**RESOLUTION NO. 2025-01-28-BOW**

**A RESOLUTION OF THE CITY OF GREENFIELD BOARD OF PUBLIC**

**WORKS AND SAFETY CALLING FOR A MEETING OF THE ACTIVE MEMBERS OF THE GREENFIELD FIRE TERRITORY FOR THE PURPOSE OF ELECTING MEMBERS TO THE GREENFIELD FIRE TERRITORY MERIT COMMISSION**

**WHEREAS**, pursuant to the procedure set forth in IC 36-8-3.5-5.5(e), on August 13, 2024, the Greenfield Board of Public Works and Safety (the “Board”) adopted Resolution 2024/081324BOW-2 to reject the establishment of a merit system for the Greenfield Fire Territory (the “Territory”); and

**WHEREAS**, on September 5, 2024, the active, paid, full-time members of the Territory voted against Resolution 2024/081324BOW-2 and in accordance with IC 36-8-3.5-5.5(d), a merit system has therefore been established for the Territory, effective January 1, 2025; and

**WHEREAS**, on December 11, 2024, the City of Greenfield Common Council adopted Ordinance 2024/44 (the “Ordinance”) setting the scope and parameters for operation of the Territory’s merit system, which included the establishment of a nine-member merit commission; and

**WHEREAS**, the active members of the Territory are required to elect three of the nine-members to serve on the merit commission who meet the criteria for being a merit commissioner as described in the Ordinance; and

**WHEREAS,** for the purpose of electing the Territory’s three members to the merit commission, the Board desires to call a meeting of the Territory’s active members pursuant to IC 36-8-3.5-8 and state the procedures for holding the election.

**NOW, THEREFORE, BE IT RESOLVED,** the following:

1. The meeting for the active members of the Territory to elect three members to the Territory merit commission will be held on February 18, 2025 at 8:00 a.m. in the Training Room at Station 442, located at 210 W. New Road, Greenfield, Indiana.
2. In accordance with I.C. 36-8-3.5-8, notice of the meeting which includes the time place, and purpose of the meeting, shall be given three (3) weeks’ in advance of the meeting to all active members of the Territory by posting the notice in prominent locations in the stations of the Territory and by reading the notice at shift roll calls.
3. Procedures for the meeting and for holding the election are included in this resolution as Exhibit A.

This Resolution shall be in full force and effect from and after its passage in accordance with the law.

Adopted this 28th day of January, 2025.

**CITY OF GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

Voting Affirmative: Voting Opposed:

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Guy Titus, Mayor Guy Titus, Mayor

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Larry Breese Larry Breese

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Katherine Locke Katherine Locke

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Brent Robertson Brent Robertson

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Glenna Shelby Glenna Shelby

Attest:

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Lori Elmore, Clerk-Treasurer

**EXHIBIT A**

**ELECTION PROCEDURES GOVERNING THE VOTING MEETING FOR DETERMINING THE GREENFIELD FIRE TERRITORY’S THREE MEMBERS TO THE TERRITORY MERIT COMMISSION**

1. The Greenfield Board of Works and Safety (“Board”) shall give all active members of the Greenfield Fire Territory (“Territory”) no less than three (3) weeks’ notice that a meeting will be held for the purpose of the active members to select three (3) members to serve on the Greenfield Fire Territory Merit Commission.
2. The Board shall ensure that notice of the meeting is posted in prominent places in the fire stations. The notice must designate the time, place, and purpose of the meeting.
3. The notice shall be read during shift roll calls with frequency as determined by the Territory Chief to ensure that all active members are aware of the meeting.
4. Only active members of the Territory may attend the meeting and are permitted to vote.
5. Per Greenfield Common Council Ordinance 2024/44, the three (3) members to be elected by the active members of the Territory must meet the following criteria:
   1. Two (2) members, who are of different political parties, as determined through the voter’ registration records of the three (3) most recent primary elections and who meet the following qualifications:
      1. Must have been a legal resident of the territory within the Fire Territory’s jurisdiction for three (3) consecutive years immediately preceding the commissioner’s term;
      2. Be a person of good moral character;
      3. Be a person of at least twenty-one (21) years of age;
      4. May not be an active member of a police or fire department or agency; and
      5. Must not receive any remuneration as salary from the City of Greenfield, Center Township in Hancock County or the Greenfield Fire Territory.
   2. One (1) member, who meets the following qualifications:
      1. Must have been a legal resident of the territory within the Fire Territory’s jurisdiction for three (3) consecutive years immediately preceding the commissioner’s term;
      2. Be a person of good moral character;
      3. Be a person of at least twenty-one (21) years of age;
      4. Must not be an active member of a police or fire department or agency;
      5. Must not be a past member of a police or fire department or agency; and
      6. Must not receive any remuneration as salary from the City of Greenfield, Center Township in Hancock County or the Greenfield Fire Territory.
6. Nominations for names of candidates to be placed on the ballot will be accepted from any active member of the Territory no later than noon on February 11, 2025 via email to Greenfield City Attorney, Gregg Morelock, at [gmorelock@greenfieldin.org](mailto:gmorelock@greenfieldin.org). Active members should provide the candidate’s name, address, phone number and email address, so the attorney can contact the nominated candidate. If the nominated candidate is unable to provide the attorney with the required verifications, is unwilling to serve, or does not respond, the nominated candidate will not be eligible to be placed on the ballot.
7. The Chief shall call the meeting to order and conduct a vote for one (1) active member of the Territory to be selected as Chair of the meeting. The Chair shall preside over the meeting and oversee the voting.
8. The voting shall be conducted by secret written ballot.
9. The Chair shall distribute a ballot to each active member who is present to vote in accordance with a roster listing active members of the Territory. The Chair shall keep count of the number of ballots distributed and ensure that the ballots distributed match the number of active members on the roster who are present to vote.
10. All marked ballots shall be placed in the collection box and after all members present have voted, the Chair shall open the ballots and read the results.
11. In the event that there is not a need to conduct a vote because there are only three (3) or less nominees, the Chair shall read the names of the nominees and call for a motion and second to approve the candidates that have been nominated to serve on the merit commission.