/ton**

McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval of the Memorandum of Agreement between Indiana State Police and Greenfield Police Department for the Indiana Internet Crimes Against Children Task Force, effective November 14th, and authorize the chief to sign the agreement. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Brian Hartman requested approval to purchase (4) four additional Flock Cameras at $2,500.00 each for a total of $10,000.00. Funds are available and will be paid from their HSI account. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Brian Hartman requested approval to add the $1,000.00 Field Training Officer stipend for Senior Patrolman Isaac Galbraith, effective November 11th. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested approval of the Agreement between the City of Greenfield and Brackney, Inc. for the Southside Water Improvements Water Main Extension and Replacement Project. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Charles Gill requested approval of the Agreement between the City of Greenfield and Phoenix Contractors and Erectors, LLC for the Southside Water Storage Tower, and Improvements Project. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Charles Gill requested approval of the Recycling Service Agreement with Lighting Resources, LLC for the disposal of hazardous materials replaced during internal building maintenance of the different Water Utility plants. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Charles Gill requested approval to table the Right of Access Agreement with the Pioneer Engineers Club until the next BOW meeting. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Charles Gill requested approval of the resignation of Tyler Fesler, effective November 10th. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the Secondary Plat, the Subdivision Agreement and the Improvement surety as submitted for Progress Park, Section 4, Lot 1. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Joanie Fitzwater requested approval of the Secondary Plat, the Subdivision Agreement and the Improvement surety as submitted for Bradley Addition, Replat Lot 4. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval, along with the recommendation from arcDESIGN, to award R Chavez Construction Company for the Riley Park Shelter House Re-construction project. Jason Koch also requested the conditional approval of the Construction Agreement with R Chavez Construction Company, Inc. in the lump sum, not-to-exceed amount of $1,596,500.00 (Base Bid plus Alternate Bid #1A) for the Riley Shelter House Reconstruction project with a substantial completion date of September 27, 2024, and final completion date of December 15, 2024, conditioned on the final approval from the City’s insurance company, Selective Insurance.The Construction Agreement will come later since it is conditional. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Jason Koch requested approval of the Easement Agreement between the City of Greenfield and DISH Wireless, LLC for a 10’ easement along approximately 460’ of the Pennsy Trail right of way directly south of 101 and 104 Harrison Street.There are(2) two communication towers located on the 101 Harrison property and DISH wants to run utilities from the towers out to the City right of way and beyond. Uponapproval the Engineering Department will return the executed Easement Agreement back to DISH, LLC and DISH, LLC will record the easement with the county. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

Jason Koch requested approval of Change Order #1 (final) with Midwest Paving, LLC for the Community Crossings Matching Grant Packet #1 with a decrease of $445,036.04 for a revised not-to-exceed total of $1,066,641.06 with no changes to the completion date. Since this is a 50/50 matching grant with the State, half of this savings ($222,518.02) will be returned to INDOT.Jason Kochalso requested approval to allow the mayor to execute the substantial completion form dated October 7th. This will allow us to release performance bonds and establish the date that the (3) three-year maintenance bonds will begin. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval to table the Archive Social subscription service until the next BOW meeting. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Rob Souchon requested approval to seek quotes for server replacement hardware. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the September Financials for electric, water, sewer, and storm water utilities. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**WASTEWATER DEPARTMENT:**

Nicholas Dezelan requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from September 1st – September 30th for the Wastewater Treatment Plant Improvements Project in the total amount of $51,274.59. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Nicholas Dezelan requested approval for the invoice from Kleinpeter Consulting Group, LLC for labor standards services related to the Wastewater Treatment Plant Improvements Project with a total amount of $11,350.00. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #12 to F.A. Wilhelm Construction for the Wastewater Treatment Plant Improvements Project in the amount of $2,878,808.93 with a retainage of $151,516.25 for a total payment for Application #12 of $3,030,325.18. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Nicholas Dezelan requested approval of Commonwealth Engineers, Inc., and F.A. Wilhelm’s Change Order #3 for the Wastewater Plant Treatment Improvements Project with an increase cost of $1,372,507.00 and an extension in the contract time of (25) twenty-five calendar days. The increase is due to additional excavation and disposal of debris. This brings the updated new contract amount to $71,011,002.00. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:58 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, November 28th at 10:00 a.m.

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Penny Lawyer Chuck Fewell, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer