

BOARD OF WORKS AND PUBLIC SAFETY

APRIL 27, 2011

4:00 P.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT:	Joe Duffy	Greg Niece
	Brad DeReamer	Chief James Roberts
	Gregg Morelock	Mike Fruth
	Larry J. Breese	

APPROVAL OF MINUTES:

Duffy moved to approve the April 13, 2011 meeting minutes as presented and circulated, seconded by DeReamer. Motion carried *viva voce*.

CLERK-TREASURER OFFICE:

Clerk-Treasurer, Breese presented the Claim / Vouchers for approval as presented within the Claim Docket. DeReamer moved to approve the claims as presented, seconded by Duffy. Motion carried *viva voce*.

Clerk-Treasurer, Breese presented Application for Family or Medical Leave (FMLA) for David Scheiter. DeReamer moved to approve FMLA for Mr. Scheiter as presented, seconded by Duffy. Motion carried *viva voce*.

STREET / CEMETERY DEPARTMENT:

Greg Niece presented the Park Cemetery Deeds for approval as presented. DeReamer moved to approve the Park Cemetery Deeds as presented, seconded by Duffy. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Roberts requested that Joanna Castle be hired for the position of Volunteer Paramedic, effective may 1, 2011. DeReamer moved to approve the hiring of Volunteer Joanna Castle as presented, seconded by Duffy. Motion carried *viva voce*.

Chief Roberts requested the approval to enter into an agreement with Life Services EAP, for an employee assistance program for the Fire and Police Departments with each participating equally in cost for the program. DeReamer moved to approve this agreement for Fire and Police Departments as presented, seconded by Duffy. Motion carried *viva voce*.

Chief Roberts presented the 1st quarter ambulance write-offs with a grand total of \$46,481.19. DeReamer moved to approve the write-offs as presented, seconded by Duffy. Motion carried *viva voce*.

PLANNING DEPARTMENT:

Mike Fruth on behalf of Joanie Fitzwater presented two requests for Encroachment from Russell Givans of Lot 309 Indigo Springs/452 Bridgewater drive and Nicole Brooks of Lot 7 Wellington Heights/922 E McKenzie Road. Planning Department received these request to encroach into Utility Drainage easements for the purpose of constructing a fence.

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Both residential properties have applied for an improvement location permit and an encroachment agreement into the existing easement. Upon review of these applications, staff has determined that the encroachment will adversely affect the use of the easement. Staff has recommended that these requests be denied as presented. DeReamer moved to deny both request for encroachment into a Utility Drainage easement as presented, seconded by Duffy. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Mike Fruth requested that board award contract for the McKenzie Road and Meridian Road Intersection Improvement Project to Rieth-Riley Construction, Inc., in a total amount of the contract of \$598,500.00. This recommendation comes after reviewing all bids received at the last meeting and determining that Rieth-Riley was the lowest and most responsive bid received. DeReamer moved to approve awarding this contract to Rieth-Riley as presented, seconded by Duffy. Motion carried *viva voce*.

Mike Fruth requested permission to advertise for bids on the Beckenholdt Park Phase III as prepared by Mader Design for this project as specified in the bid documents. Mr. Fruth also mentioned that funding for this project will come from various sources as outlined in cost breakdown sheet attached to these minutes and made a part of these minutes. The breakdown was prepared by Parks and Recreation, Superintendent Tracy Doyle. Bids will be advertised and would be available for opening at the June 8, 2011 Board of Works and Public Safety Meeting. DeReamer moved to approve this request as presented, seconded by Duffy. Motion carried *viva voce*.

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Works and Public Safety, Duffy moved to adjourn the meeting at 4:10 p.m., seconded by DeReamer. Motion carried *viva voce*.

Larry J. Breese, IAMC, MMC

Clerk-Treasurer

Joe Duffy, Chairman

Presiding Officer