



14 JANUARY 2025

Mayor Guy Titus  
Board of Works and Public Safety  
10 South State St.  
Greenfield, IN 46140

Re: Southside Water Improvement- Pheonix Fabricators and Erectors, LLC Partial Application # 13

Mayor and Board Members,

Pheonix Fabricators and Erectors, LLC has submitted their request to Donohue and Associates, INC. for Partial Pay Application (PPA) 13 for the South Side Water Improvements Project- Water Tower Project. I have reviewed this PPA with Donohue and the Project Managers from Pheonix Fabricators and Erectors, LLC and have confirmed that all quantities listed in the Pay Application are correct. Donohue and Associates, INC. has recommended approval of PPA # 13 in the amount of \$ 138,320 and a retainage amount of \$7,280 for a total payment due of \$ 145,600.

At this time, I am requesting that the Board approve the recommendation from Donohue and Associates, INC. for the payment of PPA 13, and Retainage Payment 13. Once approved, this pay request will be submitted to the IFA/SRF for their review and approval. The following documents have been included for your review:

1. Pheonix Fabricators and Erectors, LLC Partial Pay Application #13
2. Donohue and Associates, INC. recommendation letter

Please let me know if there are questions regarding this request or if any other information is needed at this time.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill  
Manager  
Water Utility

cc: Jane Webb, Utility Coordinator  
Lori Elmore, Clerk-Treasurer



Donohue & Associates, Inc.  
8365 Keystone Crossing, Suite 104 | Indianapolis, IN 46240  
317.267.8200 | donohue-associates.com

December 23, 2024

Mr. Charles Gill  
Water Department Manager  
City of Greenfield Water Department  
451 Meek Street  
Greenfield, IN 46540

Re: Southside Water Improvements Project - Southside Water Tank and Improvements  
Application for Payment 13 - Phoenix Contractors & Erectors  
Donohue Project No. 14365

Dear Mr. Gill:

Enclosed is the Contractor's Application for Payment No. 13 for the Southside Water Tank and Improvements. We have reviewed the final version of Phoenix Contractors & Erectors Application for payment and find the request submittal to be complete and accurate and in accordance with the Project Manual. Therefore, Donohue recommends payment to Phoenix Contractors & Erectors as follows:

|                                |           |
|--------------------------------|-----------|
| Phoenix Pay Application No. 13 | \$138,320 |
| Total                          | \$138,320 |

Donohue recommends payment to the project retainage account as follows:

|                                  |         |
|----------------------------------|---------|
| Retainage Pay Application No. 13 | \$7,280 |
| Total                            | \$7,280 |

For reference purposes, the current record of payments (including this recommendation) is as follows:

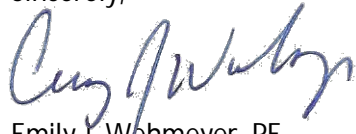
|                    | Phoenix     | Retainage | Total       | Remaining in Contract |
|--------------------|-------------|-----------|-------------|-----------------------|
|                    |             |           |             | \$8,950,000           |
| Application No. 1  | \$255,075   | \$13,425  | \$268,500   | \$8,681,500           |
| Application No. 2  | \$510,150   | \$26,850  | \$537,000   | \$8,144,500           |
| Application No. 3  | \$22,007    | \$1,158   | \$23,165    | \$8,121,335           |
| Application No. 4  | \$222,771   | \$11,725  | \$234,496   | \$7,886,839           |
| Application No. 5  | \$996,235   | \$52,433  | \$1,048,668 | \$6,838,171           |
| Application No. 6  | \$449,142   | \$23,639  | \$472,781   | \$6,365,390           |
| Application No. 7  | \$1,060,976 | \$55,841  | \$1,116,871 | \$5,248,574           |
| Application No. 8  | \$100,261   | \$5,277   | \$105,538   | \$5,143,036           |
| Application No. 9  | \$108,495   | \$5,710   | \$114,205   | \$5,208,831           |
| Application No. 10 | \$221,806   | \$11,674  | \$233,480   | \$4,795,351           |
| Application No. 11 | \$36,198    | \$1,905   | \$38,103    | \$4,757,248           |
| Application No. 12 | \$674,283   | \$35,489  | \$709,772   | \$4,047,476           |

Mr. Charles Gill  
Page 2 | December 23, 2024

|                    |           |         |           |             |
|--------------------|-----------|---------|-----------|-------------|
| Application No. 13 | \$138,320 | \$7,280 | \$145,600 | \$3,901,876 |
|--------------------|-----------|---------|-----------|-------------|

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Emily J. Wehmeyer".

Emily J. Wehmeyer, PE  
Project Manager

Enclosures: As noted

**Contractor's Application for Payment**

|                    |  |                                  |                |
|--------------------|--|----------------------------------|----------------|
| <b>Owner:</b>      | City of Greenfield                             | <b>Owner's Project No.:</b>      | 8613117        |
| <b>Engineer:</b>   | Donahue & Associates, Inc.                     | <b>Engineer's Project No.:</b>   | 13767-TO09BP01 |
| <b>Contractor:</b> | Phoenix Fabricators and Erectors, LLC          | <b>Contractor's Project No.:</b> | 3971 & 3974    |
| <b>Project:</b>    | Southside Water Storage Tower and Improvements |                                  |                |
| <b>Contract:</b>   | Southside Water Improvements                   |                                  |                |

|                            |                 |                          |            |
|----------------------------|-----------------|--------------------------|------------|
| <b>Application No.:</b>    | THIRTEEN        | <b>Application Date:</b> | 12/15/2024 |
| <b>Application Period:</b> | From 11/16/2024 | to                       | 12/15/2024 |

|  |    |              |
|--|----|--------------|
| 1. Original Contract Price   | \$ | 8,950,000.00 |
| 2. Net change by Change Orders   | \$ | -            |
| 3. Current Contract Price (Line 1 + Line 2)  | \$ | 8,950,000.00 |
| 4. Total Work completed and materials stored to date<br>(Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ | 5,048,123.62 |
| 5. Retainage   |    | *            |
| a. 5% X \$ 4,331,444.77 Work Completed   | \$ | 216,572.24   |
| b. 5% X \$ 716,678.85 Stored Materials   | \$ | 35,833.94    |
| c. Total Retainage (Line 5.a + Line 5.b)   | \$ | 252,406.18   |
| 6. Amount eligible to date (Line 4 - Line 5.c)   | \$ | 4,795,717.44 |
| 7. Less previous payments (Line 6 from prior application)  | \$ | 4,657,397.44 |
| 8. Amount due this application   | \$ | 138,320.00   |
| 9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5c)  | \$ | 4,154,282.56 |

**Contractor's Certification**

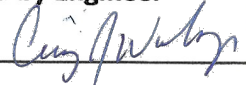
The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.


**Contractor:** Phoenix Fabricators and Erectors, LLC

**Signature:**  **Date:** 12/15/2024

**Recommended by Engineer**

**By:**   
**Title:** Project Manager  
**Date:** December 23, 2024

**Approved by Owner**

**By:**   
**Title:** Utility Manager  
**Date:** 07 January 2025

**Approved by Funding Agency**

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

Total number of weather days for project: 0

**Progress Estimate - Lump Sum Work**
**Contractor's Application for Payment**

|             |  |  |  |  |  |                           |                |  |
|-------------|--|--|--|--|--|---------------------------|----------------|--|
| Owner:      | City of Greenfield                             |  |  |  |  | Owner's Project No.:      | 8613117        |  |
| Engineer:   | Donahue & Associates, Inc.                     |  |  |  |  | Engineer's Project No.:   | 13767-TO09BP01 |  |
| Contractor: | Phoenix Fabricators and Erectors, LLC          |  |  |  |  | Contractor's Project No.: | 3971 & 3974    |  |
| Project:    | Southside Water Storage Tower and Improvements |  |  |  |  |                           |                |  |
| Contract:   | Southside Water Improvements                   |  |  |  |  |                           |                |  |

|                  |          |                     |      |          |    |          |                   |          |
|------------------|----------|---------------------|------|----------|----|----------|-------------------|----------|
| Application No.: | THIRTEEN | Application Period: | From | 11/16/24 | to | 12/15/24 | Application Date: | 12/15/24 |
|------------------|----------|---------------------|------|----------|----|----------|-------------------|----------|

|                                     |  |                      |                                   |               |   |  |                                  |                                |
|-------------------------------------|--|----------------------|-----------------------------------|---------------|---|--|----------------------------------|--------------------------------|
| A                                   | B  | C                    | D                                 | E             | F   | G  | H                                | I                              |
|                                     |  |                      | Work Completed                    |               |   |  |                                  |                                |
|                                     |  |                      | (D + E) From Previous Application | This Period   |   |  |                                  |                                |
| Item No.                            | Description                                  | Scheduled Value (\$) | (\$)                              | (\$)          | Materials Currently Stored (not in D or E) (\$) | Work Completed and Materials Stored to Date (D + E + F) (\$) | % of Scheduled Value (G / C) (%) | Balance to Finish (C - G) (\$) |
| Original Contract                   |  |                      |                                   |               |   |  |                                  |                                |
|                                     | SOUTH 2MG WATER STORAGE TOWER (#3971):       |                      |                                   |               |   |  |                                  |                                |
| 1                                   | BONDS & INSURANCE                            | 268,500.00           | 268,500.00                        | -             |   | 268,500.00   | 100%                             | -                              |
| 2                                   | ENGINEERING                                  | 537,000.00           | 537,000.00                        | -             |   | 537,000.00   | 100%                             | -                              |
| 3                                   | MOBILIZATION                                 | 358,000.00           | 179,000.00                        | -             |   | 179,000.00   | 50%                              | 179,000.00                     |
| 4                                   | TANK FOUNDATION                              | 1,162,000.00         | 1,162,000.00                      | -             |   | 1,162,000.00   | 100%                             | -                              |
| 5                                   | TANK CONCRETE SHAFT                          | 1,176,000.00         | 1,176,000.00                      | -             |   | 1,176,000.00   | 100%                             | -                              |
| 6                                   | TANK MATERIAL & SHOP FABRICATION             | 1,508,964.00         | 795,844.77                        | -             | 713,119.23                                      | 1,508,964.00   | 100%                             | -                              |
| 7                                   | TANK ERECTION                                | 910,000.00           | 36,400.00                         | 145,600.00    |   | 182,000.00   | 20%                              | 728,000.00                     |
| 8                                   | TANK FIELD PAINTING                          | 467,000.00           | -                                 | -             |   | -  | 0%                               | 467,000.00                     |
| 9                                   | SCADA  | 60,000.00            | -                                 | -             |   | -  | 0%                               | 60,000.00                      |
| 10                                  | ELECTRICAL                                   | 900,000.00           | -                                 | -             | 3,559.62  | 3,559.62   | 0%                               | 896,440.38                     |
| 11                                  | MIXING SYSTEM                                | 95,000.00            | -                                 | -             |   | -  | 0%                               | 95,000.00                      |
| 12                                  | FENCE & GATE                                 | 53,000.00            | -                                 | -             |   | -  | 0%                               | 53,000.00                      |
| 13                                  | PIPING                                       | 313,000.00           | -                                 | -             |   | -  | 0%                               | 313,000.00                     |
| 14                                  | SITEWORK                                     | 311,000.00           | 31,100.00                         | -             |   | 31,100.00  | 10%                              | 279,900.00                     |
| 15                                  | WESTON 0.5 MG WATER STORAGE TOWER DEMOLITION | 85,000.00            | -                                 | -             |   | -  | 0%                               | 85,000.00                      |
| Original Contract Totals            |  | \$ 8,204,464.00      | \$ 4,185,844.77                   | \$ 145,600.00 | \$ 716,678.85                                   | \$ 5,048,123.62  | 62%                              | \$ 3,156,340.38                |
| Change Orders                       |  |                      |                                   |               |   |  |                                  |                                |
|                                     |  |                      |                                   | -             |   | -  | 0%                               | -                              |
|                                     |  |                      |                                   | -             |   | -  | 0%                               | -                              |
|                                     |  |                      |                                   | -             |   | -  | 0%                               | -                              |
| Change Order Totals                 |  | \$ -                 | \$ -                              | \$ -          | \$ -  | \$ -   |                                  | \$ -                           |
| Original Contract and Change Orders |  |                      |                                   |               |   |  |                                  |                                |
| Project Totals                      |  | \$ 8,204,464.00      | \$ 4,185,844.77                   | \$ 145,600.00 | \$ 716,678.85                                   | \$ 5,048,123.62  | 62%                              | \$ 3,156,340.38                |

Total number of weather days for project: 0

# Progress Estimate - Lump Sum Work

# Contractor's Application for Payment

|                    |  |                                  |                |
|--------------------|--|----------------------------------|----------------|
| <b>Owner:</b>      | City of Greenfield                             | <b>Owner's Project No.:</b>      | 8613117        |
| <b>Engineer:</b>   | Donahue & Associates, Inc.                     | <b>Engineer's Project No.:</b>   | 13767-TO09BP01 |
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| <b>Project:</b>    | Southside Water Storage Tower and Improvements |                                  |                |
| <b>Contract:</b>   | Southside Water Improvements                   |                                  |                |

|                         |          |                            |      |          |    |          |                          |          |
|-------------------------|----------|----------------------------|------|----------|----|----------|--------------------------|----------|
| <b>Application No.:</b> | THIRTEEN | <b>Application Period:</b> | From | 11/16/24 | to | 12/15/24 | <b>Application Date:</b> | 12/15/24 |
|-------------------------|----------|----------------------------|------|----------|----|----------|--------------------------|----------|

| A  | B   | C                    | D                                      | E                | F   | G  | H                            | I                              |
|--|---|----------------------|--|------------------|---|--|------------------------------|--------------------------------|
| Item No.                                   | Description   | Scheduled Value (\$) | Work Completed                         |                  | Materials Currently Stored (not in D or E) (\$) | Work Completed and Materials Stored to Date (D + E + F) (\$) | % of Scheduled Value / C (%) | Balance to Finish (C - G) (\$) |
|  |   |                      | (D + E) From Previous Application (\$) | This Period (\$) |   |  |                              |                                |
| <b>Original Contract</b>                   |   |                      |  |                  |   |  |                              |                                |
|  | <b>HOSPITAL 0.5 MG SPHEROID TANK RAISE (#3974):</b> |                      |  |                  |   |  |                              |                                |
| 16   | TRAFFIC CONTROL                                     | 5,000.00             |  | -                |   | -  | 0%                           | 5,000.00                       |
| 17   | FOUNDATION & SITE WORK                              | 106,000.00           |  | -                |   | -  | 0%                           | 106,000.00                     |
| 18   | TANK MATERIAL & FABRICATION                         | 79,000.00            |  | -                |   | -  | 0%                           | 79,000.00                      |
| 19   | TANK RAISE & ERECTION                               | 460,536.00           |  | -                |   | -  | 0%                           | 460,536.00                     |
| 20   | TANK PAINTING                                       | 20,000.00            |  | -                |   | -  | 0%                           | 20,000.00                      |
| 21   | TANK ELECTRICAL                                     | 75,000.00            |  | -                |   | -  | 0%                           | 75,000.00                      |
| <b>Original Contract Totals</b>            |   | <b>\$ 745,536.00</b> | <b>\$ -</b>                            | <b>\$ -</b>      | <b>\$ -</b>                                     | <b>\$ -</b>  | <b>0%</b>                    | <b>\$ 745,536.00</b>           |
| <b>Change Orders</b>                       |   |                      |  |                  |   |  |                              |                                |
|  |   |                      |  | -                |   | -  | 0%                           | -                              |
|  |   |                      |  | -                |   | -  | 0%                           | -                              |
|  |   |                      |  | -                |   | -  | 0%                           | -                              |
| <b>Change Order Totals</b>                 |   | <b>\$ -</b>          | <b>\$ -</b>                            | <b>\$ -</b>      | <b>\$ -</b>                                     | <b>\$ -</b>  |                              | <b>\$ -</b>                    |
| <b>Original Contract and Change Orders</b> |   |                      |  |                  |   |  |                              |                                |
| <b>Project Totals</b>                      |   | <b>\$ 745,536.00</b> | <b>\$ -</b>                            | <b>\$ -</b>      | <b>\$ -</b>                                     | <b>\$ -</b>  | <b>0%</b>                    | <b>\$ 745,536.00</b>           |

Total number of weather days for project: 0