**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**July 8th, 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

Brent Robertson Gregg Morelock

Penny Lawyer Susan Dillman

Mitch Ripley Tyler Rankins Chief Brian Hartman Jane Webb

Scott Yost Jenna Wertman

Chief Jason Horning Glen Morrow

Nicholas Dezelan Amanda Dehoney

Charles Gill

**APPRECIATION CERTIFICATES PRESENTED TO CITY EMPLOYEE(S) FOR YEARS OF SERVICE OVER 25 YEARS**

Mayor Guy Titus recognized the following employee(s) who have (25) twenty-five years or more of service with the City of Greenfield and presented them with a certificate of recognition.

**Nicholas Chappell, Power & Light (25) twenty-five years**

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of June 24th, 2025 duly seconded by Shelby.

Motion carried viva voce.

Mayor Guy Titus thanked the Police and Fire Departments for the extra work they provided this 4th of July and thanked Nick Dellen for sponsoring and paying for the fireworks for the citizens of Greenfield.

**CLERK-TREASURERS OFFICE:**

Deputy Clerk-Treasurer Penny Lawyer requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Deputy Clerk-Treasurer Penny Lawyer requested approval of the June 2025 Payroll Allowance Docket as submitted. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Deputy Clerk-Treasurer Penny Lawyer continued the approval of the May Fund, Appropriation and Revenue reports until the next BOW meeting.

Deputy Clerk-Treasurer Penny Lawyer requested approval of the conflict of interest form as submitted. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**CITY ATTORNEY:**

Gregg Morelock continued the purchasing policy revision until the next BOW meeting.

Gregg Morelock requested approval to seek quotes for property surveys for the Girl Scout House, City Hall, the Fleming building and the Riley Substation. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

**HUMAN RESOURCES:**

Mitch Ripley requested approval for the resignation of Amanda Dehoney, effective July 18th. The Mayor and the Board thanked Amanda for a job well done and wished her well in her new endeavors. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to hire Wayne Terry as a Road Builder II with an hourly rate of $30.91, effective July 5th. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Tyler Rankins requested approval for the transfer of Caleb Miller from the Wastewater Utility to the Street Department as a Road Builder I with an hourly rate of $29.32, effective July 5th. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval of the lateral hire of Preston E. Daniels, VI as a Probationary Patrolman at a bi-weekly amount of $2,531.38, effective July 12th. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Brian Hartman requested approval of the lateral hire of William Ammerman as a Probationary Patrolman at a bi-weekly amount of $2,531.38, effective July 12th. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the 2024 Crowe, LLP audit for electric. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Jane Webb requested approval of the 3rd Quarter Tracker as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

PROPOSED ECA FACTOR / KWH $0.000000

PREVIOUS ECA FACTOR / KWH $0.000000

CHANGE IN ECA / KWH $0.000000

Jane Webb requested approval of the May Financials for electric, water, and sewer and storm water utilities. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**POWER AND LIGHT:**

Scott Yost requested approval for the promotion of Dylan Bowman to Lineworker Class III with an hourly rate of $33.50, effective July 5th. Dylan has successfully completed his training period requirements per the U.S. Department of Labor’s Bureau of Apprenticeship & Training Standards. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Scott Yost requested approval for the promotion of Jacob Belcher to Lineworker Class IV with an hourly rate of $45.47, effective June 21st. Jacob has successfully completed his training period requirements per the U.S. Department of Labor’s Bureau of Apprenticeship & Training Standards. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Jenna Wertman requested approval for Donna Butler and herself to attend the Brownfields Conference in Chicago, IL August 5th – 8th with an estimated cost of $2,700.00; and will be taking a city vehicle. The travel expenses will be reimbursed with the Brownfields Grant the Planning Department will receive later this year. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested the bids received for the sale of a tanker truck be opened and read into record. The bid received was:

**Riley Triggs $5,111.00**

Chief Jason Horning requested to reject the bid. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Jason Horning requested the bids received for updated thermal imaging cameras be opened and read into record. The bids received was:

**MES $31,541.95 (This includes trade-in of old thermal imaging cameras totaling $3,400.00)**

Reveal Pro Model #RQ-FFAX Serial #1A11C29H7586

Reveal Pro Model #RQ-FFAX Serial #1809C0NPQ347

Reveal Pro Model #RQ-FFAX Serial #0B13C0NPQ447

Reveal Pro Model #RQ-FFAX Serial #1709C0NNH977

Reveal Pro Model #RQ-FFIX Serial #0714C0YSSB58

Reveal Pro Model #RQ-FFIX Serial #181FC0YSSL78

Reveal Pro Model #RQ-FFIX Serial #1F11C0YSSB58

Reveal Pro Model #RQ-FFIX Serial #1518C0Z18978

Scott Eagle Attack Serial #115S1141003080

Scott Eagle Attack Serial #115S1141003090

Scott Eagle Attack Serial #201310100

Scott Eagle Attack Serial #201310101

Chief Jason Horning stated they were going to solicit a quote from Sourcewell, but Sourcewell would not allow for trade-in equipment.

