



*Department of Engineering*

**August 27, 2024**

Board of Public Works & Safety  
10 South State Street  
Greenfield, IN 46140

Dear Members,

On March 22, 2022 we entered into a professional services agreement with United Consulting for the design of a roundabout at the intersection of Morrystown Rd & Davis Rd. We have decided to put the project on hold until a later date.

United was instructed to stop project development on the RAB in late May. This excludes the easement acquisition they are doing for the water line loop project in the area. The public involvement meeting that was held in May was not in the original scope, and putting the RAB on hold caused some land acquisition issues for the water line project, adjusting 3 parcels from fee simple acquisition to easement acquisition. This amendment will add these adjustments to the contract and rearrange funds from other on-hold tasks to make this a \$0.00 change to the design budget.

This contract will remain on hold until such time that the water line acquisition portion of the project is finished. After that piece is complete, we can see if there is any appetite to either restart the design development or cancel the agreement all together.

I would like to ask for approval of the attached professional services amendment #2 with United Consulting with no change in contract price and no change in expiration dates for the Morrystown & Davis Roundabout project.

<b>Contract Summary</b>	
Original Contract Amount	\$ 398,300.00
<b>Amendment #1</b>	<b>\$ 373,085.00</b>
<b>Amendment #2</b>	<b>\$ 0.00</b>
Total Revised Contract	\$ 771,385.00

<b>Amendment #1 Cost Breakdown</b>	
Add'l RAB Water/Sewer Design	\$ 15,100.00
RAB Intersection R/W Services	\$ 264,655.00
Water R/W Services	\$ 93,330.00

Sincerely,

Jason A. Koch, P.E.  
Acting City Engineer



ENGINEERING

ENVIRONMENTAL

INSPECTION

LAND SURVEYING

LAND ACQUISITION

PLANNING

WATER &  
WASTEWATER

SINCE 1965

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(317) 895-2585  
8440 Allison Pointe Blvd., Suite 200, Indianapolis, IN 46250

July 17, 2024

Mr. Jason Koch, PE - Interim City Engineer  
City of Greenfield  
10 South State Street  
Greenfield, IN 46140

RE: Amendment No. 2 - Morristown Pike & Davis Road Intersection Improvement Project

Dear Mr. Koch:

We are submitting for your review and approval Amendment No. 2 for the referenced project. This Amendment is required due to the City's request to hold a public information meeting to disseminate project information. This work was completed in good faith and the public information meeting was held on May 9, 2024.

Following the public information meeting, the Morristown Pike and Davis Road Intersection Improvement Project was placed on-hold. The portion of the water main along the north and west legs of the intersection will still be constructed. The current design will be added to a concurrent water main project being completed by Donohue and Associates. As a result, revisions to the right-of-way engineering for three parcels previously being purchased as permanent right-of-way for the intersection improvement project are required.

Amendment No. 2 has been prepared as a zero-sum amendment. Thus, contract fees from currently unused phases will be utilized to cover the additional fees for the services noted above. Additional fees for these services are summarized in the attached Amendment. The following items are provided for your review and approval:

1. Amendment No. 2 & Attachment "A"
2. Project Summary of Fees

This amendment captures work to date and any remaining work. Following the completion of the R/W Engineering revisions, a final invoice will be issued, and our work will be complete.

It has been a pleasure working with you and we look forward to our next opportunity. If you have any questions or comments, please contact me at any time. My cell phone number is (317) 339-7117.

Sincerely,  
**UNITED CONSULTING** *SEC*

Jeromy A. Richardson, PE  
Road Department Manager

enclosures

c: Paul Glotzbach - United  
Jeff Larrison - United  
File 22-407

CITY OF GREENFIELD  
BOARD OF PUBLIC WORKS AND SAFETY  
AGREEMENT BETWEEN CITY AND ENGINEER

**AMENDMENT # 2**

THIS AMENDMENT IS TO THE AGREEMENT made and entered into the 22nd day of March 2022, by and between the Board of Public Works and Safety of the City of Greenfield (OWNER) and United Consulting (ENGINEER).

