



Information Technology Department
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Information Technology Department

September 26, 2023 BOW Agenda

To: Board of Works and Safety
Mayor Chuck Fewell

From: Rob Souchon – IT Manager

I respectfully request board approval for the following agenda item:

1. Request approval to purchase card access equipment and licensing from Vermillion Systems, Inc. to be installed in the new wastewater facility for \$71,563.56. Vermillion System's quote is higher by \$148.46 over the lowest quote. IT recommends accepting the Vermillion Systems' quote at the higher rate since Vermillion has proven themselves to be a dependable source of equipment by providing card access equipment and licensing to the city for a number of years and has worked with IT to support our existing system. This purchase will be paid for with funding from the Wastewater Building Project.
2. Request approval to purchase the yearly support renewal for the Dell EMC Unity storage units from Insight for \$9,996.58. Insight maintains the contract with Dell for support on these units and Insight is who the city originally purchased the equipment and support.
3. Request approval to purchase a year's subscription to ArchiveSocial for \$8,188.00. ArchiveSocial is an automated social media archiving service that helps to meet public records archiving and servicing public records act requests. Communications on social media and messaging applications are subject to the same disclosure guidelines as communications on more conventional mediums such as email and text. ArchiveSocial will archive the city's social media pages such as Facebook, Twitter, Instagram and LinkedIn.