**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**October 24th, 2023**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Chuck Fewell Kathy Locke Larry Breese Kelly McClarnon Glenna Shelby Gregg Morelock Lori Elmore Penny Lawyer Chief Brian Hartman Jason Koch

Scott Yost Jane Webb Charles Gill Nicholas Dezelan

Tyler Rankins Chief Jason Horning

Rob Souchon

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of October 10th, 2023, duly seconded by McClarnon.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**CITY ATTORNEY:**

Gregg Morelock requested approval of the Reaffirmation of Memorandum of Understanding between the City of Greenfield and Hancock County Veterans Park, Inc. regarding the Veterans Memorial Park located at 110 South State Street. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Gregg Morelock requested approval for the (1) one year Lease Agreement between the City of Greenfield and Wolverine Sign Works for Sign #460, located on the south side of US 40, (1) one mile west of Greenfield, IN, with an annual payment of $400.00. The City Attorney will confirm with Wolverine Sign Works annually for the continuation of this lease agreement. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

Gregg Morelock requested approval for the Memorandum of Understanding between the City of Greenfield and Legacy Properties of the Community Foundation of Hancock County, Inc. for the design and installation of a side yard buffer. This is due to the construction of a water treatment facility to be built on that portion of the property owned by the City that adjoins the property owned by Legacy. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.Kathy Locke abstained from voting.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested the bids received for the patrol rifles be opened and read into record. The bid received was: **Sionics Weapon Systems $47,997.50 $13,328.45 w/trade-in of (31) thirty-one Colt 16” rifles $ 2,319.60 w/trade-in of (8) eight Colt 14.5” rifles** **$32,349.45** Chief Brian Hartman requested to return at the end of the meeting with a recommendation for approval.

Chief Brian Hartman requested approval of the new printer Lease Agreement/Maintenance Contract with Braden Office Equipment with a monthly cost of $370.29. This lease will terminate the current lease in place with Braden Office Equipment. Locke moved to approve, duly seconded by McClarnon.

Motion carried viva voce.

Chief Brian Hartman requested approval of the time driven promotion for Officer Nicole Higham to 1st Class Patrolman at a bi-weekly amount of $2,557.54, effective October 28th. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Brian Hartman returned at the end of the meeting and requested approval to award Sionics Weapon Systems for the patrol rifles with a cost of $32,349.45. Funds are available and will be paid from their HSI account. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Jason Koch requested the bids received for the Riley Shelter House Reconstruction be opened and read into record. The bids received were:

 **R. Chavez Construction Company, Inc. $ 1,536,500.00 - Base Bid**

 **$ 30,000.00 - Alternative Bid #1A**

 **$ 60,000.00 - Alternative Bid #1B**

 **$ 9,500.00 - Alternative Bid #2**

 **$ 1,617,000.00 - Grand Total**

**RL Turner Corporation $ 2,300,000.00 - Base Bid**

 **$ 66,000.00 - Alternative Bid #1A**

 **$ 68,000.00 - Alternative Bid #1B**

 **$ 9,600.00 - Alternative Bid #2**

 **$ 2,424,400.00 - Grand Total**

 **EJ Plumbing, LLC $ 65,850.00 - Plumbing only**

Jason Koch requested to table until the next BOW. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Jason Koch requested approval of the Professional Services Agreement to perform preliminary engineering reports for roundabouts at the following locations between the City of Greenfield and Burgess & Niple, Inc. with a not-to-exceed amount of $70,600.00. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

 **New Rd. & McKenzie Rd. New Rd. & Blue Rd.**

 **New Rd. & Meridian Rd. New Rd. & Broadway St.**

 **McKenzie Rd. & Jaycie Phelps Dr. Davis Rd. & Franklin Rd.**

 **SR 9 & New Rd. (INDOT jurisdiction) SR 9 & McKenzie Rd. (INDOT jurisdiction)**

Jason Koch gave the Board an update on the potential roundabouts at Franklin Street and County Road 300 and Davis Road and Morristown Pike.

**POWER AND LIGHT:**

Scott Yost requested approval for the release of the bid check from Stover Excavating, Incorporated in the amount of $5,453.00 following the completion of work for Woodfield Pointe, Section 1. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Scott Yost presented the September Dashboard.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the August Financials for electric, water, sewer and storm water utilities. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested approval to table both Project Agreements with Phoenix Fabricators and Erectors, LLC and Brackney, Inc., for the Southside Water Improvement Project, until the next BOW meeting. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Charles Gill requested approval to seek quotes for the North Water Tower maintenance. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Charles Gill requested approval for (himself) to travel out of state to Chicago, IL to attend an American Water Works Association seminar from November 2nd – November 3rd with an estimated cost of $1,200.00. Funds are available in their budget. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Charles Gill informed the Board that the Water Department received a check from Integrity Metals in the amount of $5,514.93 for scrap material. These funds have been received and deposited in the water accounts.

Charles Gill requested approval to seek quotes for the Water Utility Administration Building renovation. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Charles Gill presented the September Dashboard.

**WASTEWATER DEPARTMENT:**

Nicholas Dezelan requested approval to award Fisher Scientific for the laboratory equipment for the new Wastewater Treatment Plant with a cost of $32,159.41. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan presented the September Dashboard.

**STREET DEPARTMENT:**

Tyler Rankins requested approval of the Letter Agreement for Professional Services for the concept development and plans for the design of an expansion to Park Cemetery between the City of Greenfield and DLZ with a cost of $53,700.00. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval of the Lexipol contract, pending final City Council funding approval, with a cost of $22,475.85 for the first year, $10,810.05 for the second year and an annual 3% increase for every year to follow. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Jason Horning requested approval of the 3rd Quarter Ambulance Billing Write Off’s in the amount of $761,779.77. Shelby commented to the Board as an observation that $676,958.00 of this total consists of Medicaid and Medicare. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Jason Horning requested approval to award Hoosier Fire Equipment Inc. for the rescue boots with a cost of $3,270.00. Funds are available in their equipment fund. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested the bids received for the WENDY rescue helmets be opened and read into record. The bid received was:

 **Municipal Emergency Services $7,710.00**

Chief Jason Horning requested to table until the next BOW meeting. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested the bids received for the Holmatro hydraulic rescue tools be opened and read into record. The bid received was:

 **Impact Rescue, LLC $62,628.00**

Chief Jason Horning requested to table until the next BOW meeting. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval to seek quotes for a new Lifepak heart monitor from Physio Control as a sole source provider. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Jason Horning requested approval to seek quotes for an inventory management software for the department. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval of the resignation of part-time Firefighter/EMT Chase Settergren, effective October 16th. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval to award the purchase of (2) two additional storage drives and support for the City’s existing Dell Powerstore Storage units from Insight for a total cost of $60,558.32. Insight submitted (2) separate quotes, whereas IT savvy and Zones both quoted the (2) units together listing individual serial numbers. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

 **Insight $ 30,279.16**

 **Insight $ 30,279.16**

 **IT savvy $149,590.20**

 **Zones $ 99,380.00**

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 11:01 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, November 14th at 10:00 a.m.

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Penny Lawyer Chuck Fewell, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer