**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**August 12th, 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

Brent Robertson Gregg Morelock

Penny Lawyer Susan Dillman

Glen Morrow Chief Jason Horning Tyler Rankins Nicholas Dezelan

Jane Webb Charles Gill

Rob Souchon

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Shelby moved to approve the minutes of July 22nd, 2025 duly seconded by Locke.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Deputy Clerk-Treasurer Penny Lawyer requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Deputy Clerk-Treasurer Penny Lawyer requested approval of the July 2025 Payroll Allowance Docket as submitted. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Deputy Clerk-Treasurer Penny Lawyer requested approval of the conflict of interest form as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**CITY ATTORNEY:**

Gregg Morelock requested approval of the Grant of Nonexclusive Permanent Drainage and Utility Easement with the City of Greenfield and the Easement Agreement with Duke Energy Indiana, LLC for reinstallation of utilities for property south of the Team Image building. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Gregg Morelock requested approval to seek quotes for masonry work for the City Hall building and a fence for the Girl Scout House. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Glen Morrow requested approval of Change Order No. 1 for Kindred Excavating Group for the Franklin Street Sanitary Sewer and Water Main Project extending seven (7) calendar days needed for substantial completion of Mandatory Alternate Bid No. 1 at no cost increase. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Glen Morrow informed the Board of Pay Application 2 for Kindred Excavating Group for the Franklin Street Sanitary Sewer and Water Main Project. The work is progressing and the second pay application is included on the claims docket for this BOW meeting.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval of the Auction and Marketing Proposal between the City of Greenfield, the Greenfield Fire Territory and Huber Auction and Real Estate Group for conducting an online only auction for a 1991 GMC tanker truck. Breese moved to approve and to allow Chief Jason Horning to sign the Proposal, duly seconded by Robertson. Motion carried viva voce.

Chief Jason Horning requested approval for Isaiah Faust and Avery Hayes to use a pool vehicle for out of state travel to Pennsylvania August 14th – 18th for training in fire tactics. Isaiah and Avery paid for all of their expenses. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #33 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of $85,435.40 with a retainage of $4,496.60 for a total payment for Application #33 of $89,932.00. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Nicholas Dezelan requested approval to hire Gavin Lockridge as an Apprentice Operator I with a probationary hourly rate of $22.00; after (90) ninety days, Gavin will be eligible for the full hourly rate up to $26.00.

Nicholas Dezelan requested approval to hire Carter Achor and Zachary VanDyke as a Field Technician with an hourly rate of $22.00, effective August 9th. Shelby moved to approve all (3) three hires, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan provided the Board an update on the Waste Water Treatment Plant Improvements Project.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the June Financials for electric, water, sewer, and storm water utilities. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Jane Webb requested approval of the revised Stormwater Coordinator job description. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Jane Webb requested approval to hire Savannah Riley as the Stormwater/Flood Plain/MS4 Coordinator with a starting salary of $65,000.00, effective August 18th. Upon completion of required MS4 certifications, Savannah’s annual salary will be increased to $70,000.00. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested approval for the invoices that have been submitted from Donohue and Associates, Inc. for engineering services rendered from June 22nd – July 30th for the Southside Water Improvements Project-Water Storage Tower Project in the amount of $24,175.90. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Charles Gill requested approval of Task Order No. 3-2 to Continuing Professional Services Agreement between the City of Greenfield and Peerless Midwest, Inc. to drill one (1) twenty-four (24) inch diameter casing well located on the 823 West US 40 property with a not-to-exceed cost of $245,000.00. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill requested approval for the promotion of Luke Laughlin to Water Distribution Operator F with an hourly rate of $26.47, effective August 16th. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval of the pay increase for Brandon Evans of $36.32, effective August 2nd. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Rob Souchon requested approval for the thirty-six (36) month Contract Agreement with Ninestar for one (1) gig internet service at a monthly cost of $310.00. This increased connection speed is required to maintain the City’s ability to move information between the network on the internet. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:32 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, August 26th at 10:00 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Susan Dillman, Deputy Chief Clerk-Treasurer