April 19, 2023

Board of Public Works and Safety

10 S. State St.

Greenfield, IN 46140

Re: Encroachment Agreement

Members:

Our department has received a request to encroach into Depot Street Park for the purpose of constructing a deck. The proposed deck and boardwalk is a part of the new Depot Barn which will house public restrooms as well as businesses that enhance the events held at the Depot Street Park. The commercial property owner has applied for an improvement location permit and an encroachment agreement to encroach into the Depot Street Park. Upon review of the application by the affected public and private utilities and the Parks Department, it has been determined that the encroachment **will not** adversely affect the use of the park. Therefore, it is my recommendation that the Board **approve** the following encroachment agreement with the conditions as outlined below.

**Depot Street Investments LLC – 220 W. Mill St. Deck and Boardwalk to encroach Depot Street Park**

Temporary banners and signs on the deck and boardwalk railing facing Depot Street Park shall adhere to the following conditions:

1. A maximum of 6 total signs or banners shall be displayed at any one time on the deck or boardwalk railing.
2. Each sign or banner shall have a maximum size of 3’ by 10’.
3. Signs and banners shall cover a maximum of 70% of the total area of the deck or boardwalk railing at any one time.
4. Neither signs nor banners shall extend above or below the deck or boardwalk railing.
5. Signs and banners shall be displayed along the deck or boardwalk railing only from May through October.

Respectfully,

Joanie Fitzwater

Zoning Administrator