



Information Technology Department
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Information Technology Department

November 14, 2023 BOW Agenda

To: Board of Works and Safety
Mayor Chuck Fewell

From: Rob Souchon – IT Manager

I respectfully request board approval for the following agenda item:

1. Request approval to purchase a year's subscription to ArchiveSocial for \$8,188.00. ArchiveSocial is an automated social media archiving service that helps to meet public records archiving and servicing public records act requests. Communications on social media and messaging applications are subject to the same disclosure guidelines as communications on more conventional mediums such as email and text. ArchiveSocial will archive the city's social media pages such as Facebook, Twitter, Instagram and LinkedIn.
2. Request approval to obtain quotes for replacement server hardware. The server hardware will refresh the current server hardware used in our VMware environment.