



*Engineering and Planning Department*

March 16, 2021

Board of Public Works and Safety  
10 S. State St.  
Greenfield, IN 46140

Re: Encroachment Agreement

Members:

Our department has received a request to encroach into utility/drainage easements for the purpose of constructing a fence. The residential property owner has applied for an improvement location permit and an encroachment agreement into the existing easement. Upon review of the application, our staff has determined the encroachment **will not** adversely affect the use of the easement. Therefore, it is my recommendation that the Board **approve** the following encroachment agreement with the conditions as outlined below.

**Beth Smith – Lot 60, Summerset, 998 Shady Dr**

Fence to encroach 9 feet into the north drainage easement.

Respectfully,

Joanie Fitzwater  
Zoning Administrator