



APPLICATION FOR A SIGN PERMIT

City of Greenfield

Date of Application _____

Sign Location/Address _____

Name of Applicant _____ Phone: _____ email: _____

Business Name/Owner Name _____ Phone _____ email: _____

Company Erecting sign _____ Phone No. _____ email: _____

The sign permit will be PERMANENT ☐ TEMPORARY ☐ If temporary, expiration date _____

Type of Sign(s): (wall, monument, pylon, awning, etc.) _____

Sign Face Area: Height _____ Width _____ Total Sign Area (Sq. Ft.) _____

If Free Standing Sign: Submit Site plan. Indicate street frontage in lineal feet _____

Submit Landscaping plan. Indicate size (70 sq ft minimum required) _____

Setback from right-of-way _____ Sign clearance from grade of nearest street _____

If Wall Sign or Awning Sign: Submit building or tenant space elevation. Indicate wall length in lineal feet _____

Documents for submittal: Sign Elevations ☒ Photographs _____ Site plan _____ building elevations _____

Is sign illuminated? NO ☐ YES ☐ Internally? ☐ Externally? ☐ New electrical service? YES ☐ NO ☐

List all existing signs on premises and total sq. footage (submit elevations and/or photos) and state for each sign the following information (use additional pages if necessary):

Sign Face Area: Type: _____	Height _____	Width _____	Total Sign Area (Sq. Ft.) _____
Sign Face Area: Type: _____	Height _____	Width _____	Total Sign Area (Sq. Ft.) _____
Sign Face Area: Type: _____	Height _____	Width _____	Total Sign Area (Sq. Ft.) _____
Sign Face Area: Type: _____	Height _____	Width _____	Total Sign Area (Sq. Ft.) _____
Sign Face Area: Type: _____	Height _____	Width _____	Total Sign Area (Sq. Ft.) _____

I hereby certify that the installation of this sign complies in all respects to the requirements and specifications of Chapter 155.065 of the Zoning Ordinance, City of Greenfield.

SIGNATURE OF APPLICANT/OWNER: _____

IF NOT APPLICANT, CONSENT OF OWNER REQUIRED: _____

Fee Schedule:

Signs up to 8 Sq. Ft.	\$ 5.00 for sign with one face and \$2.00 for each additional face
Signs containing 8 - 32 Sq. Ft.	\$10.00 for sign with one face and \$5.00 for each additional face
Signs containing 32 Sq. Ft. or more	\$15.00 for sign with one face and \$7.00 for each additional face

Office Use Only:

PERMIT DATE _____

PERMIT FEE: _____

PERMIT NUMBER _____

RECEIPT NUMBER _____ ☐ CASH ☐ CHECK, # _____ ☐ CHARGE _____

APPROVAL: _____

City of Greenfield, Planning Department

10 S. State Street, Greenfield, IN 46140

Phone: 317-477-4320

Fax: 317-477-4321

E-mail: planning@greenfieldin.org

www.greenfieldin.org