

SECTION 00 1101 – NOTICE TO BIDDERS

PART 1 - GENERAL

Notice is hereby given that the City of Greenfield, Hancock County, Indiana, by and through its Board of Public Works & Safety, hereinafter referred to as the Owner, shall accept sealed bid packages for the construction of the Greenfield Stellar MSRP Downtown Façade Renovation project in Greenfield, Indiana – Division #1, Division #2, Division #3, Division #4, Division #5, and Division #6 Bid Packages.

Sealed bids shall be accepted at the Clerk/Treasure’s Office, 10 S. State Street, Greenfield, Indiana until 9:30AM local time, Tuesday, September 28, 2021. Bids received after the listed time and date shall be returned unopened. Bids received prior to this time shall be opened and publicly read at the public meeting scheduled to take place in the Keith McClarnon Government Center (City Hall) , Council Chambers, on Tuesday, September 28, 2021, at 10:00AM, following the bidding deadline. All interested citizens are invited to attend. Should any citizen require special provisions, such as handicapped modifications or non-English translation personnel, The City will provide such provisions if the request is made by September 15, 2021.

A pre-bid Meeting will be held at 10:00AM (Local Time) on September 9, 2021, at Keith McClarnon Government Center (City Hall) Council Chambers, Greenfield, Indiana. All prime contractors, subcontractors, small, minority or women owned enterprises and other interested parties are encouraged to attend.

The Project will be constructed in Six (6) contract Divisions (Bid Packages) which are defined and outlined as follows:

Division #1 Bid Package

The Division #1 Bid Package will consist of Building 01: 216 West Main Street for new accessible ramp, site improvements and new entry doors.

Division #2 Bid Package

The Division #2 Bid Package will consist of Building 02: 2 West Main Street for general limestone repointing and cleaning.

Division #3 Bid Package

The Division #3 Bid Package will consist of Building 03: 13 North State Street for general façade renovation.

Division #4 Bid Package

The Division #4 Bid Package will consist of Building 04: 23 North East Street for the installation of protective window coverings over stained glass windows.

Division #5 Bid Package

The Division #5 Bid Package will consist of Building 06: 9 American Legion Place for general façade renovation, new masonry veneer and windows.

Division #6 Bid Package

The Division #6 Bid Package will consist of Building 07: 1 Courthouse Plaza, including general façade renovation.

Plans and Specifications for each Division of the Project are on file and may be obtained at the following location after 3:00PM (EDST), Friday, August 27, 2021:

Repro Graphix, Inc. (INDIANAPOLIS)
437 N. Illinois Street
Indianapolis, Indiana 46204
(317) 637-3377
(800) 718-0035
irepro@reprographix.com

Reproduction and delivery cost as determined by Repro Graphix, Inc. is the responsibility of the contractor and is not refundable. Purchase of partial sets does not waive the Prime Bidders' responsibility to provide a complete bid. Interested Parties are encouraged to register with either Repro Graphix, Inc. or the Architect for receipt of addendums and other project revisions.

The work to be performed and the bid(s) to be submitted shall include sufficient and proper sums for all general construction, mechanical installation, labor, materials, permits, licenses, insurance, and so forth incidental to and required for the construction of the Project.

Each bid must be enclosed in a sealed envelope clearly marked and bearing the following on the outside of the envelope:

Division # (for which the Bid is for)
REBID
Stellar MSRP Downtown Façade Renovation
Greenfield, Indiana
Project Number: 21001
Name of Bidder
Address of Bidder

All bids must be submitted on the bid form for the appropriate Division as identified in the contract documents and included in the Specifications.

Each bid shall be accompanied by a certified check or acceptable bidder's bond made payable to the City of Greenfield, in the sum of not less than five percent (5%) of the total amount of the highest aggregate bid, which check or bond will be held by the Owner as evidence that the bidder will, if awarded the contract, enter into the same with the Owner upon notification from him to do so within ten (10) days of said notification.

