



*Department of Engineering*

**February 13, 2024**

Board of Public Works & Safety  
10 South State Street  
Greenfield, IN 46140

Dear Members,

We are currently entered into a professional service agreement with Wessler Engineering for our Municipal Separate Storm Sewer Systems (MS4) program implementation and administration. This includes completing the annual MS4 permit, assistance with any audits by the Indiana Department of Environmental Management (IDEM), working with City departments with the Storm Water Quality Management Plan, assisting with public education and outreach, conduct site compliance evaluations of City department properties, and annual reports. The individual work tasks will be completed on an as-needed basis and will be tracked hourly. Wessler has performed satisfactorily, to date.

Therefore, I would like to ask for approval of the professional services amendment with Wessler Engineering in the increased amount of \$30,000.00 for a new contract total not to exceed \$283,500.00.

<b>Contract Summary</b>		
<b>Contract</b>	<b>Amount</b>	<b>Date Approved</b>
Original Contract	\$ 10,000.00	07/14/2010
Amendment #1	\$ 10,000.00	03/26/2013
Amendment #2	\$ 10,000.00	01/14/2014
Amendment #3	\$ 13,500.00	08/26/2014
Amendment #4	\$ 25,000.00	12/23/2014
Amendment #5	\$ 15,000.00	12/22/2015
Amendment #6	\$ 15,000.00	11/18/2016
Amendment #7	\$ 15,000.00	12/12/2017
Amendment #8	\$ 15,000.00	11/13/2018
Amendment #9	\$ 30,000.00	1/14/2020
Amendment #10	\$ 30,000.00	12/8/2020
Amendment #11	\$ 30,000.00	1/25/2022
Amendment #12	\$ 35,000.00	1/24/2023
<b>Amendment #13</b>	<b>\$ 30,000.00</b>	
<b>Total Revised Contract</b>	<b>\$ 283,500.00</b>	

Sincerely,

Jason A. Koch, P.E.  
City Engineer

**AMENDMENT NO. 13**  
**TO AGREEMENT**  
**BETWEEN**  
**CITY OF GREENFIELD, INDIANA**  
**BOARD OF PUBLIC WORKS AND SAFETY**  
**AND**  
**WESSLER ENGINEERING, INC.**  
**FOR**  
**STORMWATER PROFESSIONAL SERVICES**

THIS AMENDMENT NO. 13 to existing AGREEMENT, entered into by and between City of Greenfield Board of Public Works and Safety, 10 South State Street, Greenfield, IN 46140 (hereinafter named OWNER) and Wessler Engineering, Inc., 6219 S. East Street, Indianapolis, IN 46227 (hereinafter named ENGINEER) executed on July 14, 2010:

OWNER and ENGINEER hereto mutually covenant and agree as follows:

**ARTICLE I**  
**SCOPE OF PROFESSIONAL SERVICES**  
**SHALL BE AMENDED AS FOLLOWS:**

ENGINEER shall assist the OWNER with the Municipal Separate Storm Sewer System (MS4) Program Implementation and Administration. The following services shall be completed in 2024 upon request.

- A. Assist with the continued implementation of the MS4 General Permit (MS4GP) and the best management practices identified in the Stormwater Quality Management Plan (SWQMP).
- B. Review suggested language revisions to update the construction, post-construction, and illicit discharge ordinances by July 5, 2024.
- C. Review and update standard operating procedures for construction, post-construction and municipal operations pollution prevention and good housekeeping.
- D. If scheduled, assist with preparing for and attend one Indiana Department of Environmental Management (IDEM) audit on the Minimum Control Measures (MCMs).

- E. Complete an annual review of the MS4 Program. Gather information from the OWNER for the Annual Report for activities occurring in 2023 and prepare the submittal prior to April 1, 2024.
- F. Organize and conduct one Stormwater Planning Team meeting in 2024 to review the implementation of the SWQMP. Planning Team members could include select Utility and City Department Managers, elected officials, and other interested parties. Organize additional meetings as the budget allows to update the program for the MS4GP requirements.
- G. Conduct an Annual Facility Assessment at the municipal facilities to ensure that stormwater BMPs and Stormwater Pollution Prevention Plans (SWPPPs) are implemented and updated per MS4 permit requirements. Facilities include: Street Department, Riley Park Maintenance, Sewer Department, and Water Maintenance Department. Following the evaluation, provide a summary report and list of recommendations for improvement.
- H. Provide on-call implementation and administration assistance as requested by OWNER.

