

BOARD OF WORKS AND PUBLIC SAFETY

JUNE 30, 2010

4:00 P.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT: Joe Duffy	Jeffrey Leffel
Ron Nichter	Greg Niece
Brad DeReamer	Chief Roberts
Gregg Morelock	David Scheiter
Larry J. Breese	Joanie Fitzwater
Mike Fruth	Mark McCarty
Nick Riedman	Nelson Castrodale

APPROVAL OF MINUTES:

A motion by Nichter and duly seconded by DeReamer to approve the June 9, 2010 meeting minutes as presented. Motion carried *viva voce*.

MAYOR'S OFFICE:

DeReamer presented the Greenfield Municipal Electric Utility Energy Cost Adjustment Tracking Factor for the 3rd quarter with a proposed ECA Factor / KWH of \$0.012183. This is a decrease from previous quarter for a net change of \$0.001865. DeReamer moved to approve the 3rd quarter tracking factor as presented, seconded by Duffy. Motion carried *viva voce*.

DeReamer moved to promote Jeff Leffel to Animal Management Director, effective June 26, 2010 with a pay rate of \$43,000.00 per year salary, seconded by Nichter. Motion carried *viva voce*.

DeReamer moved to increase the salary of Greg Niece, Street Commissioner to \$56,000.00 annually effective June 26, 2010, seconded by Duffy. Motion carried *viva voce*.

CLERK-TREASURER'S OFFICE:

Clerk-Treasurer, Breese presented the claims / voucher for Board's approval as presented. DeReamer moved to approve the claims as presented, seconded by Duffy. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Mike Fruth presented request for Change Order #3 (final) by Reith-Riley Construction Company, Inc. for the Apple & McKenzie Intersection Improvement Project. This change order is for additional sidewalk work to complete the project with an increase to the contract sum of \$620.35 with a final contract price incorporating all of the changes would total \$405,588.05. DeReamer moved to approve the change order as presented, seconded by Duffy. Motion carried *viva voce*.

Mike Fruth presented a Certificate of Completion for project No. 08-RD-01 for the Apple Street & McKenzie Road Intersection Improvement Project. The only item left for completion would be the retainage being held in the amount of \$20,279.40 as prepared with the summary of contract and final estimate for this project. Nichter moved to accept the Certificate of Completion as presented for this project, seconded by DeReamer. Motion carried *viva voce*.

BOARD OF WORKS MINUTES OF 6-30-2010 PAGE 2

Mike Fruth presented a Contract Form for the Meridian Road Sanitary Sewer Interceptor Extension, Project No. 09-SN-01 with D & R Excavating, Inc., dba Earth Resources in the amount of \$116,000.00. Nichter moved to approve this contract as presented, seconded by Duffy. Motion carried *viva voce*.

Mike Fruth presented request to accept a General Utility Easement from Donald E. Pope as trustee of the Donald E. Pope Revocable Trust per Agreement Recorded as Instrument #9915013 for easement along Jaycie Phelps Road for the installation of a culvert as part of road improvement. Mr. Pope had generously donated this easement to the City of Greenfield for this improvement as presented. Nichter moved to approve and accept this General Utility Easement as presented, seconded by DeReamer. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Roberts requested that board approve FMLA extension for Charles Rutledge through September 16, 2010. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Roberts requested to approve the time driven promotions to the rank of Firefighter First Class to; Jason Davis, Shawn May and Josh Hensley, effective July 10, 2010. Nichter moved to approve as presented, seconded by DeReamer. Motion carried *viva voce*.

Chief Roberts requested the board to approve the time driven promotions to the rank of Corporal to; Scott Hoagland, Scott Elliott, Aaron Paul, Monty Ball and Brandon Harris, effective July 24, 2010. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

SEWER & WATER DEPARTMENT:

David Scheiter presented Certificate of Completion for the Water Plant Demolition / Garage Building Construction Project by Smith Projects, Inc., for a total cost of \$307,963.00. Nichter moved to accept the certificate of completion for this project by Smith Projects, Inc., as presented, seconded by DeReamer. Motion carried *viva voce*.

David Scheiter requested that quotes received for confined space equipment be opened and read into public record at this time. Attorney, Morelock opened and read the following;

- | | |
|---------------------------------|-------------------|
| 1. Super Can Industries, Inc. | Total \$ 2,809.80 |
| 2. Municipal Emergency Services | Total \$30,377.21 |
| 3. CMC Rescue Inc., | Total \$ 2,724.00 |
| 4. Euramco Safety | Total \$ 953.00 |

DeReamer moved to table for further review before awarding quote, seconded by Nichter. Motion carried *viva voce*.

