

BOARD OF WORKS AND PUBLIC SAFETY

SEPTEMBER 8, 2010

4:00 P.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT: Joe Duffy
Ron Nichter
Brad DeReamer
Gregg Morelock
Larry J. Breese
Mike Fruth
Fire Chief Roberts
Greg Niece
Joanie Fitzwater
Police Chief Jester
Jeff Leffel

APPROVAL OF MINUTES:

A motion by Nichter to approve the August 25, 2010 meeting minutes as presented and circulated, seconded by DeReamer. Motion carried *viva voce*.

CLERK-TREASURER'S OFFICE:

Clerk-Treasurer, Breese presented the Claims / Vouchers for approval. Nichter moved to approve the Claim Docket as presented, seconded by DeReamer. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Roberts requested that Jeffry Goble II be promoted to Firefighter 1st Class, effective September 18, 2010. Nichter moved to approve this promotion as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Roberts requested that Joe Cales be promoted to Private after completing his probationary year with the department, effective September 18, 2010. Nichter moved to approve this promotion as presented, seconded by DeReamer. Motion carried *viva voce*.

STREET / CEMETERY DEPARTMENT:

Greg Niece presented the Park Cemetery Deeds for approval. Nichter moved to approve the park Cemetery Deeds as presented, seconded by DeReamer. Motion carried *viva voce*.

Greg Niece requested that proposals received for the Compost Area for asphaltting be read into public record at this time. Attorney Morelock read the following;

- | | | | |
|----|----------------------|----------|-----------|
| 1. | Grady Brothers, Inc. | Option 1 | 29,000.00 |
| | | Option 2 | 31,000.00 |
| | | Option 3 | 31,900.00 |
| 2. | E & B Paving, Inc. | Option 1 | 31,380.00 |
| | | Option 2 | 35,700.00 |
| | | Option 3 | 35,760.00 |

Mr. Niece asked that quotes be tabled until later in the meeting to allow him time to review before making recommendation.

PLANNING DEPARTMENT:

Joanie Fitzwater presented status report on 20 West Main Street summarizing the red tags and violations placed on this property, owned by Jay and Kimberly Hine, and Greenfield Investments, LLC. This agreement with the property owner was reached at a meeting held on July 11, 2010 with Jay Hine, Joanie Fitzwater, Jason Faucett, and Gregg Morelock. In summary Mr. Hine agreed that no later than July 21, the front door would be sealed from the elements and he also committed to repair the roof by July 21, 2010. Ms. Fitzwater stated this was an ongoing concern and they are trying to work with Mr.

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Hine to resolve all of the issues as presented. Ms. Fitzwater also addressed property by the same owner located at 21 West Main and 10 West Main as they both are still being watched for progress on being compliant with state and city codes.

Joanie Fitzwater requested approval of an amendment of job description for the Permitting/Zoning Technician position. Ms. Fitzwater stated she was not sure of the process for amending the job description? Attorney, Morelock stated this was for information only for the Board of Works and Public Safety and he asked that a copy of those amendments be sent to the consultant that prepared the job descriptions and final action would be considered by the Common Council.

Joanie Fitzwater presented request for encroachment into Utility/Drainage easement for the purpose of constructing a fence. The resident has applied for an improvement location permit and an encroachment agreement into the existing easement. Upon review of this application from a James Roberts of 120 Plaza Drive, staff has determined that the encroachment will not adversely affect the use of the easement. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

Joanie Fitzwater presented a Subdivision Improvement Agreement for Kathy Lee ("subdivider") Peggy R. Wallace, Marjorie A. Arthur, and Ronald E. Arthur (owners). For the Wallace-Arthur Subdivision for the construction and completion of sidewalks. Filed with this agreement is also a certified check in the amount of \$4,774.00 to secure the completion of all required public improvements for this subdivision. Nichter moved to accept this agreement along with certified check for the Wallace/Arthur Subdivision improvements as presented, seconded by DeReamer. Motion carried *viva voce*.

POLICE DEPARTMENT:

Chief Jester requested that Officer Corey Decker be promoted to rank of Patrolman 2nd Class, effective September 14, 2010. This promotion will not affect Patrolman Decker's pay, as he came to us from another department and was hired at the pay rank of a 1st Class Patrolman. Nichter moved to approve as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Jester requested that he be allowed to purchase a K-9 dog for the department. Nichter moved to approve as requested, seconded by DeReamer. Motion carried *viva voce*.

Chief Jester requested permission to solicit quotes for two additional squad cars to be used by detectives from the 2010 budget. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Jester informed the board that the Police and Fire Departments will be hosting a block party on Pippin Court on September 29, 2010 from 5:00 to 8:00 p.m.

ANIMAL MANAGEMENT:

Jeffrey Leffel requested permission to hire Jordan Conley pending passage of drug screening for the Animal Shelter Assistant position. Nichter moved to approve, seconded by DeReamer. Motion carried *viva voce*.

STREET DEPARTMENT:

Greg Niece requested awarding contract after reviewing quotes for the asphalt pads for the compost area to Grady Brothers, including option 3, in the amount of \$31,900.00 total. DeReamer moved to approve accepting option 3 from Grady Brothers for this work as quoted, seconded by Duffy. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

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Mike Fruth presented Change Order #4 (Final) for the Apple & McKenzie Intersection Improvement Project from contractor: Rieth-Riley Construction Company, Inc., with a decrease of \$1,000.00 bringing the total amount for the project to \$404,588.05. Nichter moved to approve this change order as presented, seconded by DeReamer. Motion carried *viva voce*.

Mike Fruth presented request for a revision to appraisal for the Meridian & McKenzie to Fish Farms in the amount of the increase of \$7,000.00 bringing the total to \$16,000.00 for this street project. Nichter moved to approve this revised appraisal as presented, seconded by DeReamer. Motion carried *viva voce*.

Mike Fruth informed board members that he also had a change in job description for the Administrative Assistant position within the department and would follow the same procedure that was explained to Ms. Fitzwater earlier in the meeting.

Mike Fruth requested acceptance of three Storm Water Utility Easements from Odis J. and Doris P. Denny, The Kessick Family Trust, and Sue J. Cozart for consideration of \$1.00 for the easement. All of these are for the Chandler's Storm Water Drainage project. Nichter moved to accept these easements as presented, seconded by DeReamer. Motion carried *viva voce*.

Mike Fruth recommended after reviewing bids for the Chandler's Addition Storm Drainage Project be awarded to TRAMCO with option of installing service lateral work in the total amount of \$607,959.00 as they were the lowest and most responsive bid received by the City of Greenfield. Nichter moved to approve awarding this contract to TRAMCO for the Chandler's Addition Storm Drainage Project as recommended, seconded by DeReamer. Motion carried *viva voce*.

Mike Fruth requested approval to enter into an agreement for parking lot improvements at 501 West New Road with RICORE Investment Management, Inc., with F E Harding Asphalt Co., in a total amount of \$100,000.00. Nichter moved to authorize Mayor DeReamer to enter into and sign this agreement as presented, seconded by DeReamer. Motion carried *viva voce*.

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Works and Public Safety, Nichter moved to adjourn the meeting at 4:40 p.m., seconded by DeReamer. Motion carried *viva voce*.

Larry J. Breese, IAMC, MMC
Clerk-Treasurer

Joe Duffy, Chairman
Presiding Officer