Chief Jason Horning requested approval to award MES for the updated thermal imaging cameras. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

**ENGINEERNG DEPARTMENT:**

Glen Morrow requested approval for Change Order #11 (misc. underground conflicts), Change Order #12 (trench drain storm system connection) and Change Order #14 (pipe grout by structure #17) for the Riley Arts Trail all totaling $64,364.46 with a net total of $25,536.14 of non-participating cost. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #32 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of $97,422.50 with a retainage of $5,127.50 for a total payment for Application #32 of $102,550.00. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan requested approval to purchase a 2024 GMC Sierra 2500HD from Dellen Chevrolet-GMC with a cost of $50,794.25. This was declared an emergency purchase, since Kelley Chevrolet was not able to supply the 2025 Chevrolet 2500 that had been approved to purchase at the May 27th BOW meeting. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**$56,572.00 - $3,000.00 trade-in of a 2003 Ford F-150 w/VIN #53030 along w/a $3,050.00 rebate**

Nicholas Dezelan requested approval to seek quotes for a 2025 pickup truck. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**ANIMAL MANAGEMENT:**

Amanda Dehoney requested approval to hire Ike Avery as an Animal Control Officer at an hourly rate of $28.38, effective July 14th and eligible for standby pay; pending a successful drug screen. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested approval for the Utility Service Agreements and associated easements that will be used to install the meter pits and service lines for those residents within the scope of the Morristown Pike Project. As part of this project, the residents were given the opportunity to connect to the water system at no cost as to obtaining the easements necessary for the project. There are those residents that have signed the service agreements that will not be taking service immediately, but intend to in the future. By signing these agreements now, they are ensuring that they will not be charged in the future as part of this project. Once approved the Water Utility will record the documents with the County. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

|  |  |  |  |
| --- | --- | --- | --- |
| **Service agreement and Easement grantee** | **Address of grantee** | **Parcel tax ID #** | **Amount to be paid** |
| James H. and Alberta D. Riley | 602 S Morristown Pike | 30-11-04-300-016.000-008 | $1 |
| Wiggins, Robert & Judith Revocable Trust | 640 S Morristown Pike | 30-11-04-300-020.000-008 | $1 |
| Michael E. & Karen S. Skomp | 728 S Morristown Pike | 30-11-04-400-001.001-008 | $1 |
| Senake & Chelsea Ratnayake | 850 S Morristown Pike | 30-11-04-400-014.000-008 | $1 |
| Jason S. Hostetler | 870 S Morristown Pike | 30-11-04-400-016.000-008 | $1 |
| Kurtis W. Hostetler | 890 S Morristown Pike | 30-11-04-400-018.000-008 | $1 |
| **Service agreement only (easements already obtained)** | **Address of grantee** | **Parcel tax ID #** |
| James H. and Alberta D. Riley | 602 S Morristown Pike | 30-11-04-300-016.000-008 |
| Bobbie Lipps | 663 S Morristown Pike | 30-11-04-400-010.000-008 |
| William and Shaila A Lisk | 691 S Morristown Pike | 30-11-04-400-012.000-008 |
| David Connelly | 721 S Morristown Pike | 30-11-04-400-015.000-008 |
| Michael E. & Karen S. Skomp | 728 S Morristown Pike | 30-11-04-400-001.001-008 |
| Lori and Kenneth Rea | 747 S Morristown Pike | 30-11-04-400-002.000-008 |
| Sallyann Scott Hunter | 779 S Morristown Pike | 30-11-04-400-005.001-008 |
| Katherine H. Ames & Clarence B. Ames | 799 S Morristown Pike | 30-11-04-400-009.001-008 |
| Matthew Mirowski | 825 S Morristown Pike | 30-11-04-400-011.000-008 |
| In Association of SDA, INC | 936 S Morristown Pike | 30-11-04-400-022.000-008 |
| Shelia Elsner | 953 S Morristown Pike | 30-11-04-400-021.000-008 |

Charles Gill informed the Board of the purchase of (2) two new replacement trucks from Hubler Chevrolet that was approved to seek quotes at the May 13th BOW meeting. Charles Gill requested approval to take the (2) two trucks being replaced to the auction. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**2025 Chevrolet Silverado w/VIN #8315 w/a cost of $40,000.00**

**2025 Chevrolet Silverado w/VIN #0804 w/a cost of $49,922.28**

Charles Gill requested approval for the invoices that have been submitted from Donohue and Associates, Inc. for engineering services rendered from May 18th – June 21st for the Southside Water Improvements Project-Water Storage Tower Project in the amount of $33,427.20. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill gave the Board an update on the water tower on Franklin Road.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 11:02 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, July 22nd, 2025 at 10:00 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Susan Dillman

Deputy Chief Clerk-Treasurer