



Information Technology Department
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Information Technology Department

December 27, 2023 BOW Agenda

To: Board of Works and Safety
Mayor Chuck Fewell

From: Rob Souchon – IT Manager

I respectfully request board approval for the following agenda item:

1. Board of Works information clarification on the Parker Substation Phase 3 Project Funding. Back on November 28, 2023, Scott Yost the Power and Light Director requested the approval of the Parker Substation Phase 3 Project. The Board of Works approved the request. Within this approved project, conduit, handholds, and the installation of fiber are listed and was approved. Since the approval, the Information Technology Department was asked to fund the IT portion of the project. The Information Technology Department has the funds to fulfill this request and is here to notify the Board of Works of the Information Technology Departments desire to do so. The cost of the Information Technology's portion is \$27,800.00 of the total project cost of \$405,018.00. With the IT portion paid, Power and Light will be responsible for \$377,218.00 The funds from the IT budget will be encumbered from 2023 to be paid in 2024.
2. Request approval to carryover 4 vacation days from 2023 to 2024 for Rob Souchon.