Date: January 24th, 2023

TO: Greenfield Board of Works and Public Safety

RE: Out of State Travel

I am requesting the Board to approve out of State travel for Detective Jill Jenkins and Officer Brandon Pope. This is a 5 day Narcotics training. This course will cover several different topics that are related to what our Detectives investigate here in Greenfield. We have looked for classes closer to Greenfield, but this is the closest and only class that covers all of these topics. This class is from Feb 6th through Feb 10th. Travel will be Sunday the 5th and Friday the 10th. One unmarked police vehicle with an approximate round trip total of 800 miles.

Respectfully,

Chief Brian Hartman