

Marilyn Shelton
9412 N 300 E
Morristown, IN 46161

Jane Webb
City Of Greenfield
10 S State St.
Greenfield, In 46140

August 2, 2021

Dear Jane ,

This letter is to inform you of my retirement from the City of Greenfield, Utility Billing Department effective October 1, 2021. I feel it's time to experience new adventures and explore my creative side. In my 30 plus years I have learned so much and have made wonderful friendships. My co-workers are more than that, they have become family. I will help Karen in the transition of billing responsibilities in the following days . Thank you Jane for everything . It's been my pleasure working for you.

Sincerely ,

A handwritten signature in black ink that reads "Marilyn Shelton". The signature is written in a cursive, flowing style.

Marilyn Shelton