



May 11, 2021

Mayor Chuck Fewell
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Request to obtain quotes for rotation of fleet vehicles

Mayor and Board Members,

The Utility's work load has demonstrated the need to rotate two vehicles in the fleet. The Dodge Ram that the Utility Manager has been using for a take home vehicle will be rotated to the plant personnel. The Manager would then obtain an SUV to serve as the take home vehicle. The other vehicle is a standard light duty utility truck for the metering technician that exclusively works with our water meters.

I request the board approve the Water Department to seek quotes for 2022 model year SUV vehicle and Utility Truck to be opened at the Board meeting May 25th and award on June 8th.

I welcome any questions the Board may have on this recommendation.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill", is written over a light blue horizontal line.

Charles Gill
Manager
Water Utility

cc: Jane Webb, Utility Coordinator
Lori Elmore, Clerk-Treasurer