**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**September 26th 2023**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Chuck Fewell Kathy Locke Larry Breese Kelly McClarnon Glenna Shelby Gregg Morelock Lori Elmore Penny Lawyer Jason Koch Chief Brain Hartman Chief Jason Horning Rob Souchon Charles Gill Nicholas Dezelan

Scott Yost Jane Webb

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes September 12th, 2023 duly seconded by Shelby.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested to table the Financial Reports for July 2023 until the next BOW meeting.

Clerk-Treasurer Lori Elmore provided an update to the Board regarding the status of the 2024 budget.

**CITY ATTORNEY:**

Gregg Morelock requested approval for the release and termination of the Economic Development Project Agreement between the City of Greenfield and Shear GFI, LLC dated May 10th, 2022. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Gregg Morelock requested approval of the verified joint petition to modify service area boundaries and to approve the transfer of certain assets between Greenfield Power & Light, Duke Energy Indiana, LLC and the Indiana Regulatory Commission; and authorizing the Mayor to sign on behalf of Greenfield Power & Light and himself on behalf of the City. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval to seek bids for the Riley Park Shelter House re-construction project. Jason informed the Board that the insurance company will cover to replace the Shelter House; along with an additional insurance policy to cover any code upgrades that are required. In addition, to these coverages, the City Attorney informed the Board of an additional insurance policy to cover for loss of revenue and that a tentative claim has been submitted for the loss of revenue. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval to rehire Jerami Summers as a Senior Patrolman with a bi-weekly amount of $2,611.94, effective September 30th. Jerami is still eligible for PERF and meets all requirements to be rehired. Jerami will be receiving (1) one week of vacation for 2023 and will receive (5) five weeks’ vacation starting in 2024. Jerami will retain his seniority of over (20) twenty years prior service with the Greenfield Police Department and will receive the maximum allowed for longevity, effective in 2024. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Brian Hartman requested approval of the termination of Officer Nichole Gilbert, effective September 26th. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval of the new job description for a Civilian Paramedic, which was approved for the 2024 Budget, by the City Council. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested approval to hire Brett Towle as a part-time Firefighter/EMT with an hourly rate of $18.00, effective September 27th. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval to award G & G Fitness Equipment for the requested replacement fitness equipment. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Jason Horning requested approval of the low bidders for each rescue equipment manufacturer group.

**NRS - Hoosier Fire Equipment, Inc. $ 462.00**

**PETZL – Dinges Partners Group, LLC $ 319.80**

**MUSTANG – Dinges Partners Group, LLC $10,376.70**

**CMC – Macqueen Emergency $ 7,595.00**

**$18,753.50**

Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning stated no quotes were received for the WENDY rescue equipment. He will resubmit for quotes for this equipment and return at a later BOW meeting.

Chief Jason Horning requested approval to seek quotes for their policy and SOG management from Lexipol. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval to seek quotes for rescue boots. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Jason Horning requested approval to seek quotes to upgrade their hydraulic rescue tools from Holmatro. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval to purchase card access equipment and licensing from Vermillion Systems, Inc. for the new Waste Water facility with a cost of $71,563.56. TECH Electronics has the lowest bid, but we have had a very good working relationship with Vermillion Systems, Inc. in the past. Funds are available in the new Waste Water facility funding. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

**Hoosier Security $108,434.89**

**TECH Electronics $ 71,415.10**

Rob Souchon requested approval to purchase the DELL/EMC Unity (1) one year Support and Hardware Renewal through Insight with a cost of $9,996.58. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Rob Souchon requested approval to table the purchase of a (1) one year subscription to ArchiveSocial until the next BOW meeting. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill, with the recommendation of Donohue & Associates, Inc., requested approval to award Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project Packet 1 with a cost of $8,950,000.00; pending the closing of the State Revolving Fund Loan. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill, with the recommendation of Donohue & Associates, Inc., requested approval to award Brackney, Inc. for the Southside Water Improvements Project Packet 2 with a cost of $2,191.650.00; pending the closing of the State Revolving Fund Loan. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill requested approval of Task Order #12 Professional Services Agreement to provide professional engineering services for the construction phase of the Southside Water Improvements Project between the City of Greenfield and Donohue & Associates, Inc. with a total cost not-to-exceed of $679,600.00 to be completed with the final completion and final submission requirements met for State Revolving Fund compliance. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Charles Gill requested the bids received for the equipment trailer be opened and read into record. The bid received was: **Mayes Trailer Sales $27,330.00**

Charles Gill requested to table until the next BOW meeting. Locke moved to approve, duly seconded by Breese.

Motion carried viva voce.

Charles Gill presented the August Dashboard.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the Request for Proposal for laboratory equipment for the new Waste Water Treatment facility. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan requested approval to seek quotes for an office furniture package for the new Waste Water Utility administration office. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Nicholas Dezelan presented the August Dashboard.

**POWER AND LIGHT:**

Scott Yost presented the August Dashboard.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the 4th Quarter Tracker as approved by Krohn & Associates. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

PROPOSED ECA FACTOR / KWH $0.016884

PREVIOUS ECA FACTOR / KWH $0.012948

CHANGE IN ECA / KWH $0.003967

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:54 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, October 10th at 10:00 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Penny Lawyer Chuck Fewell, Mayor

Deputy Clerk-Treasurer Presiding Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lori Elmore

Clerk-Treasurer