21st August 2024

Mayor Guy Titus

Board of Works and Public Safety Members

Kathy Locke, Larry Breese, Glenna Shelby and Brent Robertson,

Good morning everyone,

I am disappointed that I am not able to attend the Board of Works meeting today but hope you will help me welcome Kristi Lewman to the office of the Clerk-Treasurer!

Kristi is currently employed in a part time position at the Greenfield Fire Territory and is going to bring her highly praised organizational skill set to the Office of the Clerk-Treasurer.

We have files in both vaults which need to be purged so we can dispose of them in accordance to the guidelines outlined in the Indiana State Archives retention schedules.

We have other files which need reviewing and organizing. This work is time consuming and requires concentration that is often challenging to accommodate in our day to day schedules.

Kristi will start with us on the 21st of August and will be paid at the rate of $20.00 per hour while working in our office.

Kristi brings with her a wealth of enthusiasm and willingness to help us become more organized as she has in other departments already. She will also be helping me with a variety of projects that need to be completed in our office.

Sincerely,

Lori Elmore

Clerk-Treasurer   
City of Greenfield