



Engineering and Planning Department

September 23, 2021

Board of Public Works and Safety
10 S. State St.
Greenfield, IN 46140

Re: Encroachment Agreements

Members:

Our department has received a request to encroach into an unimproved right of way for the purpose of constructing a parking lot. The property owner is changing the house to a commercial use with rear yard parking. Upon review of the application, our staff has determined the encroachment **will not** have an adverse effect on the public. Therefore, it is my recommendation that the Board **approve** the following encroachment agreement.

Forrest Lee Staley Jr & Paula Karol Staley, 330 W Osage St

Respectfully,

Joanie Fitzwater
Zoning Administrator