Bid Bond of not less than 5% of the total amount of the highest bid amount submitted shall be submitted in the form of a certified check, cashier's check, or a bid bond. Bid bonds shall be executed by the Bidder and a surety company approved by the Owner and qualified to do business in the State of Indiana. Check or bid bond shall be made payable to City of Greenfield.

Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Contractor at the time of contract execution. The bonds will be in the amount of 100% of the Contract Price and must be in full force and effect throughout the term of the Construction Contract plus a period of twelve (12) months from the date of substantial completion.

The Owner reserves the right to reject any bid, or all bids, or to accept any bid or bids, or to make such combination of

bids as may seem desirable, and to waive any and all informalities in bidding. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bid may be withdrawn after the scheduled closing time for receipt of bids for at least ninety (90) days.

A conditional or qualified Bid will not be accepted.

Award will be made to the low, responsive, responsible bidder. The low, responsive, responsible bidder must not be debarred, suspended, or otherwise be excluded from or ineligible for participation in federally assisted programs under Executive Order 12549.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout.

Bids shall be properly and completely executed on bid forms included in the Specifications. Bids shall include all information requested by Indiana Form 96 (Revised 2013) included with the Specifications. Under Section III of Form 96, the Bidder shall submit a financial statement. A copy of the proposed Financial Statement to be submitted with the bid is included in the bid documents section to these specifications. The Owner may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein.

Each Bidder is responsible for inspecting the project site(s) and for reading and being thoroughly familiar with the Contract Documents and Specifications for each Division Bid Package. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to its Bid.

Wage rates on the project shall not be less than the federal wage scale published by the U.S. Department of Labor.

Bidders on this work shall be required to comply with the provisions of the President's Executive Order No. 11246, as amended. The Bidders shall also comply with the requirements of 41 CFR Part 60 - 4 entitled Construction Contractors - Affirmative Action Requirements. A copy of 41 CFR Part 60 - 4 may be found in the Supplemental General Conditions of the Contract Documents and Specifications.

The Bidders attention is also called to the "Minority/Women Business Participation" requirements contained in the Project Specifications. The Indiana Office of Community and Rural Affairs has adopted a State goal of 10% participation for minority and women owned businesses for construction related or purchase related contracts for the work.

The Contractor must meet guidelines and practices established by the Indiana Office of Community and Rural Affairs and appropriate federal regulations including: 1) Executive Order 11246, 2) Section 3 of the Housing and Community Development Act of 1968, as amended, 3) Certification of Non-Segregated Facilities, 4) OMB Circular A-102, 5) Title VI of the Civil Rights Act of 1964, 6) Section 504, Rehabilitation Act of 1973, 7) Age Discrimination Act of 1975, 8) Executive Order 12138, 9) Conflict of Interest Clause, 10) Retention and Custodial Requirements for Records Clause, 11) Contractors and Subcontractors Certifications, and others that may be appropriate or necessary.

Contract procurement is subject to the federal regulations contained in the OMB Circular A-102, Sections B and O and the State of Indiana requirements contained in IC-36-1-9 and IC-36-1-12.

Any contract(s) awarded under this Advertisement for Bids are expected to be funded in part by a grant

from the Department of Housing and Urban Development, as administered by the Indiana Office of Community and Rural Affairs. Neither the United States nor any of its departments, agencies or employees is or will be a party to this Advertisement for Bids or any resulting contract.

Questions on the project should be directed to the Architect of Record:

ARCHitecture trio, inc.
9093 Cinnebar Drive
Indianapolis, Indiana 46268
(317) 917-9042
Attn: Pat Jacobs
pat@archtrio.com

**Final day for questions submitted to the Architect is Friday, September 17, 2021 by 4:00PM (EDST)
All questions will be answered in a final addendum to the construction documents, to be released by
Friday, September 24, 2021 to all registered prospective bidders.**

Dated this August 27, 2021

Mayor Chuck Fewell, City of Greenfield

END OF SECTION 001101