

BOARD OF WORKS AND PUBLIC SAFETY

JULY 28, 2010

4:00 P.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT: Joe Duffy	Chief Roberts
Ron Nichter	Greg Niece
Brad DeReamer	David Scheiter
Gregg Morelock	Chief Jester
Larry J. Breese	Mike Fruth

APPROVAL OF MINUTES:

A motion by Nichter and duly seconded by DeReamer to approve the July 14, 2010 meeting minutes as submitted. Motion carried *viva voce*.

MAYOR'S OFFICE:

Mayor DeReamer moved to approve that the \$7.50 per month charge on any additional water meters over one meter be discontinued and that the Utility Billing Department be allowed to make any adjustments necessary for 2010. The additional charge will be discontinued from this point on for future billing on additional water meters for residential customers, seconded by Nichter. Motion carried *viva voce*.

CLERK-TREASURER'S OFFICE:

Clerk-Treasurer, Breese presented the claims / vouchers for approval. Nichter moved to approve the claims as presented for release of payment, seconded by DeReamer. Motion carried *viva voce*.

Clerk-Treasurer, Breese presented request delegating an agent to perform duties for matters concerning the PERF Fund on behalf of the City of Greenfield. The request was to change and authorize Anne Noack, Deputy Payroll Clerk as the city's designee to PERF. Nichter moved to approve this request as presented to designate Anne Noack as agent to PERF on behalf of the City of Greenfield, seconded by DeReamer. Motion carried *viva voce*.

UTILITY BILLING DEPARTMENT:

Judy Smoll requested permission to terminate Greenfield Banking Company as an Utility Bill Paying Agent, effective September 1, 2010 as per the arrangement established on December 14, 1987 between the City of Greenfield and Greenfield Banking Company. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Roberts presented the 2nd quarter ambulance write-offs, showing a total amount of \$37,629.26. Duffy moved to approve the 2nd quarter ambulance write-offs as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Roberts requested that Firefighters Jeffrey Dixon, Scott Hoagland, Shawn May and William King, begin receiving Advanced EMT pay, effective August 7, 2010 as all of the above have completed the course and received certificate of completion. DeReamer moved to approve those firefighters mentioned begin receiving the additional pay for Advanced EMT, effective August 7, 2010, seconded by Duffy. Motion carried *viva voce*.

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Chief Roberts requested that Board of Works and Public Safety begin proceedings to terminate Casey R. Kellams and that he be placed on paid suspension till time of termination. Nichter moved to approve, seconded by DeReamer. Motion carried *viva voce*.

STREET / CEMETERY DEPARTMENT:

Greg Niece presented the Park Cemetery Deeds for approval. DeReamer moved to approve as submitted, seconded by Duffy. Motion carried *viva voce*.

SEWER & WATER DEPARTMENT:

David Scheiter recommended after reviewing quotes for a new mower from the last meeting that the low quote from Superior Mower for a Scagg in the amount of \$6,000.00 including trade-in be accepted. DeReamer moved to approve this request as presented, seconded by Nichter. Motion carried *viva voce*.

David Scheiter requested that quotes received for a new roof on the administration building be opened and read into public record at this time. City Attorney, Morelock opened and read the following;

- | | | | |
|----|----------------------------|----------|-------------|
| 1. | Roofing Systems of Indiana | Lump Sum | \$17,334.24 |
| 2. | Brown's Roofing, Inc. | | \$13,800.00 |

DeReamer moved to table until the end of this meeting to allow Mr. Scheiter time to review, seconded by Duffy. Motion carried *viva voce*.

LAW DEPARTMENT:

Gregg Morelock presented a Settlement Agreement and Mutual Release between City of Greenfield and Reed & Reed Investments, Inc., effective July 28, 2010. This pertains to sidewalks in the Village of Bowman Subdivision with agreement filed in the Clerk-Treasurer's Office. Nichter moved to approve as presented, seconded by DeReamer. Motion carried *viva voce*.

POLICE DEPARTMENT:

Chief Jester requested that Dana Nance receive a \$0.50 pay raise, effective August 7, 2010, increasing her hourly rate of pay to \$17.50 per hour. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Jester requested that Jeff McCoy of the Garage be given a \$0.50 per hour raise, effective August 7, 2010, increasing his hourly rate of pay to \$15.82 per hour. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Jester requested that Patrolman Ryan Chappell and Steven Kalk be promoted to Patrolman 1st Class, effective August 7, 2010 as this is a time driven promotion for both. Nichter moved to approve these promotions as recommended by Chief Jester, seconded by DeReamer. Motion carried *viva voce*.

Captain Brian Guinn requested a bereavement day on July 21, 2010 for attending the funeral of his step-grandmother and that in the current policy procedure manual does not cover a step-grandparent and would like to see this covered. Nichter moved to approve this request, seconded by DeReamer. Motion carried *viva voce*.

Nichter moved to amend the Policy Manual, Benefit Section 36.64 Bereavement Leave to include step-grandparents and possibly others matter in this section. City Attorney, Morelock stated as this is a benefit any amendment would need to be made and amended by the Common Council. Duly seconded by DeReamer to recommend to the Common Council for such an amendment, Motion carried *viva voce*.

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ENGINEERING DEPARTMENT:

Mike Fruth presented request for approval to execute right-of-way and easement acquisitions at Meridian Road and West McKenzie Road for sanitary sewer and roundabout project. Mr. Fruth mentioned there are six landowners involved in the purchase of right-of-way with two of the property owners also being compensated for easement acquisition. The total for both right-of-way and easement compensation would be \$82,500.00. The deeds for these will be prepared by City Attorney, Morelock. The request for consideration is to allow Mr. Fruth the authority to offer this compensation of the appraised value to those property owners for the acquisition of right-of-way and easements. DeReamer moved to approve as presented, seconded by Duffy. Motion carried *viva voce*.

Mike Fruth recommended that the Board of Works and Public Safety authorize the release of the escrow funds currently being held as surety for the asphalt road entrance, survey monuments and street signs for the Villas at Timber Run Subdivision in the amount of \$6,012.35. DeReamer moved to approve this request as presented and release the surety as recommended, seconded by Duffy. Motion carried *viva voce*.

MISCELLANEOUS BUSINESS:

David Scheiter, Sewer & Water Superintendent recommended after reviewing the quotes received for a new roof on the administration building for the Wastewater Utility be awarded to the lowest and most responsive quote from Brown's Roofing, Inc., in the amount of \$13,800.00. Nichter moved to approve as requested and recommended by Mr. Scheiter, seconded by DeReamer. Motion carried *viva voce*.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Works and Public Safety, DeReamer moved to adjourn the meeting at 4:20 p.m., seconded by Duffy. Motion carried *viva voce*.

Larry J. Breese, IAMC, MMC
Clerk-Treasurer

Joe Duffy, Chairman
Presiding Officer