WITNESSETH

WHEREAS, circumstances have arisen which necessitate changes in the original AGREEMENT; and,

WHEREAS, such changes are directly related to the designated project as described in the original AGREEMENT as Engineering Services related to Morristown Pike and Davis Road Intersection Improvement Project (Project); and,

WHEREAS, ENGINEER is willing to perform said services.

NOW THEREFORE, for and in consideration of the above representation, OWNER and ENGINEER agree that the AGREEMENT should be amended as follows:

1. "Attachment A" is incorporated to this Amendment for additional scope of work definition and fee justification. The Amendment is required to provide a public information meeting regarding the project. The Amendment is required to revise the right-of-way engineering for three parcels within the limits of the intersection improvement project. These services are required to convert land previously being pursued as permanent right-of-way to an easement.
2. ENGINEER's Compensation as called for in ARTICLE 8 of the original AGREEMENT shall be increased as follows:

Original	+	Amend. #1	+	Amend. #2	=	Total
\$398,300	+	\$373,085		\$0	=	\$771,385

3. All other terms and conditions of the AGREEMENT shall remain in full force and effect.
4. This AMENDMENT shall become effective on the latest date of execution by a required party.
5. The AGREEMENT, as amended, shall expire upon the successful completion and final acceptance of ENGINEER's services, as set forth in this Agreement or "Attachment A", and OWNER's payment therefore.

IN WITNESS WHEREOF, the Parties hereto have executed this AMENDMENT as set out below.

ENGINEER:  
United Consulting



Signature

Michael Rowe, PE

Printed

President

Title

July 17, 2024

Date



Signature

Jon Clodfelter, PE

Printed

Vice President

Title

July 17, 2024

Date

ATTEST:

Lori Elmore  
Clerk-Treasurer

Date

OWNER:  
GREENFIELD BOARD OF PUBLIC  
WORKS AND SAFETY

Mayor Guy Titus, Chair

Katherine Locke

Larry Breese

Brent Robertson

Glenna Shelby

“Attachment A”

PUBLIC INFORMATION MEETINGS (NEW ITEM)

During the beginning of the land acquisition process, the City of Greenfield received correspondence from adjacent property owners desiring to obtain additional information regarding the project. The City of Greenfield directed United Consulting to hold a Public Information Meeting for the project. The Public Information Meeting was held on May 9, 2024, and included the preparation of an agenda, project description, exhibits, and a presentation. The presentation included information regarding the general scope of work for the roadway, water, and sanitary sewer design, a description of the land acquisition process, the anticipated maintenance of traffic scheme and the project schedule. Representatives from United Consulting attended the meeting to participate in the presentation and a question-and-answer session which followed.

RIGHT-OF-WAY ENGINEERING REVISIONS (NEW ITEM)

The land acquisition for three parcels within the limits of the intersection improvement project are being revised from permanent acquisitions to easements for the construction of a water line. Due to this change, the right-of-way engineering for three parcels requires revisions to the previously completed right-of-way engineering documents.

1. The ENGINEER shall revise legal descriptions (certified by a registered land surveyor) of temporary and permanent acquisition parcels for up to 3 parcels.
2. The ENGINEER shall provide land plats, certified by a registered land surveyor, for each parcel showing the owner's property, existing right-of-way, and proposed easement.
3. The ENGINEER shall provide area computations of the owners' title areas, existing rights-of-way and proposed easements.
4. The ENGINEER shall provide documentation and proof and any existing rights-of-way.
5. The ENGINEER shall be available for assistance in interpreting any right-of-way documents with the OWNER or acquisition team.

# Morristown Pike and Davis Road Intersection Improvement Project

## Amendment No. 2 Summary

Service	Units	Unit Price	Original Fee	Amendment #1	Amendment #2	Revised Fee
<b>Lump Sum</b>						
Topographic Survey			\$ 27,700	\$ -	\$ -	\$ 27,700
Geotechnical Services			\$ 13,200	\$ -	\$ -	\$ 13,200
Traffic Data Collection			\$ 2,700	\$ -	\$ -	\$ 2,700
Traffic Study and Analysis			\$ 6,900	\$ -	\$ -	\$ 6,900
Road Design and Plans			\$ 194,000	\$ -	\$ -	\$ 194,000
Public Information Meeting (New Item)			\$ -	\$ -	\$ 10,100	\$ 10,100
Lighting Design and Plans			\$ 12,900	\$ -	\$ -	\$ 12,900
Water and Wastewater Main Design and Plans			\$ 59,100	\$ 15,100	\$ -	\$ 74,200
Pavement Design			\$ 8,200	\$ -	\$ -	\$ 8,200
Bidding Services			\$ 9,800	\$ -	\$ (9,800)	\$ -
Post-Bid Services			\$ 27,600	\$ -	\$ (4,200)	\$ 23,400.00
<b>Hourly Not to Exceed</b>						
Regulatory Permits			\$ 10,500	\$ -	\$ -	\$ 10,500.00
Utility Coordination			\$ 25,700	\$ -	\$ -	\$ 25,700.00
<b>Unit Price</b>						
Right of Way Plan Development and Staking						
Title Searches	21	\$ 550	\$ -	\$ 11,550	\$ -	\$ 11,550.00
Right-of-Way Engineering	18	\$ 2,600	\$ -	\$ 46,800	\$ -	\$ 46,800.00
Right-of-Way Engineering Revisions (New Item)	3	\$ 1,300	\$ -	\$ -	\$ 3,900	\$ 3,900.00
Right-of-Way Staking	36	\$ 700	\$ -	\$ 25,200	\$ -	\$ 25,200.00
<b>Total Preliminary Engineering:</b>			<b>\$ 398,300</b>	<b>\$ 98,650</b>	<b>\$ -</b>	<b>\$ 496,950</b>
<b>Land Acquisition Services for Water Project</b>						
Appraisals						
Waiver Valuation	18	\$ 725	\$ -	\$ 13,050	\$ -	\$ 13,050.00
Buying	18	\$ 2,160	\$ -	\$ 38,880	\$ -	\$ 38,880.00
Land Acquisition Management	18	\$ 1,600	\$ -	\$ 28,800	\$ -	\$ 28,800.00
<b>Total Land Acquisition Cost Water Project</b>			<b>\$ -</b>	<b>\$ 80,730</b>	<b>\$ -</b>	<b>\$ 80,730</b>
<b>Land Acquisition Services for Intersection Improvement Project</b>						
Appraisals						
Long Form	13	\$ 4,815	\$ -	\$ 62,595	\$ -	\$ 62,595.00
Waiver Valuation	2	\$ 725	\$ -	\$ 1,450	\$ -	\$ 1,450.00
Value Finding, Alt. Land Use Type	1	\$ 2,805	\$ -	\$ 2,805	\$ -	\$ 2,805.00
Value Finding	2	\$ 2,055	\$ -	\$ 4,110	\$ -	\$ 4,110.00
Second Appraisals, Long Form	10	\$ 4,815	\$ -	\$ 48,150	\$ -	\$ 48,150.00
Second Appraisals, Value Finding, Alt. Land Use Type	1	\$ 2,805	\$ -	\$ 2,805	\$ -	\$ 2,805.00
Second Appraisals, Value Finding	2	\$ 2,055	\$ -	\$ 4,110	\$ -	\$ 4,110.00
Buying	18	\$ 2,160	\$ -	\$ 38,880	\$ -	\$ 38,880.00
Land Acquisition Management	18	\$ 1,600	\$ -	\$ 28,800	\$ -	\$ 28,800.00
<b>Total Land Acquisition Intersection Improvement Project</b>			<b>\$ -</b>	<b>\$ 193,705</b>	<b>\$ -</b>	<b>\$ 193,705</b>