



Department of Engineering

September 26, 2023

Board of Public Works & Safety
10 South State Street
Greenfield, IN 46140

Dear Members,

I would like to ask permission to solicit bids for the Riley Shelter House Reconstruction project.



Here's the preliminary schedule (subject to change):

Legal Ad #1	September 30, 2023
Legal Ad #2	October 7, 2023
Pre-Bid Meeting	October 10, 2023
Deadline for Questions	October 13, 2023
Final Addenda Released	October 17, 2023
Bid Opening	October 24, 2023
Bid Award	November 14, 2023
Notice of Award	November 16, 2023
NTP Issued	December 1, 2023
Substantial Completion	September 27, 2024
Final Completion	December 15, 2024

Sincerely,

Jason Koch, PE
City Engineer