

THE BOARD OF WORKS AND PUBLIC SAFETY

FEBRUARY 10, 2010

4:00 P.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT:	Joe Duffy	Joanie Fitzwater
	Ron Nichter	Greg Niece
	Brad DeReamer	Chief Jester
	Gregg Morelock	Chief Roberts
	Larry J. Breese	David Scheiter
	Mike Fruth	

APPROVAL OF MINUTES:

DeReamer moved to approve the January 27, 2010 meeting minutes as presented, seconded by Duffy. Motion carried *viva voce*.

CLERK-TREASURER'S OFFICE:

Nichter moved to approve the Claim / Vouchers as presented by the Clerk-Treasurer, seconded by DeReamer. Motion carried *viva voce*.

Clerk-Treasurer, Breese presented a Business Associate Agreement between City of Greenfield and Benefit Administration Services International Corporation to gain access to certain protected health information as defined in the Standards for Privacy of Individually Identifiable Health Information to comply with the requirements of the Privacy Standards as covered in this agreement. Nichter moved to approve this agreement as presented, seconded by DeReamer. Motion carried *viva voce*.

PLANNING DEPARTMENT:

Joanie Fitzwater presented a Uniform Conflict of Interest Disclosure Statement for Michael K. Terry as a member of the Board of Zoning Appeals and contractor doing work for the City of Greenfield. Nichter moved to approve the disclosure statement as presented, seconded by Duffy. Motion carried *viva voce*.

Joanie Fitzwater presented replacement Letters of Credit for the Prairie Meadow Subdivision on behalf of Pedcor Investments, LLC, and release the original Letters of Credit from Pedcor Bancorp. The new Letters of Credit are issued by Salin Bank and trust Company. Nichter moved to accept the Letters of Credit from Salin Bank for the Pedcor project known as Prairie Meadow Subdivision and release Letters of Credit issued by Pedcor Bancorp, seconded by DeReamer. Motion carried *viva voce*.

Joanie Fitzwater presented update to the construction timeline of National Road Corridor Streetscape Improvement project. The plan has been amended to accommodate the removal of any trees shown to be planted around County Courthouse, the addition of sidewalks along South Street abutting the Veterans Memorial , an the addition of a landscape bed along the City parking lot located between Mount Street and building which previously housed the Brandywine Steakhouse. These changes have delayed the letting date because it was unknown that this would require additional review time by the State Historic Preservation Officer. At this time we anticipate that the contractor will receive notice to proceed in June and have the major portion completed before the beginning of the Riley Festival.

Joanie Fitzwater asked that bids received for the CDBG Grant for home repair be opened and read into public record at this time.

BOARD OF WORKS MINUTES OF 2-10-2010 PAGE 2

Ms. Fitzwater also introduced Mitch Slone from Star Development acting as administrator for this grant hired by the city to manage the grant process. Attorney, Morelock began opening the bids and read as follows; Taylor Home Center, Inc.

1.	877 West 5 th Street	14,599.00
2.	325 N. Apple Street	20,823.00
3.	310 American Legion Pl.	13,942.00
4.	25 West Pierson St.	15,108.00
5.	18 W. Michigan St.	19,379.00

Hopkins Home Improvement

1.	877 West 5 th Street	16,491.00
2.	325 N. Apple Street	16,213.00
3.	310 American Legion Pl.	13,019.00
4.	25 West Pierson St.	15,892.00
5.	18 W. Michigan St.	15,919.00

Aluminum Brothers

1.	325 N. Apple Street	23,151.00
----	---------------------	-----------

Nichter moved to table the quotes until further review by staff and Star Development before awarding contracts for this work, seconded by Duffy. Motion carried *viva voce*.

STREET / CEMETERY DEPARTMENT:

Greg Niece requested permission to solicit quotes for the Park Cemetery Endowment for various flowers during the year 2010. Nichter moved to approve this request, seconded by Duffy. Motion carried *viva voce*.

Greg Niece requested the board approve the hiring of Mark Cochran as a Truck Driver for the Street Department with a starting pay of \$16.50 per hour, effective February 6, 2010 pending passage of physical and drug screening. DeReamer moved to approve the hiring of Mark Cochran as presented, seconded by Nichter. Motion carried *viva voce*.

POLICE DEPARTMENT:

Chief Jester requested that Sean Sisson be terminated from the Greenfield City Garage, effective January 29, 2010. DeReamer moved to approve this request to terminate Sean Sisson as recommended, seconded by Duffy. Motion carried *viva voce*.

Chief Jester requested that Mark Warren be promoted to the position of Tech I with the City Garage at a pay rate of \$18.14 per hour, effective February 20, 2010. DeReamer moved to approve this promotion of Mark Warren as recommended, seconded by Nichter. Motion carried *viva voce*.

Captain Joe Munden and Nick Riedman presented three quotes for Mobile Broadband from the GSA Federal Supply Schedule for this service. They recommended after reviewing the quotes that the best would be the quote from Verizon Wireless since the city currently uses Verizon for communications and the coverage seems to be the best offered. The monthly charge would be \$42.99 per month per number of cards. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Roberts requested that Brandon Harris start receiving Paramedic pay, effective February 20, 2010. DeReamer moved to approve this request as presented, seconded by Nichter. Motion carried *viva voce*.