David Scheiter requested that leave be granted to Kathy Evans starting June 29, 2010 through July 2, 2010 for her wedding and honeymoon. This leave will be unpaid and was discussed during her interview process. DeReamer moved to approve this request for leave, seconded by Nichter. Motion carried *viva voce*.

David Scheiter requested permission to solicit quotes for a new zero turn radius mower for the Water Department on Meek Street. The existing lawn tractor will be used as a trade-in for the new mower. Nichter moved to approve this request to solicit quotes for a zero turn mower, seconded by DeReamer. Motion carried *viva voce*.

David Scheiter requested permission to obtain quotes to replace the second half of the roof on the Administrative Building at the Wastewater Treatment Plant. This was included in the budget to be completed this year. Nichter moved to approve this request, seconded by DeReamer. Motion carried *viva voce*.

BOARD OF WORKS MINUTES OF 6-30-2010 PAGE 3

David Scheiter requested board to accept the retirement of Tom L. Barnd, effective June 30, 2010 as Plant Utility employee at the Wastewater Treatment Plant. DeReamer moved to approve the retirement of Tom Barnd as presented, seconded by Duffy. Motion carried *viva voce*.

STREET / CEMETERY DEPARTMENT:

Greg Niece presented the park Cemetery Deeds for approval by the board. DeReamer moved to approve the Park Cemetery Deeds as presented, seconded by Duffy. Motion carried *viva voce*.

Greg Niece presented a proposal from E & B Paving, Inc., for Parking Lot Rehabilitation on newly acquired land for the development of public parking spaces for downtown area. The parking lot is located Southside of US40 and East of Pennsylvania Street. The total per lump sum is \$49,934.00. DeReamer stated to answer question from Nichter that the price was derived from the yearly price quote using square yards for the calculations. Nichter moved to accept the proposal from E & B Paving as presented, seconded by DeReamer. Motion carried *viva voce*.

Greg Niece requested permission to solicit quotes for a new Salter to be installed on existing truck. Nichter moved to approve this request, seconded by DeReamer. Motion carried *viva voce*.

PLANNING DEPARTMENT:

Joanie Fitzwater presented request for Encroachment Agreement for a Teresa Swinford at Lot 21 Whitcomb Commons / 134 Longfellow Lane for the purpose of installing a fence. Ms. Fitzwater recommended that the request be granted with the following guidelines. Fence 40’ into the 75’ Boots Ditch Easement, fence is not to encroach the 20’ sanitary sewer easement and shall not impede the flow of water. Nichter moved to approve this request as presented and recommended by Ms. Fitzwater, seconded by Duffy. Motion carried *viva voce*.

Joanie Fitzwater requested the approval to hire Sharon Riedman as a temporary Administrative Assistant on a as needed basis from time to time. Duffy moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

Joanie Fitzwater welcomed and introduced Mark McCarty with Star Development as administrator for the housing grant the city had received to repair various homes in Greenfield. Mr. McCarty requested that they be allowed to spend \$3,800.00 from the matching grant portion from the City of Greenfield to complete work at three homes as part of the grant application process. Nichter moved to approve the change order for the additional \$3,800.00 from the city’s match for the grant, seconded by Duffy. Motion carried *viva voce*.

INFORMATION TECHNOLOGY DEPARTMENT:

Nick Riedman requested permission to hire an outside contractor for six month term for a Web Master position at a pay rate of \$32.30 per hour and not to exceed \$33,600.00 for the term of the contract. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

POWER & LIGHT DEPARTMENT:

Nelson Castrodale requested that bids received for the Prairie Meadows Project be opened and read into public record at this time. Attorney, Morelock opened and read the following bids received by the City of Greenfield.

1. Power Construction Group, LLC	Total 88,978.00
2. L & S Underground, Inc.	88,729.78

BOARD OF WORKS MINUTES OF 6-30-2010 PAGE 4

3. Stover Excavating	27,500.00
4. Gaylor, Inc.	53,500.00

Board members asked that bids be tabled until further review with possible recommendation coming at the end of this meeting.

Nelson Castrodale asked that quotes received for new pick-up trucks be opened and read into public record at this time. Attorney, Morelock opened the quotes and read as follows;

1. Inskip Ford	F-150 truck	Total	21,639.00
	F-250 truck		25,452.00
2. Burd Ford	F-150 truck		22,290.50
	F-250 truck		25,087.25

DeReamer moved to table for review by Mr. Castrodale before awarding the purchase, seconded by Duffy. Motion carried *viva voce*.

Nelson Castrodale presented proposal from E & B Paving, Inc., to pave the entrance to the Elmore Substation as presented in the amount of \$12,186.00. DeReamer moved to approve this request to allow E & B Paving to pave the entrance to the Elmore Substation as presented, seconded by Duffy. Motion carried *viva voce*.

Nelson Castrodale presented request to promote Mike Webb to Junior Line Worker Class 1 with an hourly rate of \$22.34, effective July 10, 2010 as Mike Webb has completed his training period requirements per the U.S. Department of labor's Bureau of Apprenticeship & Training Standards. Nichter moved to approve as presented, seconded by DeReamer. Motion carried *viva voce*.

ANIMAL MANAGEMENT DEPARTMENT:

Jeffrey Leffel requested that Mike Unger be promoted to position of Animal Control Officer 1, with a pay increase to \$15.93 per hour, effective June 26, 2010. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

Jeffrey Leffel requested that Curtis Dyer and Joseph Long be hired to fill two vacancies within the department as Kennel Assistants at a beginning pay of \$12.00 per hour with an effective date of July 10, 2010. DeReamer moved to approve the hiring of the two individuals as presented, seconded by Duffy. Motion carried *viva voce*.

MISCELLANEOUS BUSINESS:

City Attorney, Morelock presented update on sidewalks in the Village of Bowman Subdivision. Mr. Morelock stated he had met with representatives from Reed & Reed, which as the developer still owns three lots and they have committed to completing sidewalks on those lots. This now would leave two lots without sidewalks being Dr. Miller and Tom Bloodgood. Mr. Morelock stated that he would contact Dr. Miller and that Mike Fruth would contact Tom Bloodgood about them completing sidewalks on property they own in this subdivision. Mr. Pritzke representing Reed & Reed had prepared a Hold Harmless Agreement that among other items included language for any 3rd party would be held harmless with any litigation from the City of Greenfield. Mr. Morelock asked that Board of Works and Public Safety allow him to continue discussion in regards to the proposed agreement. There was one lot that contained a Sanitary Sewer Lift Station and Mr. Scheiter informed the board that his department had been made aware of the situation and had completed installing sidewalk of 47' to complete this section. DeReamer moved to accept the proposal as explained by City Attorney, Morelock, except for the proposed language including hold harmless of any 3rd party, seconded by Duffy. Motion carried *viva voce*.

City Attorney, Morelock informed board members of ongoing litigation involving condemnation of a part of the Frost property. After meeting with the Frost's in regards to compensation for this land the Frost's have asked that the original amount offered by the city would be acceptable to them after the city had already acquired the property by Court appointed appraiser for the amount of \$15,000.00.

BOARD OF WORKS MINUTES OF 6-30-2010 PAGE 5

The city's original offer was an average of the two required appraisals in the amount of \$22,000.00 and thus the amount they are now asking for. DeReamer felt the city had been fair and didn't want to spend any more than what the court had ordered the city to pay. Nichter moved to agree with the request from the Frost's and change the amount owed to the Frost's in the amount of \$22,000.00 total with the city already paying them \$15,000.00 leaving a balance of \$7,000.00 as the counter proposed offer, seconded by Duffy. Motion carried *viva voce* with a 2 to 1 vote, with DeReamer voting no the counter offer.

Mr. Duffy asked if Nelson Castrodale had made a decision in regards to bids received on the Prairie Meadows Project. Mr. Castrodale recommended that bids be table until the next meeting for complete review. DeReamer moved to table the bids received for this project as recommended, seconded by Nichter. Motion carried *viva voce*.

Mr. Duffy asked David Scheiter if he had made a decision on the quotes received for the Confined Space Equipment. Mr. Scheiter recommended awarding to Municipal Emergency Services, Inc., (MES) in the total amount of \$30, 377.21 as they were the only company able to offer all of the items required on the quote sheet and were low on the items that the other companies had quoted. Nichter moved to approve awarding the contract to MES as recommended, seconded by Duffy. Motion carried *viva voce*.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Works and Public Safety, DeReamer moved to adjourn the meeting at 4:50 p.m., seconded by Duffy. Motion carried *viva voce*.

Larry J. Breese, IAMC, MMC
Clerk-Treasurer

Joe Duffy, Chairman
Presiding Officer