

**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**  
**February 14<sup>th</sup>, 2023**  
**10:00 A.M.**  
**10 SOUTH STATE STREET**  
**COUNCIL CHAMBERS, ROOM 127**

Present:	Mayor Chuck Fewell	Kathy Locke
	Kelly McClarnon	Gregg Morelock
	Lori Elmore	Penny Lawyer
	Mitch Ripley	Tyler Rankins
	Dan Miller	Chief Brian Hartman
	Rob Souchon	Chief Jason Horning
	Charles Gill	Jane Webb
	Scott Yost	Nicholas Dezelan
	Gregg Morelock	
	Zoom:	Larry Breese
	Glenna Shelby	

Mayor Chuck Fewell called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of January 24<sup>th</sup>, 2023, duly seconded by McClarnon. Motion carried *viva voce*.

**CLERK-TREASURER’S OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the January 2023 Payroll Allowance Docket as submitted. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the Cancellation of 2020 Outstanding Warrants in the amount of \$3,296.24. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the Conflict of Interest form for Jane Webb. McClarnon moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**HUMAN RESOURCES:**

Mitch Ripley withdrew the request for hire of Ashleigh Pattison.

Mitch Ripley requested approval of the pay increase for Andrew Adkins with an hourly rate of \$26.38, effective February 18<sup>th</sup>. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Mitch Ripley requested approval of the Legal Services Agreement between the City of Greenfield and Brand & Morelock, the City Attorney, for 2023. Breese moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

**STREET DEPARTMENT:**

Tyler Rankins requested the bids received for the Community Crossings Matching Grant Project be opened and read into record. The bids received were:

<b>E&amp;B Paving, LLC</b>	<b>\$1,900,637.50</b>
<b>Robertson Paving, Inc.</b>	<b>\$1,874,450.00</b>
<b>Reith-Riley Construction Company, Inc.</b>	<b>\$1,986,398.69</b>
<b>Grady Brothers, Inc.</b>	<b>\$1,664,665.00</b>
<b>Baumgartner &amp; Company, LLC</b>	<b>\$1,747,429.00</b>
<b>Midwest Paving, LLC</b>	<b>\$1,511,677.10</b>
<b>Howard Asphalt, LLC d/b/a Howard Companies</b>	<b>\$1,642,406.80</b>

Tyler Rankins requested approval to table the bids and return at the March 14<sup>th</sup> BOW meeting with a recommendation for approval. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested the bids received for the Dump Truck be opened and read into record. The bid received was:   **Stoops Freightliner Quality Trailer**                               **\$197,000.00/Sourcewell pricing (28.5% discount)**  
Tyler Rankins requested approval to table the bid and return at the next BOW meeting with a recommendation for approval. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Tyler Rankins requested approval for the Apprenticeship promotion of Aaron Keomanivong and Justin Sasser to Road Builder 2 with an hourly rate of \$28.71, effective February 18<sup>th</sup>. Aaron and Justin have successfully completed the requirements of the Street Department’s Apprenticeship Program. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

**ENGINEERING DEPARTMENT:**

Dan Miller requested approval for the partial release and revised Performance Bond LICX1197562 for Williams Run, Section 1 and Eagle Ridge, to be replaced by the (3) three year Maintenance Bond due to the completion of the following:

Work Item	Current Performance Bond (110%) <b>LICX1197562</b>	Revised Performance Bond (110%) <b>LICX1197562</b>	Maintenance Bond Amount (10%) <b>TBD</b>
Storm Sewer	\$ 357,470.30	\$ 154,885.20	\$ 17,008.78
Asphalt Surface	\$ 38,500.00	\$ --	\$ 3,500.00
Developer Walks	\$ 7,458.00	\$ --	\$ 678.00
Builder Walks (80% complete)	\$ 54,186.00	\$ 10,837.20	\$ 3,940.80
Monuments	\$ 3,465.00	\$ --	\$ 315.00
Asphalt Trail	\$ 16,170.00	\$ 16,170.00	Not Complete
Erosion Control	\$ 4,661.80	\$ --	\$ 423.80
Trees	\$ 8,289.50	\$ 8,289.50	N/A
TOTALS	\$ 490,200.60	\$ 190,181.90	\$ 25,866.38

McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval to see (7) seven police vehicles at an upcoming auto auction held by Kesler Schaefer. The vehicles will be advertised in the local paper as required by law. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval of the (3) year Sophos Central Email Advanced subscription license renewal through Insight with a cost of \$14,850.00. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Rob Souchon requested approval to seek quotes for Network Penetration Testing, to be performed by outside security experts, which is required by our insurance company. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Rob Souchon informed the Board that the cyber training with City employees has been very successful and has brought security awareness to their forefront.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval of the Agreement for Medicare reimbursement with Rooney and Company, LLC, with a cost of \$4,000.00. To date, \$1,123,846.00 has been reimbursed using this service. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Chief Jason Horning requested approval of the EMS Inter-local Agreement with Brandywine Township with an annual amount of \$18,000.00. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Chief Jason Horning requested approval of the annual Preventive Maintenance Agreement with Stryker, for the cots and cot loaders, with a cost of \$4,584.56. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Chief Jason Horning requested approval of the resignation of James Borum, effective February 2<sup>nd</sup>. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Chief Jason Horning requested approval of the step increase for Eran Uptegrove to 2<sup>nd</sup> Class Firefighter at a bi-weekly amount of \$2,509.51 plus an annual Paramedic stipend of \$4,000.00, effective February 18<sup>th</sup>. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Chief Jason Horning requested approval of the step increase for Kurtis Davis to Senior Firefighter at a bi-weekly amount of \$2,624.90 plus an annual Paramedic stipend of \$4,000.00, effective February 18<sup>th</sup>. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Chief Jason Horning requested approval to hire Kristi Lewman as a part-time clerical assistant with an hourly rate of \$16.00, effective February 20<sup>th</sup>. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

**WATER DEPARTMENT:**

Charles Gill requested approval of Task Order #10 to Continuing Professional Services Agreement between the City of Greenfield and Donohue & Associates, as part of the Southside Water Improvements Project; the acquisition of an easement for (1) one parcel on the northeast corner of Franklin Street and Davis Road, with a cost of \$3,250.00. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the 2<sup>nd</sup> Quarter Tracker as approved by Krohn & Associates. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

PROPOSED ECA FACTOR / KWH	\$0.012948
PREVIOUS ECA FACTOR / KWH	<u>\$0.012565</u>
CHANGE IN ECA / KWH	\$0.000383

Jane Webb requested approval of the pay increases for Karen Gardner and Tracy Walter, each with an hourly rate of \$36.50, effective February 18<sup>th</sup>. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

**POWER AND LIGHT:**

Scott Yost requested approval for the promotion of Jacob Belcher to Apprentice Lineworker Class III with an hourly rate of \$28.88, effective February 18<sup>th</sup>. Jacob has successfully completed his training period requirements per the U.S. Department of Labor’s Bureau of Apprenticeship & Training Standards. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Scott Yost requested approval for Cole Dishroon, Stephen Fruth, Austin Mullins, Jacob Belcher and himself to attend the 2023 American Public Power Lineworker Rodeo in Bonner Springs, KS March 30<sup>th</sup> – April 2<sup>nd</sup> with a cost of \$4,017.73. Funds have been accounted for in their budget. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

The Mayor requested Scott Yost inform the Board of the (6) six labs being hosted here at our Power and Light Training Facility. Scott will be assisting with training along with TVPPA instructors who has ties with IMPA. Power and Light is able to save on travel expenses by utilizing our training facility.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the pay rate increase for Allen Humerickhouse with an hourly rate of \$37.40, effective February 18<sup>th</sup>. Allen has successfully completed Human Resource’s Leadership Training and his (90) ninety day probationary period. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval for the Apprenticeship advancement for Caleb Miller to Apprentice Pipefitter III with an hourly rate of \$27.39, effective February 18<sup>th</sup>. Caleb has successfully completed the next milestone of our Waste Water Apprenticeship Program. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Nicholas Dezelan requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from January 1<sup>st</sup> – 31<sup>st</sup> for the Waste Water Treatment Plant Improvements Project in the total amount of \$67,251.39. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the invoice submitted by Kleinpeter Consulting Group, LLC for labor standards services related to the Waste Water Treatment Plant Improvements Project with a cost of \$12,000.00. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #3 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of \$3,978,126.19 with a retainage of \$209,375.06 for a total payment for Application #3 of \$4,187,501.25. McClarnon moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**MISCELLANEOUS ITEMS:**

Gregg Morelock informed the Board about an emergency situation concerning the roof of the Shelter House which was badly burned. The roof was adding pressure and weight to the outside walls of the Shelter House so a contractor submitted a quote and started working on the structure today, February 14<sup>th</sup> to maintain the integrity of the walls. A Request for Proposal will be going out shortly.

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Locke moved to adjourn the meeting at 10:51 a.m., duly seconded by McClarnon. Motion carried *viva voce*.

Mayor Chuck Fewell declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Thursday, February 23<sup>rd</sup> at 10:00 a.m.

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Penny Lawyer  
Deputy Clerk-Treasurer

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Chuck Fewell, Mayor  
Presiding Officer

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Lori Elmore  
Clerk-Treasurer