**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**May 23rd 2023**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Chuck Fewell Kathy Locke Larry Breese Gregg Morelock Lori Elmore Penny Lawyer

 Gregg Morelock Jane Webb

Chief Jason Horning Tyler Rankins

Jason Koch Charles Gill Nicholas Dezelan Scott Yost

Joanie Fitzwater Gregg Morelock

Absent: Kelly McClarnon Glenna Shelby

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of May 9th, 2023 duly seconded by Breese.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**CITY ATTORNEY:**

Gregg Morelock requested approval of the Full and Final Release for the SR 9 Gateway Project Banner Poles with Hitchcock Design, Inc. d/b/a Hitchcock Design Group with a total of $14,156.45. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Councilman Dan Riley requested approval of Premium Mechanical’s maintenance bid to replace (2) two HVAC units for the City Hall building for a not-to-exceed total of $150,000.00. Funds will be allocated from the Cumulative Capital Impact Fund. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the 1st Quarter Financials for all of the utilities. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Jane Webb requested approval to hire the following seasonal employees with an hourly rate of $16.00. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

 **Ryker Horning Power & Light effective, June 5th**

 **Noah Rodgers Power & Light effective, June 5th**

 **Joe Roland Customer Service effective, June 5th**

 **Nora Gardner Storm Water effective, May 22nd**

 **Matt Turner Street/Power & Light effective, May 22nd**

 **Trey Hunt Street/Power & Light effective, June 5th**

 **Sean Taylor IT effective, May 22nd**

JaneWebb requested approval for Karen Gardner and herself to attend the NISC Annual Conference in Denver, CO September 17th – 20th with an estimated cost of $2,500.00 per person. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

 Jane Webb requested approval of the Utilities Write Off’s in the total amount of $148,221.73 for the years 2015 and 2016. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

 **Electric $111,767.43**

 **Water $14,640.11**

 **Waste Water $18,051.69**

 **Storm Water $3,762.50 FIRE DEPARTMENT:**

Chief Jason Horning requested approval of the Bill of Sale between the Greenfield Fire Department and the City of Lawrence Fire Department for fire gear pants and coat “as is” in the amount of $1,000.00. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested approval of the time driven promotion for Adam Leonard to Senior Firefighter at a bi-weekly amount of $2,624.90, plus an annual $4,000.00 Paramedic stipend and an annual $1,000.00 EMS Instructor stipend, effective May 27th. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval of the resignation of Dwight Haggard, effective June 6th. Dwight has served (20) twenty years as a Firefighter/Paramedic. The Mayor and the Board thanked Dwight for his long commitment of service for the citizens of Greenfield and wished him well. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval to hire Avery Hayes as a part-time Firefighter/EMT with an hourly rate of $18.00, effective June 5th. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to award Indy Aerial Services, LLC for the repair of the IT Department’s small bucket truck, which both departments share, with a cost of $5,882.86. The cost will be split between the Street and IT departments. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Additional quote: **Altec $17,876.75**

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval of the Professional Services Agreement Amendment #3 with Wessler Engineering, Inc. to perform work on our storm water reviews with a cost of $70,000.00 for a not-to-exceed total of $140,000.00; with a change in expiration date of December 31st, 2024. Wessler Engineering, Inc. bills us for each review task, we would pay them for their work, and then we send a bill to the developer for the cost of that review. There is zero cost to the City of Greenfield. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Jason Koch requested approval of the release of the Performance Bond for Greenfield Market, to be replaced by the (3) three year Maintenance Bonds with a start date of November 10th, 2021, due to the completion of the following. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

 **Public sidewalk Performance Bond #CICI915265**

Jason Koch requested approval of the release of the Performance Bonds for Sandalwood, Section 2, to be replaced by the (3) three year Maintenance Bonds due to the completion of the following. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

**Thermo Striping Performance Bond #9387071**

**ROW Asphalt (Franklin) Performance Bond #CMS0344894**

**Monuments Performance Bond #9387069**

**Erosion Control Performance Bond #CMS0344886**

**WATER DEPARTMENT:**

Charles Gill requested approval for an emergency purchase of a 2023 Chevrolet Silverado 1500 4x4 Crew Cab with a cost of $48,950.00; due to the unknown amount of lead time for a newly built truck. Funds are available in their 2023 O&M budget. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill requested approval with the recommendation from Donohue and Associates to award Innovyze InfoWater Pro for a new Water Modeling Software with a cost of $10,000.00; pending the review and approval of the service agreement by the City Attorney. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Additional quote received was:

 **WaterGEMS $11,713.00**

Charles Gill requested approval for the advancement of Curtis Dyer to Distribution Operator A with an hourly rate of $31.26, effective May 27th. Curtis has successfully completed the requirements of the Apprenticeship Program. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill presented the April Dashboard.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval for the invoice from Kleinpeter Consulting Group, LLC for labor standards services related to the Waste Water Treatment Plant Improvements Project with a total amount of $12,300.00 Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan presented the April Dashboard.

**POWER AND LIGHT:**

Scott Yost requested approval for the purchase of a 2023 Ford F550 4x4 Dump Truck from Andy Mohr Ford with a cost of $65,621.50. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**Andy Mohr Ford $72,975.00 w/trade-in of a 2011 Ford F250 Crew Cab for $12,750.00 = $65,621.50**

Scott Yost provided information to the Board of the purchase for the Parker Substation Sign from Barn Sign Works with a cost of $6,000.00. The Mayor approved this purchase in order to have the sign installed before the May 26th dedication of the Parker Substation.

Scott Yost requested approval for Pat Byerley and Melissa Farmer to attend the NISC Annual Conference in Denver, CO September 17th – 20th with a not-to-exceed cost of $2,500.00 per person. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Scott Yost requested approval for the release of the bid check from Stover Excavating, Incorporated in the amount of $8,857.00 following the completion of work for the Riley Literary Trail Project. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Scott Yost requested approval for the promotion of Cole Dishroon to Journeyman Lineworker with an hourly rate of $40.89, effective May 27th. Cole has successfully completed his training period requirements per the U.S. Department of Labor’s Bureau of Apprenticeship & Training Standards. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Scott Yost presented the April Dashboard.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the final pay applications for the Stellar Main Street Revitalization Program (MSRP). All work has been completed except for acceptance of the final close out documents by OCRA. All Contractor bonds may be released upon request. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

 **Total MSRP cost: $1,072,008.00**

 **City match 12%: $126,916.00**

 **Owner match 15%: $159,392.00**

 **CDBG Grant funds 73%: $785,700.00**

Joanie Fitzwater requested approval of the Encroachment Agreement between the City of Greenfield and KS Real Estate Holdings granting the Landowner the rights to encroach upon the public right-of-way known as 20’ LDUE located at Southeast corner of Lot 2 of the Gateway Park Subdivision. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** Gregg Morelock updated the Board that Interior Construction Services has been obtained to begin demolition of the Riley Park Shelter House with a cost of $27,750.00, pending submission of the contract.

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Breese moved to adjourn the meeting at 10:49 a.m., duly seconded by Locke. Motion carried viva voce.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, June 13th at 10:00 a.m.

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Penny Lawyer Chuck Fewell, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer