**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**September 23rd, 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

Brent Robertson Gregg Morelock

Lori Elmore Penny Lawyer

Jenna Wertman Chief Brian Hartman

Glen Morrow Rob Souchon

Nicholas Dezelan

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Shelby moved to approve the minutes of September 9th, 2025 duly seconded by Robertson.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the June 2025 Fund, Appropriation and Revenue reports for all 23 bank accounts. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Clerk-Treasurer Lori Elmore informed the Board that the filing of the Notice to Taxpayers FY2026 Budget has been completed.

Clerk-Treasurer Lori Elmore informed the Board the Form 4B prepared for the FY2026 Budget will be going to the Council Meeting on September 24th.

Clerk-Treasurer Lori Elmore informed the Board the filing of the Federal Single Audit Report FY2024 has been completed.

Clerk-Treasurer Lori Elmore informed the Board that the filing of the 2024 Opioid Revenue Report has been completed.

Clerk-Treasurer Lori Elmore informed the Board the filing of the Economic Development Report has been completed.

**PLANNING DEPARTMENT:**

Jenna Wertman requested approval to send out Request for Qualifications for Brownfields Assessment Grant to solicit qualifications and proposals for professional environmental services. The City of Greenfield has been awarded $400,000.00 from USEPA. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Jenna Wertman requested approval of the Secondary Plat, the Subdivision Agreement, the Maintenance Agreement and the Improvement and Maintenance surety as submitted for Parkrose, Section 2A. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Listed below are the Performance bonds requested to be accepted for Section 2A:

**Asphalt Surface #272112**

**Sidewalks and ADA Ramps #272113**

**Street Trees #272111**

Listed Below are the Maintenance Bonds requested to be accepted for Section 2A:

**Street Base & Binder #7674516**

**Sanitary Sewer #7674479**

**Storm Sewer #7674480**

**Waterline #7674481**

**Curbs #7674476**

**10’ Multi Use Path #7674517**

**STREET DEPARTMENT:**

Gregg Morelock requested approval of the Certificate of Burial Rights which were in circulation.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval for the time driven promotion of William Ammerman to Senior Patrolman at a bi-weekly amount of $2,797.97, effective September 13th. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Brian Hartman requested approval for the time driven promotion of Preston Daniels to Patrolman 1st Class at a bi-weekly amount of $2,711.38, effective September 13th. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Brian Hartman requested approval for the time driven promotion of Michael Walker to Patrolman 1st Class at a bi-weekly amount of $2,711.38, effective September 13th. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Brian Hartman requested approval to sell (2) two 2019 Ford Taurus’, with emergency lights, to the Greenfield Central School Police Department at $16,000.00 each. The radios, computers, body worn cameras and striping will be removed prior to the sale. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**2019 Ford Taurus VIN #5201**

**2019 Ford Taurus VIN #5202**

***A resolution will be created to sell these items to the school to follow the procedure on how to sell property to another governmental entity.***

Chief Brian Hartman requested approval of the proposed contract with Evidence OnQ, for an Evidence Management Program for tracking and management of evidence, with an initial cost of $5,500.00. After the first year there will be a monthly cost of $495.00. Funds are available in their HSI account. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Brian Hartman requested approval for out-of-state travel for (1) one of their Detectives who has been working a joint case with the United States Postal Inspection Service. Location and dates are confidential as this is an ongoing and open case. The Greenfield Police Department will cover the air fare, hotel and per diem with funds available in their HSI account. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**WATER DEPARTMENT:**

Gregg Morelock informed the Board that the Water Utility will continue ordering chlorine from Brenntag Mid-South, Inc. for the 4th quarter ending December 31st. Even though Water Solutions did quote a lower price than the current vendor, the cost benefit to the Water Utility is not enough to warrant the changeover process for a new vendor. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

**Brenntag Mid-South, Inc. $1.19/lb. firm through December 31st, 2025**

**Water Solutions Unlimited $1.18/lb. firm through December 31st, 2025**

**Alexander Chemical Corporation $1.433/lb. firm through December 31st, 2025**

Gregg Morelock requested approval for the Greenfield Water Utility Respiratory Protection Plan to meet OSHA requirements. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Glen Morrow requested approval for Change Order #17 (additional drain at the intersection of North Street and SR 9), Change Order #18 (concrete removal rework along American Legion Avenue between South Street and US40), Change Order #19 (for the combined banner, bollard and electrical junction box foundation items requested by the City of Greenfield), Change Order #20 (knockout box installed to resolve drainage problem along US40, west of Riley Street) for the Riley Arts Trail all totaling $92,719.48. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval of the Agreement with MindCentric to migrate and host the City of Greenfield email to MindCentric’s cloud compute environment with a one-time fee of $2,000.00. The annually expected cost based on (301) three hundred and one user mailboxes is $20,880.00. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Rob Souchon requested approval of the CivicPlus Change Order with amendments to services and goods. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the Kindred Excavating Change Order #1 for the Franklin Street Sanitary Sewer Extension Project with a cost of $14,208.00; with no change in contract time. This change order covers the added scope of work for the adjustments needed to the manholes within the roundabout. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan requested approval of Kleinpeter Consulting Group Amendment #1 for labor standards in regard to the Wastewater Treatment Plant Improvements Project; with a not-to-exceed amount of $7,500.00. This amendment will cover their services through October 31st. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc., and F.A. Wilhelm’s Change Order #11 for the Wastewater Treatment Plant Improvements Project for parts and labor with an increase cost of $96,805.00. This change would bring the new contract total of $71,879,058.00 with no change in contract time. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc., and F.A. Wilhelm’s Change Order #12 and Memorandum of Agreement for the Wastewater Treatment Plant Improvements Project for stipulated damages and items of disagreement. This change order will adjust the substantial and final completion dates for the project and adjust the final contract price. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**Substantial Completion: Additional 41 days (2/13/2025)**

**Final Completion: Additional 200 days (10/31/2025)**

**Contract Price: Adjustment: Decrease by $76,000.00**

**Original Contract Price: $70,035,000.00**

**Adjusted Contract Price: $71,803,058.00**

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the approval of the Wastewater Treatment Plant Improvements Project Certificate of Substantial Completion for F.A. Wilhelm Construction. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Nicholas Dezelan requested approval for the Commonwealth Engineering, Inc. Professional Services Agreement Amendment #9, for additional construction engineering services needed to finalize the construction phase of the Wastewater Treatment Plant Improvements Project with a total not-to-exceed amount of $76,000.00. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval of the proposal provided by Commonwealth Engineering, Inc., with assistance from American Structurepoint, for the Wastewater Utility Collection System Master Plan and study with a total proposed cost of $927,813.00. The last time a full study of the system was about (25) twenty-five years ago. Councilman Thomas Moore commented on the funding for this study. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 11:08 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, October 14th at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer