**CITY OF GREENFIELD COMMON COUNCIL**

The Greenfield, Indiana Common Council met in a Council Workshop session on the 24th of January 2024 at 6:00 p.m. in the Council Chambers, Room 127 located at 10 South State Street for an explanation of the Internal Control Policy for the City of Greenfield as outlined in Resolution No. 2016/15 approved by the City Council on the 14th of December 2016. As the Financial body of the City, the City Council are responsible for the oversight outlined within the ordinance.

The members of the Council then watched the State Board of Accounts Internal Control training video which is required by State Board of Accounts for all staff to view and for the Clerk-Treasurer to confirm all staff members have viewed each year on the Annual Financial Report.

Councilman Amy Kirkpatrick will view the internal controls video at a later time.

**CITY OF GREENFIELD COMMON COUNCIL**

The Greenfield, Indiana Common Council met in regular session on the 24th of January 2024 at 7:00 p.m. in the Council Chambers, Room 127 located at 10 South State Street with Mayor Guy Titus presiding. Councilman Riley led the invocation, followed by all reciting the Pledge of Allegiance led by Councilman Jester.

**CALL MEETING TO ORDER:**

Mayor Titus called the meeting to order of the Common Council for the purpose of conducting the business before the Greenfield Common Council.

**PRESENT:** Councilman John Jester

Jeff Lowder

 Thomas Moore

Joyce Plisinski

Anthony Scott

 Dan Riley

 City Attorney Gregg Morelock

 Clerk-Treasurer Lori Elmore

Mayor Guy Titus

**ABSENT:** Councilman Amy Kirkpatrick

**APPROVAL OF MINUTES:**

Councilman Riley moved to approve the minutes of January 10th, 2024 as submitted, duly seconded by Councilman Jester. Motion carried *viva voce.*

**REPORTS FROM COMMITTEES, BOARDS and COMMISSIONS:**

 Appointments for various committees for the Fiscal Year of 2024 are as follows:

|  |  |  |
| --- | --- | --- |
| President Pro-Tem |  | Dan Riley  |
| Budget Chairman |  | Anthony Scott |
| Budget Co - Chairman |  | Thomas Moore |
| Economic Development & Community Affairs |  | Dan Riley  |
| Environmental Affairs |  | John Jester |
| Planning & Zoning |  | Jeff Lowder |
| Public and Traffic Safety |  | Joyce Plisinski |
| Utilities |  | Jeff Lowder |
| Utilities |  | Anthony Scott |
| Infrastructure |  | Thomas Moore |
| Greenfield Government Access Advisory Board |  | Joyce Plisinski |
| Greenfield Government Access Advisory Board |  | Thomas Moore |
| Greenfield Hancock County Communication |  | Dan Riley  |
| Greenfield Hancock County Communication |  | Amy Kirkpatrick |
| Hancock Economic Development Committee |  | Dan Riley  |

 Appointment to the Redevelopment Commission Joe Smith

 Appointment to the Redevelopment Commission Stephen Burt

**Invitation – FIRE OPS 101**

David Wickard of Fire Local 4787 invited the Council members to attend the training at their upcoming FIRE OPS 101 on May 4th.

**UNFINISHED BUSINESS:**

Clerk-Treasurer Elmore provided an overview of the 2024 Budget Order which has been received from the DLGF for Hancock County. The Budget Order contains information regarding the certified numbers for the 2024 Budget and confirms our budget has now been approved for the fiscal year of 2024.

**NEW BUSINESS:**

Ellen Kuker, Joanie Fitzwater, Jason Koch and Josh Sowers of Arch Design provided information regarding the request for funding for the Riley Literary Trail (Stellar Project) and the Riley Park Shelter House Reconstruction Projects using CEDIT funding.

The cost to rebuild the Shelter House is approximately $1.6 million dollars and the BOW approved to award the project to R Chavez for the construction project in November and again at yesterday’s meeting due to the bid expiring today, January 24th. The insurance replacement policy amount is not yet confirmed from Selective. A phone call is taking place on Friday which will hopefully confirm the replacement amount. At this point in time, the amount of the insurance payment is unknown but the risk of losing the bid and needing to go out for bid again could result in a higher total bid cost to rebuild this historic building.

The funding is available from CEDIT and will be returned to CEDIT if not used at the end of the project.

Councilman Jester asked for information on the amount of revenue generated by the Shelter House.

Mayor Titus confirmed the insurance company will be covering loss of revenue in the approximate amount of $20,000 per year. In addition, inventory items were provided to the insurance company as lost items and those costs have been reimbursed by the insurance company.

Discussion followed on how the building is used throughout the year.

Ellen Kuker confirmed the building is in use throughout the year for a variety of programs.
The occupancy of the building was approximately 100 persons and will increase to 250 persons with the rebuild. We have no other buildings that can accommodate that number of people.

Josh Stowers of arcDESIGN provided information on the project to the Council members.

Additional information was requested by the Council and will be provided.

Joanie Fitzwater provided information on the Riley Literary Trail, one of the final Stellar projects, that is in need of additional funding. This is a process that has been replicated each year during the Stellar program as and when the funds were needed for the projects being completed in that Stellar year. The project is with INDOT and they will require a payment for our share of the project. If the bid is approved we will need to pay approximately $1.3 million dollars as our share of the required match.

Jason Koch informed the Council that this project has already gone to bid twice before without success. This is the last opportunity for the project to be approved. There is a 70/30 split but could become an 80/20 split but that remains to be seen and the funding could be changing from Federal funding to State funding. The MPO wants to award the funding to have projects that are ready to move forward. We received this funding in 2018 and have been working from that time to now in order to move this project forward. We have a hard stop date in place that is affecting this project in ways we are no longer able to control.

Jason Koch further explained that this is a very unusual project in that we are required to provide the funding when the bid is awarded which is not the normal way in which the majority of our Stellar projects have followed. We usually pay only a portion or a minimal match up front but this project’s funding will be required to be paid when the bid has been awarded by INDOT.

INDOT will administer the project dollars and we will hire a construction consultant to help monitor the project on our behalf.

Joanie Fitzwater took a few minutes to highlight the history of our involvement in Stellar and what projects our participation in this program has been able to bring to the community.

Councilman Riley asked what other allocations are committed from the CEDIT. Clerk-Treasurer Elmore confirmed all previous commitments have been accounted for prior to recommending these transfers. We receive a bit over $78,000 per month in CEDIT payments. These transfers will leave a little under $500,000 in our CEDIT fund and an additional estimated amount of $400,000 in our Riverboat fund which could also be available if it were needed.

**Ordinance No. 2024/01** An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Greenfield, Indiana and American legal supplement; on first reading as read in full on introduction by Attorney Morelock. Councilman Jester moved to approve Ordinance 2024/01 on first reading as presented, duly seconded by Councilman Moore.

Motion Carried *viva voce.*

**Ordinance No. 2024/02** An Ordinance Appropriating Funds Within the Economic Development Income Tax Fund for the reconstruction of the Riley Shelter House and the Riley Literary Trail; on first reading as read in full on introduction by Attorney Morelock. Councilman Riley moved to approve Ordinance 2024/02 on first reading as presented, duly seconded by Councilman Lowder. Motion Carried *viva voce.* Councilman Jester – voted in opposition.

Councilman Scott asked for the amendment to be added to the Ordinance to include the completion of Stellar projects when it returns at the next scheduled meeting.

Councilman Moore asked if there was a reason both projects were included in the same ordinance rather than being split into two different ordinances. It was recommended they remain in the same ordinance upon introduction and voted on at the next meeting.

Councilman Riley moved to read Resolution No. 2024/01 by Title only, duly seconded by Councilman Jester. Motion Carried *viva voce.*

**Resolution No. 2024/01 A Resolution to Encumber Funds from FY2023 to FY2024;** as read by title only by Attorney Morelock.Councilman Jester moved to approve Resolution 2024/01, seconded by Councilman Moore. Mayor Titus called for a roll call vote by Clerk-Treasurer Elmore

AYES: Councilman Jester, Lowder, Moore, Plisinski, Riley, and Scott. Nayes: None.

Resolution 2024/01 was declared approved by a 6 to 0 vote.

**MISCELLANEOUS BUSINESS: None.**

**PETITION OR COMMENTS OF CITIZENS:**  **None.**

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Common Council, Councilman Scott moved to adjourn the meeting at 20:03 p.m., duly seconded by Councilman Jester.

Motion carried *viva voce.*

Mayor Titus announced that the next meeting of the Common Council will be held on Wednesday, the 14th of February 2024 at 7:00 p.m. Mayor Titus declared the meeting adjourned.

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Lori Elmore Guy Titus, Mayor

Clerk-Treasurer Presiding Officer