BOARD OF WORKS MINUTES OF 2-10-2010 PAGE 3

SEWER & WATER DEPARTMENT:

David Scheiter presented a Change Order #1 from Poindexter Excavating for an additional \$10,500.00 for extending sewer lines within the project scope. DeReamer moved to approve this change order as presented, seconded by Duffy. Motion carried *viva voce*.

David Scheiter requested that quotes received for Rotary lobe Pumps be opened and read into public record at this time. Attorney, Morelock opened and read the following quotes;

- | | | |
|--------------------------------|----------------|-------------|
| 1. Robinson & Associates, Inc. | Total Lump Sum | \$44,900.00 |
| 2. Verder GPM, Inc. | | \$53,500.00 |

DeReamer moved to table the quotes for further review before awarding, seconded by Duffy. Motion carried *viva voce*.

David Scheiter requested that quotes for a new skid steer be opened and read into public record at this time. Attorney, Morelock opened and read the following;

- | | | |
|----------------------------------|----------------|-------------|
| 1. Smith Implements, Inc. | Total Lump Sum | \$33,230.00 |
| 2. Bobcat of Anderson | | \$27,807.64 |
| 3. MacDonald Machinery Co., Inc. | | \$29,985.00 |

Duffy moved to table for review before awarding contract for the purchase of this equipment, seconded by DeReamer. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Mike Fruth recommended that the contract for the Intersection Improvement Project at Apple Street and East McKenzie be awarded to the lowest bidder, Reith-Riley Construction Company in the amount of \$384,300.00. Mr. Fruth stated he had been in contact with a representative of the company and have been informed that they are anxious and capable of commencing on the project, once we have issued the Notice to Proceed. Nichter moved to approve the recommendation of Mr. Fruth to award this contract to Reith-Riley for this Intersection Improvement Project as mentioned, seconded by DeReamer. Motion carried *viva voce*.

Mike Fruth recommended that the contract for the Intersection Improvement Project at Franklin Street and West McKenzie Roads be awarded to the lowest bidder, Filson Earthwork Company, Inc. in the amount of \$96,906.50. Mr. Fruth stated he had been in contact with the company and is anxious and capable of commencing on the project, once we have issued the Notice to Proceed. DeReamer moved to awarding this contract to Filson Earthwork Company, Inc., as recommended, seconded by Duffy. Motion carried *viva voce*.

Mike Fruth presented a Sanitary Sewer Easement Agreement from Litten Fuller, Jr. for 20' of easement for permanent right-of-way and easement to lay, construct, maintain and operate a sanitary sewer. For and consideration of (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, do hereby grant and convey to the City of Greenfield. Nichter moved to approve this Sewer Easement Agreement as presented, seconded by DeReamer. Motion carried *viva voce*.

Mike Fruth presented a Sanitary Sewer Easement Agreement from the landowner at the corner of US 40 and 400 East being leased out to McAllister Machinery and they now have an interest in being hooked up to the sanitary sewer. As part of the previous Change Order presented by Mr. Scheiter the landowner has agreed to dedicate the necessary easement along US 40 and 400 East. Mr. Fruth recommended that this easement agreement be accepted with the caveat that the language would include that they would not be required to pay connection or availability fees as compensation for the easement. Nichter moved to approve as presented, seconded by DeReamer. Motion carried *viva voce*.

MISCELLANEOUS BUSINESS:

BOARD OF WORKS MINUTES OF 2-10-2010 PAGE 4

City Attorney, Morelock informed board of the matter concerning condemnation of the Moss property that the city just received on Monday the report on the appraised value of this property at \$19,500.00 dollars. Mr. Morelock stated that as of to-days date he had been notified that the Moss's would accept this offer. Mr. Morelock stated that the payment of the check would be made payable to Mr. & Mrs. Moss as well as 1st Horizon Home Loan Corporation because of a home mortgage. Nichter moved to approve this request as presented, seconded by DeReamer. Motion carried *viva voce*.

City Attorney, Morelock presented request for a check to be issued to the Hancock County Clerk for the appraised value of the Robert & Beverly Frost property upon condemnation procedure to move forward. DeReamer moved to approve this request as outlined by Attorney, Morelock, seconded by Duffy. Motion carried *viva voce*.

City Attorney, Morelock reminded board members at the last meeting to authorize him to offer the Donald Johnson Family a sum of \$20,000.00 dollars for easement of property, upon certain requirements being met, which include voluntary annexation and the zoning of the property being, zoned "AA" Residential. They have accepted this offer and will be completing the necessary paperwork for this process with legal description. Nichter moved to authorize Clerk-Treasurer, Breese to process payment in the amount of \$20,000.00 upon completion of all of the necessary documents being filed, seconded by Duffy. Motion carried *viva voce*.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Works and Public Safety, DeReamer moved to adjourn the meeting at 4:45 p.m., seconded by Duffy. Motion carried *viva voce*.

Larry J. Breese, IAMC, MMC
Clerk-Treasurer

Joe Duffy, Chairman
Presiding Officer