

THE BOARD OF WORKS AND PUBLIC SAFETY

MARCH 10, 2010

4:00 P.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT:	Joe Duffy	Wayne Guinn
	Ron Nichter	Chief Jester
	Brad DeReamer	Greg Niece
	Gregg Morelock	Joanie Fitzwater
	Larry J. Breese	Chief Roberts
	Mike Fruth	Nelson Castrodale

APPROVAL OF MINUTES:

Nichter moved to approve the February 24, 2010 meeting minutes as presented and circulated, seconded by DeReamer. Motion carried *viva voce*.

POLICE DEPARTMENT:

Chief Jester presented a letter of resignation from Patrolman Cara Pfaff, effective March 15, 2010. Patrolman Pfaff stated in her letter that she wished to pursue other career opportunities. DeReamer moved to accept the letter of resignation from Patrolman Cara Pfaff as presented, seconded by Duffy. Motion carried *viva voce*.

Chief Jester requested permission to solicit bids for new police vehicles. Nichter moved to approve this request, seconded by DeReamer. Motion carried *viva voce*.

Chief Jester presented six new members to be sworn in as Greenfield Police Reserves. City Attorney, Morelock swore in the officers by giving the oath of office. Those individuals were Justin Jackson, Robert Beaver, Corey Breese, Michael Garner, Shawn Booker, and Richard Masters. Board of Works and Public Safety Members welcomed and congratulated those being sworn in as Greenfield Police Reserves Officers.

MAYOR'S OFFICE:

Mayor DeReamer recommended that Greg Niece, Street Superintendent had completed his 90 day probationary period and asked that Board approve a pay increase to \$54,000.00 annually, effective March 6, 2010. DeReamer moved to approve this request for a pay raise for Greg Niece, seconded by Nichter. Motion carried *viva voce*.

CLERK-TREASURER'S OFFICE:

Clerk-Treasurer, Breese presented the Claim / Vouchers for approval by this board. DeReamer moved to approve the Claims / Vouchers as presented, seconded by Duffy. Motion carried *viva voce*.

STREET / CEMETERY DEPARTMENT:

Greg Niece presented the Park Cemetery Deeds for approval. DeReamer moved to approve the Park Cemetery deeds as presented, seconded by Nichter. Motion carried *viva voce*.

Greg Niece requested that the quotes received for the Park Cemetery Endowment Flower Fund be opened and read into public record at this time. City Attorney, Morelock opened the quotes received and read the total lump sum from each quote.

1. Andree's Florist Total \$1,780.00

2. Greenfield Granite Co., Inc. Total \$ 342.00
3. Penny's Florist Shop, Inc. Total \$1,603.35
4. Beautiful Beginnings Total \$2,385.00

Nichter moved to table for further review before awarding the contract at the end of this meeting, seconded by DeReamer. Motion carried *viva voce*.

Greg Niece requested that quotes received for trimming at Park Cemetery be opened and read into public record at this time. City Attorney, Morelock opened and read the following quotes as received for this work.

1. A.J. Swafford Co. Total \$ 800.00 per cut
2. Grounds Control Services Total \$ 800.00 per cut
3. Bridgewater Enterprises Total \$ 795.00 per cut

DeReamer moved to table the quotes for further review before awarding and recommendation from Mr. Niece, seconded by Duffy. Motion carried *viva voce*.

ANIMAL MANAGEMENT DEPARTMENT:

Wayne Guinn introduced Karen Ochonicky a Veterinarian with ELANCO who has offered to serve as a Volunteer Veterinarian for the Animal Management Department. Board of Works Members welcomed and thanked Karen Ochonicky for volunteering and working with the staff at Animal Management.

Wayne Guinn requested the approval of the termination of employment for Tracy Althoff, effective as of 3:00 p.m., Wednesday, March 10, 2010. DeReamer moved to approve the termination of Tracy Althoff as requested, seconded by Duffy. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Roberts requested the board approve amendments to the department SOG 10.03, SOG 11.03 and General Order 3.08 as presented and to be included in manual. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

ENGINEERING / PLANNING DEPARTMENT:

Mike Fruth recommended that contract for the Brandywine Valley Interceptor Ditch Reconstruction Project be awarded to the lowest and most responsive bid of RCM Excavating, LLC., in the total amount of \$112,509.00. Nichter moved to approve this contract agreement as presented for this project, seconded by DeReamer. Motion carried *viva voce*.