**ARTICLE IV  
COMPENSATION  
SHALL BE AMENDED AS FOLLOWS:**

In accordance with the Standard Terms and Conditions of the AGREEMENT, ENGINEER shall provide the Professional Services for which OWNER shall compensate ENGINEER as follows:

- A. Compensation for Professional Services described in Article I, of this Amendment No. 13, shall be on a time and materials basis in the not-to-exceed amount of \$30,000.00. ENGINEER may allocate dollars between the individual tasks within the not-to-exceed fee; however, the total not-to-exceed fee shall not be exceeded without prior written approval of the OWNER.
- B. Compensation for Additional Services, if requested in writing, shall be on a lump sum fee or time and materials basis as mutually agreed to by OWNER and ENGINEER.
- C. Professional Services performed on a lump sum fee basis shall be invoiced by ENGINEER monthly on a percent complete basis. Professional Services performed on a time and materials basis shall be invoiced by ENGINEER monthly based upon the actual hours and reimbursable expenses incurred in performing the services per ENGINEER's Hourly Rate and Reimbursement Expense Schedule in effect at the time the services are performed.

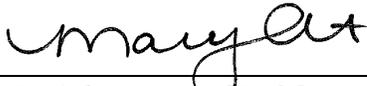
All other terms and conditions contained in the AGREEMENT shall remain unchanged and continue in full force and effect.

This AMENDMENT to AGREEMENT may be executed in counterparts, each of which shall be deemed to be an original, and all such counterparts together shall constitute one and the same AMENDMENT to AGREEMENT. An electronic, telecopied, or facsimile signature shall be equivalent to and as binding as an original signature.

IN WITNESS WHEREOF, the parties have made and executed this AMENDMENT No. 13 to existing AGREEMENT, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**ENGINEER**  
**WESSLER ENGINEERING, INC.**

**OWNER**  
**CITY OF GREENFIELD**  
**BOARD OF PUBLIC WORKS AND SAFETY**



\_\_\_\_\_  
Mary K. Atkins, P.E., CPESC, LEED AP  
Vice-President

\_\_\_\_\_  
Guy Titus  
Mayor

Attest:   
\_\_\_\_\_  
Amy L. Harvell, CHMM, RPC  
Environmental Services Sr. Project Manager  
II

Attest: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Title

Date: 01/02/2024

Date: \_\_\_\_\_

Board of Public Works and Safety Members Signatures:

Print Name:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADDRESS FOR GIVING NOTICE:  
Wessler Engineering, Inc.  
6219 S. East Street  
Indianapolis, IN 46227

ADDRESS FOR GIVING NOTICE:  
City of Greenfield  
10 South State Street  
Greenfield, IN 46140

ALH/ncw/T:/Contracts/Greenfield/Proposals/ P#03248/Greenfield 2024 MS4 Services Proposal

Attachments: No. 1 – 2024 Hourly Rate and Reimbursable Expense Schedule



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**ATTACHMENT NO. 1**

**2024 HOURLY RATE and REIMBURSABLE EXPENSE SCHEDULE**

<u>Position</u>	<u>Hourly Rate*</u>
Principal Engineer I/II	\$250/\$265
Senior Project Manager I/II	\$220/\$240
Senior Project Engineer I/II	\$220/\$240
Project Manager I/II	\$170/\$185
Assistant Project Manager	\$155
Project Engineer I/II/III/IV	\$140/\$155/\$170/\$185
Engineer	\$125
Electrical/Control System Senior Project Manager I/II	\$220/\$250
Electrical/Control System Senior Project Engineer I/II	\$220/\$240
Electrical/Control System Project Manager I/II	\$170/\$185
Electrical Project Engineer I/II/III/IV	\$140/\$155/\$170/\$185
Electrical Engineer	\$125
Control System Engineer I/II/III/IV	\$140/\$155/\$170/\$185
Control System Technician I/II	\$95/\$105
Environmental Services Senior Project Manager I/II	\$165/\$180
Environmental Services Project Manager I/II	\$140/\$150
Environmental Services Assistant Project Manager	\$115
Environmental Scientist I/II/III	\$90/\$100/\$110
Senior CAD Manager I	\$180
CAD Manager I/II	\$140/\$160
GIS Manager I/II	\$130/\$155
Senior Designer I/II	\$130/\$145
Designer	\$115
GIS Technician I/II/III	\$100/\$110/\$120
Technician I/II/III/IV	\$75/\$95/\$105/\$115
Senior Resident Project Representative I/II	\$125/\$135
Resident Project Representative I/II/III/IV	\$75/\$95/\$105/\$115
Senior Field Services Manager	\$155
Field Services Manager I/II	\$120/\$135
Registered/Professional Land Surveyor	\$215
Senior Survey Technician	\$165
Survey Manager I/II	\$135/\$145
Survey Crew Chief I/II/III/IV	\$90/\$110/\$120/\$135
Utility Coordinator	\$135
Project Analyst I/II	\$110/\$125
Project Coordinator	\$90
Project Administrator	\$65

