**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**July 25th 2023**

**10:10 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Chuck Fewell Kathy Locke Larry Breese Kelly McClarnon Gregg Morelock Lori Elmore Penny Lawyer Chief Brian Hartman Jason Koch Jimmy Griffith Tyler Rankins Chief Jason Horning Tracy Walter Nicholas Dezelan Scott Yost

Absent: Glenna Shelby

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of July 11th, 2023, duly seconded by McClarnon.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the May 2023 Fund, Appropriation and Revenue reports indicating that all (16) sixteen banks have been reconciled for the month of May. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Clerk-Treasurer Lori Elmore expressed sincere thanks, on behalf of her family, to everyone who works for the City of Greenfield for all the calls, cards, texts, flowers, donations, visits and dinners received; as well as everyone who attended the calling and the funeral for her Mom, Mayor Patricia Elmore. Special thanks to those departments who took time to show Mayor Elmore their respect by lining the streets for her final drive thru Greenfield, a city she loved so much.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested the bids received for the carpet in the main office area and training room be opened and read into record. The bids received were:

**Ford’s Floor Covering, Inc. $6,385.25 includes 10% 1st Responder Discount**

**Weintraut’s Carpet Sales $5,850.25**

Chief Brian Hartman requested approval to table until the next BOW meeting with a recommendation. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Brian Hartman requested approval for the (2) two year Service Agreement with Tip411 with a cost of $7,200.00; this will be paid out of their HSI account. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Brian Hartman requested approval of the Revised Standard Operating Procedures 601, 804, 901, 313, 409 and 432. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Brian Hartman requested approval to place Officer Nichole Gilbert on unpaid administrative leave indefinitely, to be effective as of July 25th. Breese moved to approve, duly seconded by Locke.

Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval of the Construction Agreement between the City of Greenfield and Dave O’Mara Contractor, Inc. for the Community Crossings Matching Grant, Phase 2 in the lump sum, not-to-exceed amount of $944,064.50 with a substantial completion date of November 17th and a final completion date of December 18th. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

**WATER DEPARTMENT:**

Jimmy Griffith requested approval of the probationary hire of Bryce Kirstein to Operations Assistant with an hourly rate of $20.03, effective August 5th, pending successful completion of a pre-employment medical and drug screening. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Jimmy Griffith presented the June Dashboard.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to hire Austin Tserlentakis to Probationary Road Builder with an hourly rate of $20.02, effective July 29th. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Tyler Rankins requested approval to hire John Eastridge to Road Builder 1 with an hourly rate of $27.12, effective July 29th. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**FIRE TERRITORY:**

Chief Jason Horning requested approval of the 2nd Quarter Ambulance Billing Write-Off’s in the amount of $811,267.51. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**CUSTOMER SERVICE:**

Tracy Walter requested approval of the May Financials for electric, water, sewer and storm water utilities. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

Tracy Walter requested approval to hire Jill Schwamberger to Customer Service Representative I with an hourly rate of $25.06, effective August 9th, pending successful completion of a pre-employment medical and drug screening. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of Commonwealth Engineers, Inc. and F.A. Wilhelm’s Change Order #2 for the Waste Water Plant Treatment Improvements Project with a deduction in cost of $348,035.00. This brings the updated new contract amount to $69,638,495.00 with no change in the contract time. McClarnon moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan requested approval, with the recommendation from American Structurepoint, Inc., to award Insight Pipe Contracting, LLC for the Waterview Sanitary Sewer System Lining Project with a contract total of $1,151,879.00. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Nicholas Dezelan requested approval to seek quotes through Sourcewell from the vendor Rapid View for an iBak sewer inspection camera system, which includes a complete replacement of the truck along with the camera and software and an additional quote for the replacement of the camera and equipment in our existing truck. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce

Nicholas Dezelan presented the June Dashboard.

**POWER AND LIGHT:**

Scott Yost presented the June Dashboard.

Scott Yost requested approval for the promotion of Jacob Belcher to Apprentice Lineworker Class IV with an hourly rate of $30.38, effective July 22nd. Jacob has successfully completed his training period requirements per the U.S. Department of Labor’s Bureau of Apprenticeship & Training Standards. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Scott Yost requested approval for the Independent Contractor Agreement between Greenfield Power and Light and John Anthony Evans for the sale of scrap wire. Locke moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** The Mayor announced the City of Greenfield won the 2023 AIM Placemaking Award for Depot Street Park. The award will be presented to the City at the AIM Summit in French Lick in August. The Mayor commented how proud he is of the Park and of those who worked so hard to see the project come to fruition. He also commented on how much the Park has been utilized since its inception.

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Locke moved to adjourn the meeting at 10:49 a.m., duly seconded by McClarnon. Motion carried viva voce.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, August 8th at 10:00 a.m.

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Penny Lawyer Chuck Fewell, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer