**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**April 11th 2023**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Chuck Fewell Larry Breese Kelly McClarnon Gregg Morelock Lori Elmore Penny Lawyer Joanie Fitzwater Tyler Rankins

Jason Koch Rob Souchon Chief Jason Horning Jimmy Griffith

Gregg Morelock

Attending by Zoom: Glenna Shelby

Absent: Kathy Locke

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Breese moved to approve the minutes of March 28th, 2023 duly seconded by McClarnon.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the March Payroll Allowance Docket as submitted. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of A.E. BOYCE Annual Software Renewals for KeyFund, KeyPay and KeyAssets with a total cost of $11,655.00. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval for the full-time hire of Bryan Gutierrez to Building Inspector/Permit Tech with an hourly rate of $26.38, effective April 15th. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

Joanie Fitzwater requested to table the Secondary plats, the Subdivision Agreement, Maintenance Agreement and the Improvement surety for Brandywine Farms, Section 2A until the next BOW meeting. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Joanie Fitzwater requested approval of the re-plat for Brunson’s Landing, Section 1, to make corrections to easement labeling. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Joanie Fitzwater requested permission to seek quotes for weed, mowing and trash removal for zoning violations. Breese moved to approve, duly seconded by McClarnon. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to award the weed trimming for Park Cemetery to 5 Star Property Management with a cost of $1,300.00 per weed trimming. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval to award the Flower Endowments for Parks Cemetery to Andree’s Floral Design with a total cost of $1,515.00. Breese moved to approve, duly seconded by Shelby**.** Motion carried viva voce.

Tyler Rankins requested approval of the liquid asphalt price decrease with Waste Management Crossroads Aggregate, effective April 1st.

**Liquid Asphalt Prices Bid Price - $625/ton Current Price - $565/ton**

McClarnon moved to approve, duly seconded by Breese**.** Motion carried viva voce.

Tyler Rankins requested approval of the resignation for Joshua Roseberry, effective April 7th. Breese moved to approve, duly seconded by Shelby**.** Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval of the F.H. Paschen, S.N. Nielsen & Associates, LLC Change Order #4 (final) for the Animal Management Facility with an increase cost of $98,318.35, for a revised not-to-exceed amount of $4,441,179.32 with (418) four hundred eighteen days added to the completion dates to reflect the actual schedule. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

Jason Koch requested approval to accept the Animal Management Facility Project as substantially complete, as of April 11th, and authorize the Mayor to sign the substantial completion form. The (3) three year warranty period for the project will begin on April 11th. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Jason Koch requested approval to award the Landscape Maintenance for SR 9 Medians and Downtown Planters to BrightView Landscape in the lump sum, not-to-exceed amount of $26,816.00. During negotiations with the lowest quote received from Heath Outdoor, they acknowledged they missed the part in the scope of work regarding winterizing and de-winterizing the irrigation system and wanted to adjust their quote. Jason informed them that wouldn’t be possible due to public quote/bid laws so they asked to withdraw their quote. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval to award the purchase of 8,000 feet of conduit with pull tape to Millennium with a cost of $6,400.00. The conduit will be used for the fiber network extension to the Hospital Tower and for network installation in Riley Park. Galloway Group had the lowest bid, but their conduit did not come with pull tape. That would be an extra cost, as well as, the increase cost of time and labor to add pull tape after conduit is installed. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

 **Millennium $6,400.00**

 **Galloway $5,520.00**

**FIRE DEPARTMENT:** Chief Jason Horning requested approval to hire Matthew Day and Craig Cusenz as part-time Firefighters/EMT’s with an hourly rate of $18.00, effective April 15th. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested approval of the 1st Quarter Ambulance Billing Write Off’s in the amount of $784,703.09. Shelby commented to the Mayor as an observation that over $700,000.00 of this amount are government programs, such as Medicare and Medicaid. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested approval of the quote for a mobile radio, for the new training vehicle, from Motorola with a cost of $6,603.32. Motorola Solutions is a sole source vendor that we have to use for our 800 system. Shelby moved to approve, duly seconded by McClarnon. Motion carried viva voce.

Chief Jason Horning requested the bids received for the equipment for the new training vehicle; which includes the emergency warning equipment and two-way radio, be opened and read into record.

The bids received were:

 **Waymire Fleet $8,873.70**

 **Blunk Safety Systems, Inc. $6,861.57**

Chief Jason Horning requested to return later in the meeting with a recommendation for approval.

Chief Jason Horning informed the Board that one of their fire engines had to be towed to Crossroads Cummins for repairs and received a quote of $9,000.00. This was deemed an emergency repair so Chief Jason Horning approved the repairs to be completed.

Chief Jason Horning returned at the end of the meeting and requested approval to award Blunk Safety Systems, Inc. for the equipment for the new training vehicle. McClarnon moved to approve, duly seconded by Shelby. Motion carried viva voce.

**WATER DEPARTMENT:**

Jimmy Griffith requested approval for the price increase for Chlorine to $1.57 per pound of chlorine gas. As we are not currently placing delivery orders with JCI Jones INC., this increase notice would not impact us. Jimmy would ask the Board approve the Mayor to sign the letter of increase so should we need to order chlorine gas from JCI Jones, INC. we would avoid any delays in shipment. A copy of this letter would be sent back to the company for their records. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

Jimmy Griffith requested approval to seek quotes for a new water modeling software that can meet our process of collecting field information and data entry needs. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Gregg Morelock requested to table the Collection System Promotions until the next BOW meeting.

Gregg Morelock requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #5 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of $3,639,125.29 with a retainage of $191,532.91 for a total payment for Application #5 of $3,830,658.20. McClarnon moved to approve, duly seconded by Breese. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

McClarnon moved to adjourn the meeting at 10:29 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, April 25th at 10:00 a.m.

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Penny Lawyer Chuck Fewell, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer