Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. McClarnon moved to approve the minutes of January 28th, 2020 as presented, duly seconded by Breese. Motion carried *viva voce*.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket. Breese moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

**WATER DEPARTMENT:**

Charles Gill requested that garage door quotes received be open and read. Armstrong Garage Doors $8,900.00

Charles Gill requested to table the quote until the next meeting to review that all requirements are met. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

**STREET DEPARTMENT:**

Tyler Rankins requested to table opening the trailer quotes until the next meeting so we can send out an addendum as no quotes had been received at this time. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

**CITY ATTORNEY:**

City Attorney Gregg Morelock requested approval of the final settlement payment for Matchbook Creative in the amount of $10,000.00 Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**IT DEPARTMENT:**

Nick Riedman requested approval to salvage and remove 8 items of VM software from his 2020 Capital Assets in the amount of $35,683.64. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Nick Riedman requested approval of quotes for VMWare licensing and renewing our antivirus licensing. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Aunalytics Sophos $33,890.30
CDW Sophos $40,221.40
PCMG Sophos $33,659.15

Nick Riedman requested approval to award the quote to PCMG for a period of three (3) years in the amount of $33,659.15. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Nick Riedman requested to table the quote for VMWare until the next meeting. McClarnon moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested a continuance for the Findings of Fact regarding Unsafe Building 239 West South Street until the next meeting. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Joanie Fitzwater requested permission to seek demolition bids for 239 West South Street. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.
Joanie Fitzwater requested approval of encroachment agreement for Antonio Sandoval – Lot 99 Sawmill, Section 2, 116 Rambling Road. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

ENGINEERING DEPARTMENT:

Jason Koch requested approval and acceptance of the Sanitary Sewer Easement for the Jail Utility Extension with Hancock County Farm. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Jason Koch requested approval of Performance Service Agreement Amendment #6 with GAI Consultants in the increased amount of $19,600.00 with a new total for the Opportunity Parkway, Phase 4 Project not to exceed $739,947.00. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

FIRE DEPARTMENT:

Chief James Roberts requested approval to rescind the conditional offer of employment to Easton Fields. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief James Roberts requested approval to hire Todd Stephenson as a Volunteer Firefighter with the effective hire date being back dated to February 1st. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief James Roberts requested approval of Jason O’Neal’s request to resign his position as Captain and placed in the position of Senior Firefighter effective February 22nd. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief James Roberts requested approval of the Master Lease Agreement with Republic First National for leasing payments to purchase Air Paks for the department. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

City Attorney Gregg Morelock requested approval of Resolution No. 2020-802/11/2020. McClarnon moved to approve Resolution No. 2020-802/11/2020, duly seconded by Breese. Motion carried viva voce.

Chief James Roberts requested the approval of the retirement of Chief James Roberts effective February 14th. Breese moved to approve, duly seconded by Shelby.

Each member of the Board of Works and the Mayor expressed their thanks and best wishes to Chief James Roberts. Gratitude was expressed for his commitment and dedication to his department, his staff and to the community with his leadership of the Greenfield Fire Territory. A retirement party for Chief Roberts has been planned for a later date.

POLICE DEPARTMENT:

Chief Jeff Rasche requested approval for Sgt. John Cutler to be assigned to the Patrol Division and be removed from standby pay since he will no longer be on call effective February 8th. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jeff Rasche requested approval for Patrolman Brock Smith to receive standby pay as he was recently moved to the position of Evidence Technician and is required to be on call. This will be back dated to January 13th. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jeff Rasche requested approval to declare Captain Joe Munden’s duty weapon, a Glock Model 19 Serial number BGZW100 as surplus and award it to retired Captain Joe Munden. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jeff Rasche requested approval for Deputy Chief Matt Holland return to his previous assignment as Lieutenant and shift supervisor effective February 8th. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce. Chief Jeff Rasche thanked Deputy Chief Holland for the time he has served as the Deputy and wished him well in his new position.

Chief Jeff Rasche requested approval to appoint Captain Brian Hartman to the rank of Deputy Chief effective February 8th. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jeff Rasche requested approval to appoint Lieutenant Chuck McMichael to the rank of Captain to oversee the Patrol Division effective February 8th. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.
Chief Jeff Rasche requested approval to appoint Sergeant Mike Schwamberger to the rank of Captain to oversee the Operations Division effective February 8th. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to seek quotes for the 2020 Flower Endowments. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval of the cemetery concrete work by Vail’s Material Bid in the amount of $5,733.50. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval of the Deeds which were in circulation.

**UTILITY DIRECTOR:**

Mike Fruth requested approval of the 2nd quarter Energy Cost Adjustment Tracking Factor. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

- Proposed ECA Factor/KWH: $0.000195
- Previous ECA Factor/KWH: $0.000199
- Change in ECA/KWH: $0.000004

**WATER DEPARTMENT:**

Charles Gill requested approval of standby pay for Jimmy Griffith, Chris Hicks and Johnathan Pritchett at the pay rate of $15.80 per day with a back date effective January 24th. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Charles Gill requested approval of the McKenzie Terrace Main Oversizing Agreement with Greenbrook in the amount of $8,478.00. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

**WASTEWATER DEPARTMENT:**

Nick Dezelan presented a much needed improvement plan for the Wastewater Treatment Plant which will begin in 2020.

**POWER AND LIGHT:**

Nelson Castrodale requested approval to accept quotes for trading in Unit 9, a 2010 Ford F150. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Nelson Castrodale requested approval to accept quotes for Brandywine Farms, Section 1. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Nelson Castrodale requested approval to accept quotes for Meadows at Springhurst, Section 2. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Breese moved to adjourn the meeting at 11:14 p.m., duly seconded by Shelby. Motion carried viva voce.

Mayor Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, February 25th at 10:00 a.m.

Lori Elmore  
Clerk-Treasurer

Chuck Fewell, Mayor  
Presiding Officer