Mike Fruth requested permission to solicit bids for the Intersection Improvement Project at the intersection of Franklin Street and McKenzie Road. The bids would be due into the city by April 14, 2010. Nichter moved to approve this request to solicit bids for this project as mentioned, seconded by DeReamer. Motion carried *viva voce*.

Nichter questioned Mr. Fruth in regards to signage being posted for Street closures for construction of the intersection improvements at Apple Street and McKenzie Road. He asked how it was determined on the location of those signs. Mr. Fruth stated the signs currently placed were for information on the upcoming closure and that the appropriate signage showing the detour route would be placed closer to the time construction would start. Nichter advised Mr. Fruth that he wished to speak to him after this meeting for more details about signage for this street closure.

Mike Fruth informed board members that originally Joyce McCarty with Star Development was going to be present to award contract work for the CDBG Grant for home repair and they needed more time for review before awarding and that they would be present at the next meeting of this board for those recommendations.

Mike Fruth requested permission to solicit quotes for mowing property that was deemed unkempt by the Planning Inspectors for this coming mowing season. Nichter moved to approve this request to solicit quotes for mowing per cut, seconded by DeReamer. Motion carried viva voce.

Mike Fruth presented request to encroach into Utility/Drainage easement for the purpose of constructing a fence. The residential property has applied for an improvement location permit and an encroachment agreement into existing easement. Staff has reviewed this request and has determined that the encroachment will not adversely affect the use of the easement. Mr. Fruth recommended that this request be approved as presented. Nichter moved to approve this request for encroachment for Travers Swardson of Lot 147 Sweetwater Farms/1826 Willowview Ct., seconded by DeReamer. Motion carried viva voce.

Mike Fruth informed board members of the structure located at 311 W. 4th Street deemed as a unsafe building. Ms. Fitzwater requested that a public hearing be set for a Unsafe Building Hearing for the property, garage located at 311 W. 4th Street and that the public hearing would be on March 24, 2010 at 4:00 p.m., at McClarnon Government Center, 10 South State Street. Jason Faucett, Building Inspector with the Planning Department was asked to speak in regards to this request. Mr. Faucett gave a brief description of the building and the requirements that needed to be followed for this unsafe building. Mr. Faucett also asked permission to solicit quotes for the demolition or repair of this building. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried viva voce.

Mr. Faucett also informed board members of a past request for an encroachment will now be heard by the Board of Zoning Appeals for a variance for property located at The Ridges Over Brandywine Subdivision owned by Merlau. The Staff report will indicate a denial of the request but the members of the BZA will have the final word on the approval or denial of this request.

MISCELLANEOUS BUSINESS:

Greg Niece, Street Superintendent recommended after reviewing the quotes for the Park Cemetery Endowment Flowers that the following be awarded;

Andree's Florist	
Spring Urns	\$ 95.00
Father's Day	\$110.00
Penny's Florist	
Fall Urns	\$ 54.00
Memorial Day Pot's	\$636.55
Mother's Day	\$108.00
Riley Days	\$ 29.00
Greenfield Granite	
Christmas Wreath's	\$308.00
Easter	\$140.00
Memorial Day Walls	\$ 20.00

Nichter moved to approve these quotes as recommended by Mr. Niece as presented, seconded by DeReamer. Motion carried viva voce.

Nelson Castrodale, Power & Light Superintendent requested permission to solicit bids for building expansion project to be accepted at the next meeting on the 24th, of March. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried viva voce.

Nelson Castrodale requested permission to attend the AAPA National Conference & Public Power Expo from June 19 through 23, 2010 in Orlando World Center Marriott and cover expenses for conference and travel expenses incurred. Duffy moved to approve this request as presented, seconded by Nichter. Motion carried viva voce.

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ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Works and Public Safety, Nichter moved to adjourn the meeting at 4:30 p.m., seconded by DeReamer. Motion carried viva voce.

Larry J. Breese, IAMC, MMC
Clerk-Treasurer

Joe Duffy, Chairman
Presiding Officer