



September 23, 2025

Mayor Guy Titus  
Board of Public Works and Safety  
10 South State Street  
Greenfield, IN 46140

Re: WWTP Improvements Project – Commonwealth PSA Amendment #9

Mayor and Board Members,

Commonwealth Engineers, Inc. has submitted the attached PSA Amendment #9 for approval. The amendment request is for additional construction engineering services needed to finalize the project. The contractor has agreed to reduce their contract by the same amount in order to remove the financial burden from the City. The amendment will increase the contract with Commonwealth Engineers, Inc. in the total amount, not-to-exceed, \$76,000.

At this time, I am requesting that the Board approve PSA Amendment #9 with Commonwealth Engineers, Inc. in the total amount, not-to-exceed, \$76,000. I have included Amendment #9 and the associated Amendment Request from Commonwealth for your review. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP  
Wastewater Utility Manager

*Wastewater Utility  
302 East Davis Road: Greenfield, Indiana 46140  
wwtp@greenfieldin.org  
Phone 317-477-4360 Fax 317-477-4361*

**Project No.: WWTP**

**CITY OF GREENFIELD  
BOARD OF PUBLIC WORKS AND SAFETY  
AGREEMENT BETWEEN CITY AND ENGINEER**

**AMENDMENT #9  
Additional Construction Engineering**

THIS AMENDMENT IS TO THE AGREEMENT made and entered into the 28<sup>th</sup> day of April, 2020, by and between the Board of Public Works and Safety of the City of Greenfield (OWNER) and COMMONWEALTH ENGINEERS, INC. (ENGINEER).

**WITNESSETH**

WHEREAS, circumstances have arisen which necessitate changes in the original AGREEMENT; and,

WHEREAS, such changes are directly related to the designated project as described in the original AGREEMENT as Engineering Services related to CITY OF GREENFIELD WWTP IMPROVEMENTS PROJECT (Project); and,

WHEREAS, ENGINEER is willing to perform said services.

NOW THEREFORE, for and in consideration of the above representation, OWNER and ENGINEER agree that the AGREEMENT should be amended as follows:

1. Allocation of additional funds shall be as described in Attachment A: Engineer's request for additional funds.
2. ENGINEER's Compensation as called for in ARTICLE 8 of the original AGREEMENT shall be amended as defined below:

Original PSA + Amendments 1-8	Amendment #9	Total
\$4,932,200	\$76,000	\$5,008,200

3. All other terms and conditions of the AGREEMENT shall remain in full force and effect.
4. This AMENDMENT shall become effective on the latest date of execution by a required party.
6. The AGREEMENT shall expire on December 31, 2026.

IN WITNESS WHEREOF, the Parties hereto have executed this AMENDMENT as set out below.

ENGINEER:  
COMMONWEALTH ENGINEERS, INC.

  
\_\_\_\_\_  
Signature

Albert Stong  
\_\_\_\_\_  
Printed

PRESIDENT  
\_\_\_\_\_  
Title

9-17-25  
\_\_\_\_\_  
Date

OWNER:  
GREENFIELD BOARD OF PUBLIC  
WORKS AND SAFETY

\_\_\_\_\_  
Mayor Guy Titus, Chair

\_\_\_\_\_  
Katherine Locke

\_\_\_\_\_  
Larry Breese

\_\_\_\_\_  
Glenna Shelby

\_\_\_\_\_  
Brent Robertson

ATTEST:

\_\_\_\_\_  
Lori Elmore  
Clerk-Treasurer

\_\_\_\_\_  
Date



**COMMONWEALTH™**  
**ENGINEERS, INC.**  
A wealth of resources to master a common goal.

**Environmental Engineers & Consultants**  
**7256 Company Drive**  
**Indianapolis, IN 46237**

## MEMORANDUM

PH: (317) 888-1177 FAX: (317) 887-8641

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**TO:** Nicholas Dezelan, CHMM, ASP, Wastewater Utility Manager  
**FROM:** Al Stong, P.E, Project Manager  
**DATE:** September 9, 2025  
**SUBJECT:** City of Greenfield – WWTP Improvements Project  
Contractual Amendment

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Per our 9-9-25 meeting, we discussed the need for a contractual amendment to cover remaining construction engineering on the above referenced project. These amounts are incurred to date and budgetary estimates to be invoiced on an hourly as needed basis. These amounts are also anticipated to be covered through damages assessed to the Contractor as the efforts and costs are above and beyond those budgeted and outside of contractual time frames. These costs include:

Engineering Amendment:

- |  |                    |
|--|--------------------|
| 1. Current Overrun:  | \$10,623.12        |
| 2. Site Elevation Survey (Hydraulic Controls) – Budgetary:   | \$20,000.00        |
| 3. 2-Months Additional Construction Engineering – Budgetary: | \$30,000.00        |
| 4. Project Close-Out Efforts – Budgetary:                    | <u>\$15,000.00</u> |

Total: \$75,623.12

Given the above budgetary line items, Commonwealth Engineers, Inc. is proposing a contractual amendment on an hourly as incurred basis in the amount of \$76,000.