**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**March 28th 2023**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Chuck Fewell Kathy Locke Kelly McClarnon Gregg Morelock Lori Elmore Penny Lawyer Gregg Morelock Mitch Ripley

Chief Brain Hartman Joanie Fitzwater Tyler Rankins Jane Webb

Scott Yost Charles Gill

Chief Jason Horning

Attending by Zoom: Larry Breese

Glenna Shelby

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of March 14th, 2023 duly seconded by McClarnon.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the February 2023 Fund, Appropriation and Revenue reports. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the Lincoln Life Contract. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

**CITY ATTORNEY:**

Gregg Morelock requested approval of the Professional Services Agreement between the City of Greenfield and American Structurepoint, Inc., for the Riley Park Shelter House Fire Damage Restoration Project, with a not-to-exceed cost of $75,400.00. This contract has been reviewed by our insurance carrier and has been cleared for execution and reimbursement by the insurance proceeds. Discussion followed. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**HUMAN RESOURCES:**

Mitch Ripley requested approval of the pay increase for Rob Souchon to $85,000.00 per year, effective April 1st. Mr. Ripley stated that Rob has exceeded our expectations and has proven himself to be a valuable asset to the City of Greenfield. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval the (16) sixteen hours of vacation time that were rolled over for Officer Nichole Gilbert be extended thru June 15th. Breese moved to approve, duly seconded by Locke.

Motion carried viva voce.

Chief Brian Hartman requested approval to table the Revised Standard of Operating Procedure 1003. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the Secondary plats, the Subdivision Agreement and the Improvement surety as submitted for the Greentree Subdivision contingent upon the Clerk Treasurer’s office receiving the surety payment or bond. At which time, the Plat and Subdivision Agreement would be released. Locke moved to approve pending the receipt of the surety payment or bond in the Clerk Treasure’s office, duly seconded by McClarnon. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested the bids received for the weed trimming for the cemetery be opened and read into record. The bid received was: **Alisha Daugherty $1,300.00 per weed trimming** Tyler Rankins requested approval to table the bid received and return at the next BOW meeting with a recommendation for approval. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Tyler Rankins requested the bids received for the Flower Endowment be opened and read into record. The bid received was:

**Andree’s Floral Design $1,515.00**

Locke moved to approve, duly seconded by McClarnon**.** Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**WASTE WATER DEPARTMENT:**

Jane Webb requested approval of the contract with Brenntag for the supply of disinfection chemicals for the 2023 season. The Mayor had given prior approval of the contract due to the Waste Water Department needing to place an order for the disinfection chemicals. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

Jane Webb requested approval for the promotion of Kevin Davis to Apprentice Pipefitter I with an hourly rate of $24.43, effective April 1st. Kevin has successfully completed his first milestone of the Waste Water Apprenticeship Program. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Jane Webb presented the March Dashboard.

**POWER AND LIGHT:**

Scott Yost presented the March Dashboard.

**WATER DEPARTMENT:**

Charles Gill presented the March Dashboard.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval to seek quotes for the equipment for the new training vehicle; which includes the emergency warning equipment and two-way radio. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested approval to hire Andrew Ward as a Probationary Firefighter/Paramedic at a bi-weekly amount of $2,289.05 plus an annual Paramedic stipend of $4,000.00, pending a successful completion of his pension physical. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval to hire Layne Harnishfeger and Aaron Davis as part-time Firefighters/EMT’s with an hourly rate of $18.00, effective April 15th. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval for the promotion of EMS Division Chief RJ Beaver to Deputy Chief at a bi-weekly amount of $3,086.44 plus an annual Medic stipend of $4,000.00 and an annual IT Technician stipend of $1,000, effective March 18th. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Jason Horning oversaw the badge pinning of Deputy Chief RJ Beaver by his wife, Candy Beaver.

The Mayor congratulated Deputy Chief Beaver on his well-deserved promotion.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Locke moved to adjourn the meeting at 10:35 a.m., duly seconded by McClarnon. Motion carried viva voce.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, April 11th at 10:00 a.m.

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Penny Lawyer Chuck Fewell, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer